



**Elim Bible College**  
*Fire Safety Report*  
**Academic Year 2026-2027**

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## Student Housing Fire Safety Systems

Elim Bible College has eleven buildings used for student housing. All of them are equipped with smoke alarms and fire extinguishers, but none of the buildings are equipped with a sprinkler system. All residence halls, except for Blake Hall, and Founder's Hall, have a fire alarm system that reports to a monitoring company or directly to the Lima Fire Department. Blake Hall and Founder's Hall are equipped with local smoke detectors in all bedrooms and common spaces. All fire safety system information is stored in a database and maintained by the Safety Team.

Elim Bible College also maintains a written, easily understood fire log that records the date a fire was reported, as well as the nature, time, and general location of each fire that occurred in any on-campus student housing facility. This log is available in the campus fire safety report, which can be found on our website under "Student Right to Know."

## Fire Drills

Fire drills are conducted each semester in all student housing facilities by the Safety Team.

## Student Housing Policies

Due to strict fire regulations, caution must be carried out regarding the location and operation of various electrical appliances. Smoking in any form and open flames of any kind are strictly prohibited in all on-campus student housing facilities.

To help maintain a safe living environment, certain items are prohibited in individual dorm rooms due to fire and life safety concerns.

### Items NOT Allowed in Dorm Rooms:

#### Open Flame & Heat-Producing Items

- Candles
- Incense
- Electric or candle-heated potpourri burners
- Vaporizers or diffusers that use heat or a ceramic heating element (including devices that melt wax, herbs, or oils)
- Smoke or fog machines

#### Heating & Cooking Appliances

- Electric blankets
- Space heaters
- Microwaves
- Toasters and toaster ovens
- Cooking appliances with exposed heating elements (such as hot plates)

#### Small Appliances

- Coffee makers or electric kettles *without* automatic shutoff
  - Automatic shutoff models (such as Keurig machines) are permitted.

#### Personal Care Appliances

- Hair dryers
- Curling irons / straightening irons
- Hot curlers

- Clothing irons

#### **Other Restricted Items**

- Humidifiers
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#### **Items Allowed in Shared/Common Areas:**

The following items may be used in designated public spaces such as kitchens, lounges, and bathrooms:

- Microwaves
  - Toasters and toaster ovens
  - Cooking appliances with heating elements (including hot plates)
  - Coffee makers and electric kettles
  - Hair dryers, curling/straightening irons, and hot curlers
  - Clothing irons
- 

#### **Electrical Appliances Allowed in Dorm Rooms:**

The following electrical items are permitted inside dorm rooms:

- Fans (must not contain a heating element)
  - Small refrigerators
  - Coffee makers and electric kettles with automatic shutoff only (example: Keurig)
  - Christmas or twinkle lights, provided they:
    - Cover no more than 25% of the room and/or corridor area
    - Are not draped across ceilings
    - Are not near smoke/fire detectors
    - Are not placed around doorways
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#### **Non-Electrical Items Allowed in Dorm Rooms:**

##### **Posters & Signs**

- May cover no more than 25% of wall space
- Cannot cover electrical outlets

##### **Tapestries & Flags**

- Limited to 1 per room
- Maximum size: 34" × 40"
- Cannot:
  - Cover electrical outlets
  - Cover heating vents
  - Cover fire/smoke detectors
  - Have lights on or underneath them
  - Touch or be placed near heating sources

##### **Curtains**

- Permitted if they do not cover heating ducts or vents
- Must remain at least 12 inches above heating ducts

Students are asked and expected to conserve energy. Please enable energy-saving settings on computers and monitors, and turn off lights, computers, monitors, fans, etc., when leaving a room.

## Student Housing Evacuation Procedures

These evacuation procedures should be followed each time you hear an alarm:

1. **Remain calm** and proceed with an orderly evacuation.
2. **Find the closest exit** and go to your designated meeting location.

The following buildings will meet on the **front lawn of the West Apartments**:

- Library
- Tabernacle
- West and South Apartments

The following buildings will meet on the **front lawn of Spencer Hall**:

- Music Hall
- Blake Hall
- Founder's Hall
- Faling Hall
- Watson Hall
- Washington Hall
- College Hall
- Student Center/Dining Hall

The following buildings will meet near the **playground**:

- North A Apartments
- North B Apartments

The following buildings will meet on the **Athletic Field**:

- Gym (Athletic Center)

### **Cadre Meeting Instructions:**

- Gather by cadre.
- Let the RA present know if someone from your cadre is not present.
- Report any information you may have about the cause of the alarm and any discharged fire equipment to the RA.
- Await further instructions from the RA, Fire Department, and/or Safety Team.
- **Do not re-enter the building** until you are directed to do so. Silencing the alarm does not imply the emergency is over.

## Fire Safety Education and Training

All Resident Advisors (RAs) will receive fire safety education during RA training, which takes place the week before school starts each year.

All residents are required to attend a meeting in their residence hall at the beginning of the school year to review fire safety procedures, evacuation plans, and the rules and regulations of the residence hall.

Fire safety education and training are provided to staff annually. Supervised fire drills are conducted in each residence hall four times a year (twice per semester). All drills are overseen by a member of the Safety Team.

### In the case of a Fire:

- **Step One:** Activate any fire alarms in the vicinity.
- **Step Two:** Use a fire extinguisher **only if** the fire is small or just beginning **and** it can be done **without risking personal injury**. If unsure, evacuate immediately.
- **Step Three:** Leave the building and assemble outside at the designated meeting area.
- **Step Four:** Call the Emergency Phone Line and report the details to the Safety Team member on duty: **(585) 355-1428**
- **Step Five:** Determine if everyone is out of the building by assembling in cadres and contacting anyone who is unaccounted for.

### Reporting a Fire

If a fire occurs, both employees and students should report it to the Safety Team. The local fire department is automatically notified by the fire alarm system when an alarm is triggered, and immediate action will be taken.

### Plans for Future Improvements

Elim Bible College will continue evaluating opportunities to enhance campus fire safety, including upgrades to and expansion of fire alarm and sprinkler systems. Ongoing fire safety education and training will be provided to students, faculty, and staff by the Safety Team. The College will also continue improving campus security through the addition of security cameras throughout campus.

## Fire Systems

Residential Facilities	Fire Extinguishers	Sprinkler System	Smoke/Heat Detectors	Manual Pull Stations	Fire Alarm Audio/Visual	Alarm Monitoring by the Safety Committee	Fire Alarm Monitoring System	Fire Drills 2025
Watson Hall	Yes	No	Yes	Yes	Yes	Yes	Yes	4
Falling Hall	Yes	No	Yes	No	Yes	Yes	Yes	4
Tabernacle	Yes	No	Yes	Yes	Yes	Yes	Yes	1
Washington	Yes	No	Yes	Yes	Yes	Yes	Yes	2
Library	Yes	No	Yes	Yes	Yes	Yes	Yes	3
North A	Yes	No	Yes	No	Yes	Yes	Yes	4
North B	Yes	No	Yes	Yes	Yes	Yes	Yes	4
West Apartments	Yes	No	Yes	No	Yes	Yes	Yes	4
Blake Hall	Yes	No	Yes	No	Yes (local audio only)	Yes	No	0
Spencer Hall	Yes	No	Yes	Yes	Yes	Yes	Yes	0
Founder's Hall	Yes	No	Yes	No	Yes (local audio only)	Yes	No	0
South Apartment	Yes	No	Yes	Yes	Yes	Yes	Yes	4
Music Hall	Yes	No	Yes	Yes	Yes	Yes	Yes	4

<b>Paul Johansson Hall</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>	<b>3</b>
<b>Athletic Center</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>	<b>1</b>
<b>Garage</b>	<b>Yes</b>	<b>No</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>	<b>0</b>
<b>College Hall</b>	<b>Yes</b>	<b>No</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes (audio only)</b>	<b>Yes</b>	<b>Yes</b>	<b>2</b>

### Fire Statistics

<b>Residential Facilities</b>	<b>Years</b>	<b>Total Fires in Building</b>	<b>Cause/Nature</b>	<b>Fire Related Injuries</b>	<b>Fire Related Deaths</b>	<b>Property Damage (\$) Range</b>
<b>Watson Hall</b>	2023	0	N/A	0	0	\$0.00
	2024	0	N/A	0	0	\$0.00
	2025	0	N/A	0	0	\$0.00
<b>Washington Hall</b>	2023	0	N/A	0	0	\$0.00
	2024	0	N/A	0	0	\$0.00
	2025	0	N/A	0	0	\$0.00
<b>Faling Hall</b>	2023	0	N/A	0	0	\$0.00
	2024	0	N/A	0	0	\$0.00
	2025	0	N/A	0	0	\$0.00
<b>Tabernacle</b>	2023	0	N/A	0	0	\$0.00
	2024	0	N/A	0	0	\$0.00
	2025	0	N/A	0	0	\$0.00

<b>Library</b>	2023	0	N/A	0	0	\$0.00
	2024	0	N/A	0	0	\$0.00
	2025	0	N/A	0	0	\$0.00
<b>North A</b>	2023	0	N/A	0	0	\$0.00
	2024	0	N/A	0	0	\$0.00
	2025	0	N/A	0	0	\$0.00
<b>North B</b>	2023	0	N/A	0	0	\$0.00
	2024	0	N/A	0	0	\$0.00
	2025	0	N/A	0	0	\$0.00
<b>South Apartment</b>	2023	0	N/A	0	0	\$0.00
	2024	0	N/A	0	0	\$0.00
	2025	0	N/A	0	0	\$0.00
<b>West Apartment</b>	2023	0	N/A	0	0	\$0.00
	2024	0	N/A	0	0	\$0.00
	2025	0	N/A	0	0	\$0.00
<b>Founder's Hall</b>	2023	0	N/A	0	0	\$0.00
	2024	0	N/A	0	0	\$0.00
	2025	0	N/A	0	0	\$0.00
<b>Blake Hall</b>	2023	0	N/A	0	0	\$0.00
	2024	0	N/A	0	0	\$0.00
	2025	0	N/A	0	0	\$0.00
<b>Music Hall</b>	2023	0	N/A	0	0	\$0.00
	2024	0	N/A	0	0	\$0.00

	2025	0	N/A	0	0	\$0.00
<b>Spencer Hall</b>	2023	0	N/A	0	0	\$0.00
	2024	0	N/A	0	0	\$0.00
	2025	0	N/A	0	0	\$0.00