## **Reschedule Policy**

The reschedule window without fees for the Competitive Advanced Leagues is August 5 - August 12. Any reschedules submitted after that date that fall outside of the exceptions posted in CSA Rules and Procedures 7.7.d.1 will be reviewed, and the \$100 game change fee could be implemented. Weather cancellations are an exception.

It does not hurt to go ahead and contact the opposing coach right away as a paper trail is important to have for CSA and the reschedule window. If you do not hear back within 24 hours, then follow up with a phone call.

# **Home Games Only**

- Fill out the <u>Game Reschedule Form</u>. This form can also be found in the Club Resources in PlayMetrics. Decide dates and times that would work for you based on the form (there are limited days available). Ann will get back to you to let you know which of your choices are available.
- 2. Contact the opposing coach and let them know the options. FROM CSA: How to Contact Opposing Coach: From Sports Connect coach profile. TEAMS tab, TOURNAMENT & SCHEDULE APPS, SCHEDULES/GAME SCORING tab by team. Click on the opposing team, if contact is listed it will appear in the box on the left side of the page. There is also an Excel spreadsheet attached to your original email.
- 3. We can reschedule only after both coaches agree on a new date and time. Please communicate your reschedule date to Skyline as soon as possible as we need to take care of a variety of tasks to get the game rescheduled before the week deadline.

### **Away Games Only**

- 1. Contact the opposing coach. See above for instructions.
- 2. Follow the policy for the other Club to reschedule the game.
- 3. Please note a team does not need to agree to reschedule the game and the game may be played as scheduled.

### Cancellations/Reschedule Policy – Weather Related Only

#### **Home Games:**

- 1. Field Status can be found on the home page of <a href="www.skylinesoccer.org">www.skylinesoccer.org</a> or 720- 317- 2882. The weather line is updated daily by 3:00 pm weekdays and by 8:00 am on weekends.
- 2. Skyline will move the entire day of games (same schedule / time, and field) to one of the designated Sundays TBD.

**Away Games:** You will need to check with the opposing coach or opposing club website to see if their fields are open or closed and follow their reschedule procedures.