



THE CHILDREN'S TREE
MONTESSORI SCHOOL

childrenstree.org

96 Essex Rd • Old Saybrook, CT 06475

860.388.3536

Student Records Release Form

Please return to: The Children's Tree Montessori School, 96 Essex Road, Old Saybrook, CT 06475

☐ Exchange of Information ☐ Release of Records

Student Name: _____ DOB: _____

_____ Official School Records (Demographic Info, Transcript, Test Scores, Attendance)

_____ Special Education Records (Individual Educational Plans, Evaluations)

_____ 504 Records

_____ Health Records (Immunizations)

_____ Referral Letter

_____ Other:

I hereby authorize The Children's Tree Montessori School to exchange information and/or release records that will remain confidential between CTMS and the sending institute.

_____ Release to and communicate with:

_____ Receive from and communicate with:

Name/Institution: _____

Address: _____

Phone: _____ Fax: _____

I understand that the items above are confidential between The Children's Tree Montessori School and the sending institutions. All information will be provided to CTMS and will not be shared with me.

Parent/Guardian Name

Parent/Guardian Signature

Date

This consent will expire ONE YEAR from date signed