

Ellis County Emergency Services District No. 12

Meeting Minutes

December 9, 2025

The State of Texas

County of Ellis

The Board of Commissioners of Ellis County Emergency Services District No. 12 held a regular meeting, open to the public, on Tuesday, December 9, 2025, at 6:00 p.m. at the Milford Fire Department, located at 104 East Crossmain, Milford, Texas, for the following purposes:

The following board members were present, thus constituting a quorum:

Commissioner	Position	Attendance
Eric Haake	President	Present
Rodney Guthrie	Vice President	Present at 6:35 p.m.
Darla Knight	Secretary	Present
James Hearon	Treasurer	Present
Lorna Kaloi	Asst, Secretary / Treasurer	Present

Item #1. Call regular meeting to order. Commissioner Haake called the meeting to order at 6:00 p.m. He declared a quorum and that all notices were legally posted pursuant to the Open Meetings Act.

Item #2. Public comment: In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda. There were no public comments.

Item #3. Discuss and consider approval of minutes for the November 11, 2025 regular meeting; The board reviewed the meeting minutes. Commissioner Hearon moved to approve the minutes as presented. Commissioner Kaloi seconded the motion. The motion was voted and passed 4-0.

Item #4. Discuss and consider approval of financial report; Commissioner Hearon presented the Financial Report. Commissioner Haake made a motion to accept the report. Commissioner Kaloi seconded the motion. The motion was voted and passed 4-0.

Item #5. Discuss and consider taking action on obtaining Bonds for Commissioners; This item was tabled as more information was needed.

Item #6. Discuss and consider taking action on engaging in contractual relationship for service with Milford Volunteer Fire Department; This item was tabled to study the contract further.

Item #7. Discuss and consider taking action on completion of online Report with Texas Department of Emergency Management; This item was tabled.

Item #8. Discuss and consider taking action on obtaining District Insurance including Liability Insurance and Directors and Officers Liability Insurance; This item was tabled.

Item #9. Discuss and consider adoption of a Resolution Designating Authorized Persons For District Bank Accounts; Commissioner Hearon made a motion to adopt the Resolution Designating Authorized Persons For the District Bank Accounts. Commissioner Kaloi seconded the motion. Motion was voted and passed 5-0.

Item #10. Discuss and consider adoption of Resolution Establishing District for Fiscal Year; Commissioner Hearon made a motion to adopt the Resolution Establishing District for Fiscal Year. Commissioner Guthrie seconded the motion. Motion was voted and passed 5-0.

Item #11. Discuss and consider attendance at the Texas State Association of Fire and Emergency Services District (Safe-D) annual conference at the Henry B Gonzalez Center in San Antonio scheduled for January 29-31, 2026; This item was tabled as no action was needed.

Item #12. Discussing consider action regarding an apparatus loan for Milford Volunteer Fire Department; This item was tabled as more information is needed.

Item #13. Discuss and consider adoption of Investment Policy and designating an Investment Officer; This item was tabled to look into this more.

Item #14. Discuss and consider adoption of Resolution Authorizing Payment of Fees of Office; This item was tabled as more information is needed.

Item #15. Discuss agenda, time and date for next meeting; The next meeting is scheduled for January 13, 2026, at 6:00 p.m. at a site to later be determined.

Item #16. Adjourn; Commissioner Kaloi made a motion to adjourn. Commissioner Hearon seconded the motion. The motion was voted and passed 5-0. Meeting adjourned at 7:55 p.m.