



THE CHILDREN'S TREE
MONTESSORI SCHOOL

childrenstree.org

96 Essex Rd, Old Saybrook, CT

860.388.3536

Parent Payment Contract

I have submitted the following forms:

- | | |
|---|--|
| <input type="checkbox"/> Application (first year families only) | <input type="checkbox"/> Contract |
| <input type="checkbox"/> Health Record | <input type="checkbox"/> Emergency Info Card |
| <input type="checkbox"/> All About Me | <input type="checkbox"/> Philosophical Agreement |
| <input type="checkbox"/> Care Plan (for children with allergies/asthma) | <input type="checkbox"/> Payment Authorization |

My Child _____ Schedule will be _____

My Child _____ Schedule will be _____

My Child _____ Schedule will be _____

\$500 non-refundable materials fee is due at the time of registration or re-enrollment.

Tuition payments will be made: Annually Quarterly Monthly Weekly
(circle one)

Via: TE Autopay or Invoice
(circle one)

For all plan options 10% of the total tuition will be due on June 1.

Payment plan options:

Option 1: Pay in Full: Balance is due Aug 1.

Option 2: (4) Quarterly Payments: Due Aug 1, Oct. 15, Jan 1 & March 15

Option 3: 10 equal payments Due Aug 1 - May 1

Convenience Fees:

ACH: \$5 per payment

Credit Cards: 3% of total payment

I have discussed, fully understand, and agree to all of the guidelines set forth in the parent orientation, handbook, tuition schedule, contract, behavior policy. I have access to the handbook which is on the CTMS website for my personal reference. I understand that attendance at CTMS commits me to a full year's tuition even if I choose the convenience of a payment plan. Invoices over 7 days past due will be assessed a late fee of \$10 per week and processed using the EFT on file.

Parent Signature: _____ Date: _____

Administrative Signature: _____ Date: _____

The Children's Tree Montessori School is a Non-profit 501 (c) 3. We welcome and consider all applications without regard to race, religion, ethnic or national background.