

THE CRESWICK FOUNDATION

FELLOWSHIPS IN CHILDREN AND YOUNG PEOPLE'S MENTAL HEALTH & WELL BEING

APPLICATION GUIDELINES

The Foundation generally awards up to five fellowships each year, with grants ranging from \$10,000 to \$40,000. Fellowships may support overseas or domestic travel.

Applications must be emailed by 30 June to: creswickfo@sw-au.com

Length: Applications should **not exceed 10 pages**.

Timing: Fellowships are typically undertaken in the **calendar year following application**.

- **Covering Email**
- Include how you heard about the Creswick Fellowship (helps refine our marketing)
- **Applicant details**
- Name & Organisation
- Address
- Mobile & Email
- **Curriculum vitae**
- Include CV for applicant and any overseas visitors involved
- **Employment History (past and current)**
- **Community activities**
- **Proposed project**

Include the following

1. **Proposed project & work program** –outline activities for the calendar year following submission
2. **Background & alignment** – describe how the project relates to the Foundation's objectives and assumptions (described on our About the Foundation page)
3. **Purpose & rationale** – explain why the project should be funded
4. **Proposed itinerary** - travel details (if applicable), destinations, and supporting organisations
5. **Knowledge use & dissemination** – explain how findings will be shared with relevant communities, organisations, and professional networks
6. **Collaboration confirmation** – indicate that all nominated overseas or domestic organisations, or persons with whom the applicant otherwise intends to collaborate as part of the project, are willing to support the project as described
7. Ensure focus is on children and/or adolescents (0-18 years).

The Foundation does not fund salaries, study towards a formal qualification, systematic reviews or research projects without ethics approval.

Referees

Provide full contact details for 2-3 referees, including:

- A **community leader** familiar with the applicant's character
- One or two **professionals** knowledgeable and experienced in the applicant's field of work, aware of the applicant's achievements and able to comment on:
 - The proposed program from the points of view of the applicant's professional development or direction; and
 - Benefit to Australia's knowledge and capability in child and youth mental health and wellbeing.

Ensure referees have been contacted and are willing to respond if contacted by the Directors.

Budget

If the application involves travel, provide estimates for:

- Economy airfares
- Comprehensive travel insurance costs
- Living expenses for up to three months
- Include sources for estimates (travel agents, government or ATO allowances, educational institution guidelines). For overseas travel, allow for exchange rate fluctuations.

Total funding requested should be within \$10,000 - \$40,000.

Reporting

Successful applicants must:

- Submit within three months of the conclusion of the fellowship a written report describing findings and knowledge sharing plans.
- The name of the individual and organisation submitting the application, as well as the report, will be published on the Foundation's website.