

SARA DOUGLAS FELLOWSHIP FOR PROFESSIONAL PROMISE



CATEGORY: Graduate – Masters and Doctoral Students

AWARD: Two Masters and Two Doctoral Students at \$500 per Student for Travel Support to the ITAA Annual Conference

SUBMISSION DEADLINE: June 1

ABOUT SARA DOUGLAS:

This fellowship fund is named in honor of Dr. Sara Douglas, former professor at the University of Illinois. Dr. Douglas served many positions in ITAA, including President during 2002-2003. She cherished her role as a mentor to graduate students and young faculty.

FELLOWSHIP INFORMATION/CRITERIA:

- Students can win the award only once (regardless of graduate classification [masters or doctoral student]). Therefore, if a student has received the award in the past, he or she may not reapply.
- The Sara Douglas Fellowship for Professional Promise is intended to recognize graduate students who demonstrate outstanding potential and commitment to the field of textiles and apparel through support for travel to the ITAA Annual Conference.
- Fellowship selection criteria includes:
 - (1) Enrollment in a master's or doctoral program in an ITAA member program (one that includes the disciplines of textiles, apparel, and/or merchandising) at the time of application package submission.
 - (2) ITAA graduate student member at the time of application package submission.
 - (3) Awardee must be registered for and attend the ITAA Annual Conference to receive the award.
 - (4) Completed application package for the Sara Douglas Fellowship for Professional Promise (submission deadline July 1).
- Two masters and two doctoral students will be selected and awarded \$500 each. The Student Fellowships and Awards Committee will review the completed application packages and determine the recipients after July 1. All applicants will be notified of the Committee's decision as soon as possible. Awardees must notify the ITAA office of acceptance and supply the ITAA office with a digital photograph (300 dpi) by September 1.

SUBMISSION PROCEDURE:

Graduate students, who meet all of the above fellowship selection criteria, adhere to the required submission deadline, and submit a complete application package, will be considered for this fellowship. The application package for the Sara Douglas Fellowship for Professional Promise must include all of the following requirements for consideration (incomplete or late submissions will not be considered):

- (1) Completed application form.
- (2) Two letters of recommendation (these may include your major advisor and/or a person under whom you have worked directly). At least one letter must be written by a current ITAA professional member (individuals with an advanced degree in textiles and apparel or a related discipline, employed at a college or university, and involved in education, scholarship, or outreach) or emeritus member (individuals who are retired and have a minimum of seven years of ITAA membership in the professional category). Letters must be on official letterhead, signed, and address the following: (a) how long the referee has known the applicant and in what capacity, and the applicant's (b) academic and leadership abilities, (c) personal characteristics, (d) extracurricular and community involvement, (e) professional goals, and (f) potential for future contributions to the textiles and apparel profession. If students are applying for multiple graduate awards, the same recommendation letters may be reused and submitted for each award (letter requirements are the same for all graduate awards). Please advise the people writing letters on your behalf as to which award(s) you are applying to, so that they may include the award title(s) in their letter.
- (3) Transcripts (unofficial is acceptable) from all institutions of matriculation (i.e., Bachelor's degree and graduate work).

The applicant/submitter is responsible for completing, obtaining, and providing all of the above fellowship requirements as a complete application package. **The above fellowship requirements must be combined (a complete application package) and saved into one basic Adobe Acrobat PDF file (PDF Portfolios will not be accepted).** The PDF file should be named as follows: SDouglas-Applicant Name. Finally, the PDF file should be uploaded by **July 1** using the submission link via the ITAA website.

In order to complete and electronically sign the application, you must download the application and save it to your computer or external device.