



TULEYOME

TULEYOME.ORG | EST. 2002

622 MAIN STREET, SUITE 200

WOODLAND, CA 95616

TEL: 530.350.2599

Position Title: POLICY ANALYST / DIRECTOR

Founded in 2002, Tuleyome is a regional non-profit organization headquartered in Woodland, CA, with a footprint throughout the Northern Inner Coastal Range and western Sacramento Valley. Tuleyome is a Lake Miwok Indian word that means “deep home place”, illustrating our deep connection to our environment, our communities and our regional lands. *Tuleyome’s mission is to engage in advocacy and active stewardship with diverse communities to conserve, enhance, restore and enjoy the lands in the region.*

Position Description

Tuleyome is seeking a highly motivated and experienced individual to serve as a full time (40 Hour) exempt Policy Analyst/Director (DOE) to advance our expansion, protection and engagement efforts for lands in the region. The Policy Analyst/Director will monitor, evaluate, research, develop and respond to local, state and federal policy, including legislative and regulatory proposals. The Policy Analyst/Director will oversee community and stakeholder engagement, collaborating with local, state and federal governmental agencies, nongovernmental organizations, businesses and tribal partners. The position is responsible for campaign planning and advocacy. The Policy Analyst/Director is an essential part of the Tuleyome team and works closely with the Executive Director.

The ideal candidate would have a love of the outdoors and the natural environment and a strong commitment to protecting America’s lands and the special places in our region. They would have outstanding leadership and interpersonal skills, the ability to work with people from diverse backgrounds, and the desire to work on dynamic, high-performance teams. The candidate would be committed to Tuleyome’s mission, equity and justice, is emotionally intelligent and has high integrity.

Position Objectives

- Secure permanent protection for and access to priority lands in the region, including the expansion of Berryessa Snow Mountain National Monument.
- Provide leadership, support and strategic direction for proactive and defensive campaigns.
- Increase collaboration with and co-management of public lands by tribal nations.
- Increase knowledge of, and engagement in, our policy and planning processes in diverse and underserved communities.
- Strengthen and build a powerful advocacy community by collaborating with groups, individuals and constituencies whose participation has historically been lacking in conservation.
- Complete landscape-scale management plans for lands in the region, in coordination with tribes, that protect the land, including Berryessa Snow Mountain National Monument, and provide climate, cultural and natural resource benefits.
- Identify and cultivate key relationships with elected and appointed officials and staff and with administrators at the local, state, federal and tribal levels.

Qualifications

- Bachelor's degree plus 3 years experience in environmental science, public policy, law, organizing, tribal issues, nonprofits or a related field.
- Outstanding leadership skills and proven ability to build and manage successful campaigns that achieve results.
- Team player with a passion for collaboration and a commitment to advancing justice, equality, diversity and inclusivity within the organization and the community.
- Ability to travel and work extended hours as needed. Driving, travel and occasional flexible work hours are required. A valid driver's license is required.
- Experience and ease in communicating with high-level policy makers, including those in the legislative and executive branches, opinion leaders and their staff.
- Ability to communicate complex information clearly in writing and in oral presentations to a range of audiences.
- Ability to work independently and effectively as part of a team in a small office environment.
- Displays creativity, resourcefulness, passion, positive attitude and intellectual curiosity.
- Fluency in Spanish is a plus.

The requirements listed in our job descriptions are guidelines, not hard and fast rules, and if you have 75% of the qualifications listed we encourage you to apply. Your experience refers to paid and unpaid experience, including volunteer work, which helps build the competencies, knowledge and skills for the position.

Salary Range and Benefits

Salary \$60,000 to \$85,000 annually, *depending on experience (DOE)*.

Health/dental/vision insurance, bereavement leave, disability and life insurance, retirement.

To Apply

Send a cover letter, writing sample and resume to information@tuleyome.org. No phone calls, please.

Tuleyome will review resumes as received. The position will remain open until filled.

Tuleyome is an equal opportunity employer and does not discriminate on the basis of race, color, age, ethnicity, religion, national origin, pregnancy, sexual orientation, gender identity, genetic information, sex, marital status, disability, or status as a U.S. Veteran.

This job description reflects the assignment of essential functions; it does not prescribe or restrict the tasks that may be assigned.