

ITAA 2025 Mounted Gallery Exhibit Information

Congratulations on the acceptance of your design into the 2025 ITAA Mounted Exhibit Design Showcase! Your committee chair, **Mercan Derafshi**, and co-chair, **Mary Ruppert-Stroescu**, will guide you through the display process, including garment delivery and form preparation. Please carefully read the times for set-up and tear-down.

If you have any questions, please reach out to me, using the contact information provided at the end of this correspondence. We are happy to help!

Design Exhibit Guidelines:

1. Designers are expected to hand deliver their designs the day and time listed below for each category you will exhibit. DO NOT ship your garment to the hotel. Garments can be lost, customs can delay arrival, and hotel handling fees are excessively high.
2. Your garment must be dressed on the form by the time stated on the day of your assigned exhibit. Any form not dressed will be pulled from the proceedings.
3. You must arrive at the gallery with your garment on the designated day and time listed below to begin dressing and preparing your form. Tear-down will begin at the end of the exhibit time (except for exhibit 1 for details see below) and must be completed within the 30 minutes time allocated for tear-down.
4. To ensure the safety of your garment(s), please make sure your garments are removed by that time. ITAA will not be responsible for any garments left after that time.

GRADUATE DESIGNERS - DESIGN EXHIBIT 1

WEDNESDAY, NOVEMBER 19th

Design Exhibit 1: Graduate Designer Exhibit 6:00 p.m. – 10:00 p.m.

MOUNT:

5:00 p.m. – 5:45 p.m.

Graduate student designers or their mentors prepare their displays.

PRESENT:

6:00 p.m. – 6:45 p.m.

All designers or design mentors must be with their design between 6:00 p.m. – 6:45 p.m. During the first 45 minutes of the gallery opening, the designer or mentor stands with the garment to present and answer questions about their project with the gallery attendees. It is required that the designer or mentor be present during the gallery opening time with their garment, or the item will be disqualified.

TEAR-DOWN:

Tear-down of Exhibit 1 is the next day Thursday, November 20th at 7:30 a.m. -8:00 a.m. Please keep garments on display overnight on November 19.

GRADUATE DESIGNERS - DESIGN EXHIBIT 1 (Continues)**THURSDAY, NOVEMBER 20TH****JUDGING:**

7:00 a.m. – 7:30 a.m.

Judging for graduate designs from Design Exhibit 1

To facilitate the judging no one should be in the design exhibit area during the times between 7:00 a.m. - 7:30 a.m. No designers allowed in the room from 7:00 a.m. - 7:30 a.m.!

TEAR-DOWN:

7:30 a.m. - 8:00 a.m.

Graduate school designers from Exhibit 1 tear-down

Graduate students please return to retrieve your garment during the tear-down session after judging from 7:30 a.m. - 8:00 a.m.

Tear-down will begin promptly at 7:30 a.m. and must be completed by 8:00 a.m.

To ensure the safety of your garment(s) please make sure your garments are removed by 8:00 a.m. ITAA is not responsible for garments left after 8:00 a.m.

UNDERGRADUATE DESIGNERS – DESIGN EXHIBIT 2

THURSDAY, NOVEMBER 20TH

Design Exhibit 2: Undergraduate Designer Exhibit 11:00 a.m. – 4:00 p.m.

MOUNT:

8:45 a.m. – 9:30 a.m.

Undergraduate designers, or their mentors prepare their display

(Exhibition Committee will set-up forms 8:00 a.m. – 8:45 a.m.)

Everyone needs to be out of the room by 9:30 a.m.

JUDGING:

9:30 a.m. – 11:00 a.m.

Judging for Undergraduate Designers from Design Exhibit 2

Everyone must be out of the exhibit area no later than 9:30 a.m. to facilitate the judging. No designer is allowed in the room from 9:30 a.m. – 11:00 a.m.

PRESENT:

11:00 a.m. – 11:45 a.m.

All designers or design mentors must be with their design between 11:00 a.m. - 11:45 a.m. During the first 45 minutes of the gallery opening, the designer or mentor stands with the garment to present and answer questions about their project with the gallery attendees. It is required that the designer or mentor be present during the gallery opening time with their garment, or the item will be disqualified.

TEAR-DOWN:

4:00 p.m. – 4:30 p.m.

Undergraduate designers from Exhibit 2 tear-down

Please return to retrieve your garment during the tear-down session from 4:00 p.m. – 4:30 p.m.

Tear-down will begin promptly at 4:00 p.m. and must be completed by 4:30 p.m.

To ensure the safety of your garment(s) please make sure your garments are removed by 4:30 p.m. ITAA is not responsible for any garments left after 4:30 p.m.

EXHIBITION COMMITTEE MEETING:

4:30 p.m. – 5:15 p.m.

Exhibition Committee will set-up Exhibit 3

PROFESSIONAL DESIGNERS – DESIGN EXHIBIT 3

FRIDAY, NOVEMBER 21ST

Design Exhibit 3: Professional Designer Exhibit 10:00 a.m. – 4:00 p.m.

MOUNT:

7:00 a.m. – 7:30 a.m.

Professional designers prepare their display

JUDGING:

9:00 a.m. – 9:45 a.m.

Judging for professional designs

Everyone must be out of the exhibit area no later than 9:00 a.m. to facilitate the judging. No designer is allowed in the room from 9:00 a.m. – 9:45 a.m.

PRESENT:

10:00 a.m. – 10:45 a.m.

All designers must be with their design between 10:00 a.m. - 10:45 a.m. During the first 45 minutes of the gallery opening, the designer stands with the garment to present and answer questions about their project with the gallery attendees. It is required that the designer be present during the gallery opening time with their garment, or the item will be disqualified.

TEAR-DOWN:

4:00 p.m. – 4:30 p.m.

Professional tear-down

Please return to retrieve your garment during the tear-down session from 4:00 p.m. – 4:30 p.m.

Tear-down will begin promptly at 4:00 p.m. and must be completed by 4:30 p.m.

To ensure the safety of your garment(s) please make sure your garments are removed by 4:30 p.m. ITAA is not responsible for any garments left after 4:30 p.m.

EXHIBITION COMMITTEE MEETING:

4:30 p.m. – 6:00 p.m.

Exhibition committee check and clear the room

Additional Notes:

1. As you can see, the time frame between when the forms are taken down and the forms are prepared for the next group is very short. To make this happen, we are asking that everyone volunteer to help move and reposition the dress forms for either Exhibit 1 or Exhibit 2 and attend promptly.
2. The form size is mainly small and medium unless the given measurements indicate a plus size, or a specific form size is requested by the designer. Know you are welcome to bring padding, straight pins, and/or safety pins to help your garment fit the form you will be using.
3. Thank you for your cooperation in meeting these tight display deadlines. Working together we will have a great conference and a lovely, mounted exhibit!

Sincerely,

Mercan Derafshi, PhD – Chair (mderafsh@utm.edu)

Mary Ruppert-Stroescu, PhD - Co-chair (mrupper@wustl.edu)