

ELLIS COUNTY EMERGENCY SERVICES DISTRICT NO 12

Meeting Minutes

March 26, 2026

The State of Texas

County of Ellis

The Board of Commissioners of Ellis County Emergency Services District No. 12 held a regular meeting open to the public, on Thursday March 26th, 2026, at 6:00 p.m. at the Milford Community Center located at 109 South Main Street, Milford, Texas, for the following purposes:

The following board members were present, thus constituting a quorum:

Commissioner	Position	Attendance
Eric Haake	President	Present
Rodney Guthrie	Vice President	Absent
Darla Knight	Secretary	Present
James Hearon	Treasurer	Present
Lorna Kaloi	Asst. Secretary/Treasurer	Present

Item #1. Call regular meeting to order; Commissioner Haake called the meeting to order at 6:00 p.m. He declared a quorum and that all notices were legally posted pursuant to the Open Meetings Act.

Item #2. Public comment; In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda. None

Item #3. Discuss and consider approval of February 12th, 2026 regular meeting minutes; The board reviewed the February 12th meeting minutes. Commissioner Kaloi made a motion to approve the minutes as presented. Commissioner Hearon seconded the motion. Motion passed 4-0.

Item #4. Discuss and consider approval of Financial Report, including payment of bills and invoices; Commissioner Kaloi made a motion to issue a check for \$10,000 to the Milford Volunteer Fire Department for two quarterly payments of \$5,000 each. Commissioner Hearon seconded the motion. Motion passed 4-0.

Commissioner Hearon made a motion to approve the financial report and the payment of monthly bills and invoices. Commissioner Kaloi seconded the motion. Motion passed 4-0.

Item #5. Discuss and consider action to approve appointment of Milford Volunteer Fire Department Fire Chief; Commissioner Hearon made a motion to approve Carlos Phoenix as the Milford Volunteer Fire Department Chief. Commissioner Kaloi seconded the motion. Motion passed 4-0.

Item #6. Discuss and consider action to purchase land for a fire station from Milford Independent School District; After some discussion, the Board decided to table this item until the Board has a survey of the property and more research could be done on use of the property. No action taken.

Item #7. Discuss and consider approving Purchasing Agreements with HGAC and BuyBoard; Commissioner Hearon made a motion that the District set up accounts with HGAC and Buyboard for purchases. Commissioner Kaloi seconded the motion. Motion passed 4-0.

Item #8. Discuss and consider adoption of Order Establishing Records Management Program; Appointing Records Management Officer, Appointing Public Information Officer, and authorizing filing with State Library and Archives Commissioner; Commissioner Hearon made a motion to approve the Order Establishing Records Management Program; Appointing Records Management Officer, Appointing Public Information Officer as presented and to authorize filing with the State Library and Archives Commissioner. Commissioner Kaloi seconded the motion. Motion passed 4-0.

Item #9. Discuss agenda, time, and date for next meeting; Commissioner Kaloi made a motion to schedule the next regular meeting on April 16th, 2026 at the Milford Community Center at 6:00 p.m. Commissioner Hearon seconded the motion. Motion passed 4-0.

Item #10. Adjourn; Commissioner Kaloi made a motion to adjourn the meeting. Commissioner Hearon seconded the motion. Motion passed 4-0. Meeting adjourned at 6:58 p.m.

Approved April 16, 2026.



Darla Knight, Secretary
Ellis County Emergency Services District No. 12