



REFERRAL FEE AGREEMENT

Revised 04/16/2026

The Referring Agent has referred the below-named Client to the Receiving Agent. If the Client enters into a real estate transaction with the Receiving Agent, the Receiving Agent agrees to pay the Referring Agent a referral fee as follows:

Referral Fee:

- % of the gross commission received
- \$ _____ (flat fee)
- Other: _____.

The referral fee will be paid **only if as and when** the transaction closes and the Receiving Agent earns and receives its full commission from the transaction.

Referring Agent:

Name: _____
Company: _____
Address: _____
Phone/Email: _____

Receiving Agent:

Name: _____
Company: _____
Address: _____
Phone/Email: _____

Client:

Name: _____
Address: _____
Phone/Email: _____

Property Address (if known):

Disclosure: The Client is being referred to another real estate professional. The Referring Agent may receive a referral fee if the Client completes a real estate transaction with the Receiving Agent. This fee is typically paid at the closing of the transaction from the commission earned in the transaction and does not increase any fees the Client would otherwise pay.

The Client is not obligated to work with the Receiving Agent and may choose any real estate professional it prefers.

Referring Agent Signature DATE

Receiving Agent Signature DATE

Client Signature DATE

Client Signature DATE