



## **Stewardship Committee**

### **Minutes April 29, 2026 –6:30 pm**

- Attendance:

Cathy Rusk—Chair  
Mary Gilmeister  
Janet Reichert  
Beth Kangas  
Dawn Jorgenson  
Nikki Packee  
Jenna Swiatkowski (absent-excused)

- Opening prayer

- Submission and approval of March minutes completed via email previously.

- Housekeeping:

Sharepoint access emailed to everyone. Check your access.

Parish secretary will place new members into system

Mary G. will send out email when Sharepoint is updated by secretary.

On Sharepoint after new parishioner's name there are columns that indicate **date** parishioner received follow-up call, **initials** of caller and a section for **notes**.

In notes section indicate if this is school family, if voice mail had to be left, or any other info that may be helpful to committee.

Sharepoint spreadsheet should be updated monthly. Ideally it should be updated weekly for quicker contact. Mary G. will talk with Joan if this is realistic. Once this is determined committee can work on a timeline/procedure for follow-up phone calls.

Is there any possibility for Fr. Tim to reach out with a phone call? There is 16 new family units from January to March. Can Fr. Tim do 5 calls per month?

Beth Kangas did attempt to call 2 new parishioners but ended up leaving voice mail. Committee members were shown where to place in Sharepoint spreadsheet notes section comment regarding voice mail.

Cathy R., Dawn J., Beth K and Mary G. agreed to make calls to attempt to complete the list of 14 new parishioners who need to be contacted prior to next meeting.

Will ask the secretary Joan that when she has the talents and gifts sheet for new parishioners if she would make a copy and place in the stewardship mailbox so



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that the follow up caller would know what they are interested in to help make connections with person in charge of that area. Mary G. would like to make the calls on any new parishioner that indicates interest in Auction or Fish fry.

Question posed as to whether when a person has a specific interest in an area that is specific to a committee do we turn it over to the committee chair to call the new parishioner. To come back to this idea at next meeting after present list of parishioners have been contacted.

Discussion on phone calling from St. Gabriel phones, as most people no longer pick up calls that have no identification on cell phones. When calling from St. Gabriel phones the name of St. Gabriel will automatically show up.

It has been determined that there is no follow-up at this time to assess if new parishioners are contributing to the parish funds. This issue will need to be addressed at future meetings and possibly a procedure needs to be created.

- Discernment for Stewardship committee positions
  - Cathy Rusk will be stepping down from chair position.
  - Cathy will be checking with Jenna S. if she is staying with secretary position.
  - Beth Kangas is finished with her position in September.
- PC Liaison Report:
  - No Meeting in April.
  - September All Commission Meeting is 9/20 or 9/27? Mary G. will check with Dan Swiatkowski soon to verify date.
  - Fellowship Sunday is 09/20/26
  - Volunteer Blessing is Sept 12 & 13 2026 at each mass.
  - Ministry Fair would ideally be on 09/19 & 09/20.
  - Confirmation of Fellowship Sunday schedule for upcoming 2026/2027.
  - Beth will bring up at next meeting and get back to committee.
- New Member Journey:
  - See above notes on Sharepoint spreadsheet.
  - The welcoming packet could be offered to new parishioners who mark they do not want membership.
  - The sign up for manning the new members registration is on line or emailed before fellowship Sunday by Nikki. Nikki is willing to create a script for the people who are the welcomers if committee would like her to create it.



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- New Member Packet:  
Nothing new this month.
- Ministry Guide  
Committee to review and give any corrections or changes to Nikki P.  
Group agreed the booklet looks “awesome” and is very impressive and comprehensive.  
One suggestion was to maybe add a little more on our relationship with the Congregation of the Great Spirit.
- New Member Events:  
Blessing was given by Fr. Tim at April 18 & 19 masses and was attended by new parishioners.  
This will be an ongoing event occurring in October and April.
- Ministry Fair:  
Format tabled to next meeting.  
Clarification is needed as to date. (See above under PC Liaison)
- Volunteer Blessing is scheduled for Sept 12 & 13.
- Guest Sign in Book in Gathering Space  
Someone signed in the book on April 15 and Mary G. will call this person.  
Guest book needs to be addressed in future meeting.
- New membership after hours drop box:  
Mary G. and Nikki will talk with Mary Rose about the credenza in front of office windows to see if we can put a lock on door and create a “Welcome Center” out of the credenza. Can we lock one side of the cabinet where the slot is. Thinking to place sign in guest book on top of this cabinet.  
Discussion ensued about moving the large table at entrance. Mary and Nikki will address this issue with Mary Rose.
- Restroom signage:  
Nikki is working on updating signage for bathroom in conjunction with other signage in the church.



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- Open floor  
All commission May 31 at 9:00 am  
May 18<sup>th</sup> next meeting and main focus will be on Ministry Fair details.
- Closing Prayer :Live in My Life