

ANNUAL GENERAL MEETING OF
MUSKOKA NORTH GOOD FOOD CO-OPERATIVE INC.
APRIL 6th, 2018
ACTIVE LIVING CENTRE, HUNTSVILLE, ONTARIO, AT 5:30PM

1. Welcome – Kelli Ebbs

Kelli opened the meeting at 6:11pm and welcomed everyone to the third annual general meeting. Kelli spoke to the importance of food culture and local food. Over 50 member-owners present.

2. Call to order – Kelly Picken

Welcome to all of our member-owners to the 2017 – the 3rd Annual General Meeting.

We would like to also welcome and acknowledge some people that have been integral to the success of our project so far.

Ron Begin – FEDNOR Ron has been working with us for at least 4 years to help us make this dream happen and we are so very thankful to him.

Welcome to Jonathon Weibe from the town council – thank you for being here Jonathon.

We would like to acknowledge Melinda ZYTARUK – the General Manager of the Fourth Pig. Melinda is our project manager for the co-op as we continue with our renovations and building phase.

Also we would like to acknowledge Mike Harrower – who is not here tonight – but deserves a big thank you for his incredible support and patience. Mike is the landlord of #1 Crescent where we are building the co-op.

Quorum under the co-op's by-laws states that 50 member-owners or 10% of all member-owners be present, in person, at the opening of a meeting. We have 64 eligible voting member-owners present today, which exceeds our minimum requirement for quorum.

I call this 2017 Muskoka North Good Food Co-operative annual General Meeting to order on APRIL 6th, 2017 at 6:18PM.

3. Approval of meeting agenda

Next we would like to pass a motion to approve this meeting's Agenda. Would anyone like to move this motion?

Moved by: Jim Pattinson

Seconded by: Paula Jackson

BE IT RESOLVED that the agenda be and is hereby approved.

Those in favour? All (64)

Those opposed? NONE

Those in abstention? None

Carried.

4. Approval of 2016 AGM minutes

Next we would like to pass a motion to approve the Minutes from the 2016 AGM. Would anyone like to move this motion?

Moved by: Sharon Pattinson

Seconded by: Collette Lalonde

BE IT RESOLVED that the agenda be and is hereby approved.

Those in favour? ALL (64)

Those opposed? NONE

Those in abstention? NONE

Carried.

5. Call for New business to be added to the Agenda

No new business added.

6. News Release

We are so happy to announce that we have received the FEDNOR funding that we have been working so hard over the last 4 years, to obtain. This grant comes from the Northern Ontario Development program of FEDNOR. This \$399,200 covers 75% of our project. The full scope of the project will be reported on in the Manager's report.

Kelly read the news release for all attendees.

I would like to introduce Kelly Haywood – Executive Director of the Huntsville/Lake of Bays Chamber of Commerce to say a few words.

Kelly spoke on behalf of the chamber of commerce and thanked everyone involved with the project and spoke to the importance of the funding for the community. Kelly emphasized the amount of work that will need to be done, from shopping to spreading the news and encouraging others to shop and volunteer and also join the board.

Ron Begin arrived at the meeting and was introduced to everyone.

7. Board Report – in 3 parts (Board Directors' Report, Treasurer's Report, Manager's Report)

The Board Director's Report

Kelly Picken presented the board report.

Kelly explained that since the last AGM in December, the board has continued to meet 2 to 3 times a month to keep things moving forward. Kelly highlighted that the store has been open for the last 18 months with a wide variety of products and has hired over 5 full time equivalent staff members over the last year. Kelly announced that MNGFC has hired 2 managers to start the co-op – Kelli Ebbs will be working as the kitchen managers operator as a full-time employee. The 2nd manager is Craig Nakamoto, the co-op operations manager. Kelly highlighted that MNGFC was not only making news within the community but also outside of the community. Kelly spoke to other co-op activities, including the successful summer at kiosk in Huntsville, and stated that the biggest accomplishment was having the store open for 6 days each week with steadily increasing sales.

Kelly thanked MNGFC's past two youth interns – Sophie Lovell and Laura Ricci.

Kelly thanked Sheri Renaud as the volunteer coordinator and presented Sheri with a gift.

Kelly thanked Morgan Richter and presented Morgan with a gift.
Kelly thanked all volunteers for their tireless efforts.

Kelly introduced the 2017 board members. Sam Allard – secretary (is away), Craig Nakomoto – Vice Chair, Robert Gibb – director (is away), Gary Fisher – treasurer

We would like to thank two board members who have left the board: Dexter Perera – our past treasurer who has stepped down so that BDO can complete our audited statements starting in 2018. Thanks to Dexter for his support and participation on the board for the past year.
And Craig Nakomoto who has stepped off the board to become one of our managers. Words cannot be enough to thank Craig for all of the work he has done for the co-op over the last two years. A very heartfelt thank you to Craig for all of his time, support and enthusiasm!

We would like to pass a motion to accept the Board report. Would anyone like to move this motion?

Moved by: Sheri Renaud

Seconded by: Kelly Haywood

BE IT RESOLVED that the Board Report, as reported by Kelly Picken, be accepted.

Those in favour? ALL (64)

Those opposed? NONE

Those in abstention? None

Carried.

Treasurer's Report - Craig Nakamoto, presented the 2017 fiscal year end statements which are in the AGM package.

Craig presented the financial report. The audited statements are not yet complete but included in the package is the notice to reader statements from BDC. The biggest change is that the store has been open all year, in addition to Kent Park. Craig highlighted that the gross profit is higher due to the lack of paid staff and overhead. Craig presented the graph in the AGM package which showed the increasing trend in sales. Craig compared the 150% increase between January and February 2017 and 2018. Craig presented some highlighted statistics from the sales, including use between debit/cash/credit and the top three items of sale which were all local products from Muskoka. Craig provided an overview of the kiosk operation, including wages that were paid and cost of leasing the space.

Craig asked if there were any questions on the finances. There were no questions.

We would like to pass a motion to accept the treasurer's report. Would anyone like to move this motion?

Moved by: Melinda

Seconded by: Jim Pattinson

BE IT RESOLVED that the Treasurer's Report, as reported by Craig Nakamoto, for the fiscal year which ended in 2017, be accepted.

Those in favour? ALL (64)

Those opposed? NONE

Those in abstention? NONE

Carried.

Manager's Report – Kelli Ebbs, Kitchen Operations/Programs Manager

Kelli presented the Manager's report. She began by speaking to the social movement of food co-operatives. Kelli provided details on how the co-op would be moving forward. Kelli noted there is another grant that has been received that cannot be announced yet. The commercial kitchen will be covered by that grant. The 2000 square foot space will include a commercial kitchen, grocery store and co-operative café. MNGFC will continue to grow and follow procurement policies and provide accessible food.

MNGFC is already developing programs to help address food accessibility. The co-op will partner with the town on the kitchen for programming.

Kelli read the mission and provided a cash breakdown on how continued support will keep the co-op going. She noted that operating costs will be increasing with utilities and staff.

Kelli highlighted the events and accomplishments of the co-op over the past year, including the Circles dinner, events such as the Gut Health workshop series and Holiday Hand-up campaign. The co-op will be organizing food for the winter games.

Kelli stressed the importance of economic participation, the need for investments and the community bond program. From the first community bond meeting, MNGFC has raised \$29,000 of the required \$75,000.

Kelli introduced the campaign of paying for groceries in advance – between \$500 and \$1500 that will turn into amortized gift cards over time. The co-op will announce the payback period in the next few weeks.

We would like to pass a motion to accept the kitchen operations and programs manager's report. Would anyone like to move this motion?

Moved by: Kelly Haywood

Seconded by: Melinda

BE IT RESOLVED that the General Manager's Report, as reported by Kelli Ebbs, be accepted.

Those in favour? All (64)

Those opposed? None

Those in abstention? None

Carried.

8. Nominations for Board Members

Article 6.1 of our bylaws states that the board shall consist of a minimum of 5 and a maximum of 12 member-owners, as elected by the member-owners. Each board Member shall be at least 18 years of age and must meet the requirements necessary to obtain and maintain all licenses and permits for providing the services of the Co-op and co-operate fully in any application process for obtaining and maintain such licenses and permits. A person with an over-riding conflict of interest as stated in Article 6.8 with the Co-op shall not be qualified to serve as a director. Ideally the board will reflect the diversity of member stakeholders including, workers, consumers and producers.

We currently have 4 board members who you have met previously – Kelly Picken, Sam Allard, Bob Gibb and Gary Fisher, who will be remaining on the board.

We have one nomination for this year's board from Dianna Abbot that has been received in advance.

Kelly asked for nominations from the floor, and three nominations were received.

Each person stood up and explained why they were interested in joining the board.

Joe Tortola lives and farms in Heccla. Joe identifies with the values of the co-op and is interested in building community. Has experience with co-ops.

Jim Pattinson

Jim is at the hub which is where he learned about MNGFC. He is excited about the project for the community and that is why he wants to be a part of it.

Martina Shoer

Martina believes in nature and nurture and is thrilled with entire concept of the co-op and supporting local producers and bringing youth more into planting and growing.

Kelly read Dianna Abbot's nomination that MNGFC had received in advance. Dianna has experience in event planning and has board experience on About Face.

Kelly asked if anyone had any questions regarding the nominations. No questions were asked.

Kelly – be it resolved that Joe, Dianna, Martina and Joe be elected as directors and officers for the ensuing term.

Moved by Josh Hill

2nd by Sharon Pattinson

All in favour – All (64)

Opposed – None

Abstention – None

Carried.

I hereby adjourn the 3rd Muskoka North Good Food Co-operative Annual General Meeting at 7:10pm. We would like to thank all for attending and participating.

This meeting is adjourned.