



Kents Property
PROPERTY MANAGEMENT & DEVELOPMENT

VIRTUAL OFFICE FARNHAM

Give your business a professional
Farnham address.

Without the cost of a permanent office.



**PRESTIGIOUS
FARNHAM ADDRESS**



**MAIL HANDLING
SERVICES**



**MEETING ROOMS
AVAILABLE**

CLOCKHOUSE

Dogflud Way, Farnham, Surrey GU9 7UD



Kents Property Ltd

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WHEN YOUR BUSINESS OUTGROWS YOUR HOME ADDRESS

Working from home can make perfect sense. But as your business becomes more established, there are good reasons for separating the address your customers see from the place where you live.

A Virtual Office lets you keep the flexibility and low overheads of home or remote working, while giving the business a permanent commercial address at Clockhouse in Farnham.



KEEP YOUR HOME ADDRESS PRIVATE

Avoid publishing your residential address on customer-facing material and, where applicable, the public Companies House record.



CONTINUITY IF YOU MOVE HOME

Keep one consistent business address when you move, reducing changes for customers, suppliers, banks and online listings.



A STRONGER FIRST IMPRESSION

An established commercial address can help a small or growing business present itself more professionally.



NO NEED FOR A PERMANENT OFFICE

Retain flexible working without the rent, rates, utilities and overheads of dedicated office space.



RENTING YOUR HOME?

A separate business address can avoid relying on your landlord or tenancy terms permitting your home to be used as the formal business address.



KEEP HOUSEHOLD ARRANGEMENTS SIMPLER

Separate the business from considerations around mortgage or tenancy conditions, household insurance and other home-business issues.



PROTECT YOUR FAMILY'S PRIVACY

Customers, suppliers and unsolicited visitors do not need your residential address simply because you work from home.



BUILD A FARNHAM PRESENCE

A genuine local commercial address reinforces where you operate while you remain free to work flexibly.

KEEP THE FLEXIBILITY. CHANGE THE ADDRESS.

Work from home → Present your business from a permanent commercial address at Clockhouse.





VIRTUAL OFFICE PACKAGES

Simple monthly packages to suit the way you want your business mail handled.

ADDRESS ONLY

£25

+ VAT per month

- ✓ Business address
- ✓ Registered office use
- ✓ Mail received at Clockhouse

ADDRESS + MAIL COLLECTION

£39

+ VAT per month

- ✓ Business address
- ✓ Registered office use
- ✓ Mail held securely for collection

ADDRESS + SCAN / FORWARD

£47

+ VAT per month

- ✓ Business address
- ✓ Registered office use
- ✓ Mail scanning or forwarding

FLEXIBLE: Initial two-month period, then rolling monthly. Standard identity and AML checks apply.

MEETING ROOMS - WHEN YOU NEED ONE

A professional place to meet

Virtual Office customers can also book our Clockhouse meeting rooms for occasional client meetings, interviews or small team sessions.

1-10 PEOPLE • HOURLY / HALF-DAY / FULL-DAY

"Excellent office location and meeting rooms... very friendly, professional and helpful hosts."

Victoria R - Google Review





VIRTUAL OFFICE FAQs

Practical answers to the questions businesses most often ask before setting up a Virtual Office in Farnham.



What exactly is a Virtual Office?

A genuine commercial address for your business without renting a permanent office. You can continue working from home or elsewhere.



Can I use Clockhouse as my registered office?

Yes, subject to the appropriate package, our approval process and completion of the required identity and AML checks.



Why do you need to carry out AML checks?

Business-address providers have anti-money-laundering obligations. The checks help us verify who is using our address and protect Clockhouse and its legitimate businesses from misuse.



What will you need from me for the AML checks?

Normally proof of identity and residential address, plus information about the business, its ownership and the people who ultimately control it. We will confirm exactly what is required.



Do all directors or owners need to be checked?

Depending on the ownership structure, we may need information and identification for directors, beneficial owners or other relevant individuals.



Are AML checks only carried out when I join?

Not necessarily. We may need to refresh customer information or carry out further checks during the relationship so our records remain current.



How quickly can I get started?

Once the package is agreed and our required checks are satisfactorily completed, we can normally activate the service promptly.



Is Clockhouse a real office?

Yes. Clockhouse is Kents Property's established Farnham head office and a genuine working commercial building.



What happens to my post?

Depending on your package, mail can be held for collection, scanned and emailed to you, or forwarded by post.



Can I use the address for HMRC correspondence?

It may be suitable for some HMRC correspondence, depending on the circumstances and HMRC requirements.



What if somebody arrives asking for me?

We will not represent that you are physically based at Clockhouse when you are not. Meetings can be arranged in advance.



Can I meet clients at the address?

Yes. Our meeting rooms can be booked when you occasionally need a professional place to meet.



Am I tied into a long contract?

No. Our standard arrangement starts with an initial two-month period and can then continue on a rolling monthly basis.

AML CHECKS ARE PART OF A PROFESSIONAL SERVICE

The checks are part of the compliance framework applying to providers of registered offices and business addresses. We keep the process straightforward and will tell you exactly what we need.



★★★★★ GOOGLE REVIEW

"Very friendly co-working space - Nick and Amy are very welcoming and flexible. Fast, reliable internet and use of meeting room..."

Tom Nolan - May 2026

