



Meeting Minutes
Stewardship Committee
September 29, 2025 – 6:30 pm

Attendees:

Cathy Rusk
Jeanna Swiatkowski
Beth Kangas
Connie Helm

- Opening Prayer – Cathy Rusk
- Review of minutes September 29th meeting
 - Minutes reviewed and no changes
- PC Liaison Report
 - Met 9/9
 - i. Discussion about locking of doors during mass.
 - ii. Fellowship Sunday needs a new person to oversee, for now Dan Swiatkowski will take care of.
 - iii. All Commission meeting discussed. Having an in person meeting to gather, fellowship, and pray. Connie going to talk at staff meeting about having twice a year.
 - iv. Many needs for volunteers. Put an awareness of the need in the bulletin and Fr. Tim made an announcement during Mass.
 - 1. Talks of having the commissions take a Fellowship Sunday. Used to be that way, hard to get people to have an appetite to do this again.
- New Member Journey
 - Jeanna's email regarding tracking
 - i. Inquiry to see how the new members are being entered into the Parish software.
 - ii. Give Butter has a CRM component can log contacts.

- iii. Connie will have a conversation about how we can access the parishioner list so that a volunteer isn't within the whole system.
 - iv. As of right now this is relevant to Stewardship commission.
 - v. Thought is to have a spreadsheet to track contacts and as a way to share information that the other commission needs to know.
 - vi. Need to determine from staff what the best way for the commission to house and track.
 - vii. If there is interest from the reach out calls we are to email the chair and staff liaison of the commission that the parishioner is interested in. Add chairs and staff liaisons to tracking sheet so they can also help connect with the parishioner.
- New Member Packet
 - Finance sheet to be added when finished so we can add to the new member packet.
 - Finance sheet to be sent out to current parishioners late November.
- Ministry Guide
 - Samples provided by Connie
 - i. St. Dominic Brookfield
 - ii. Assumption Catholic Church
 - iii. St. Matthew
 - iv. St. John Vianney
 - v. Connie has mocked up a version for St. Gabriels that combines several ideas from other Ministry Guides
 - 1. Like the visuals, brevity/simplicity
 - 2. How would this be distributed? Online version and handout at services.
 - 3. Yearly theme is a good guiding principle.
 - 4. Title – Ministry and Small Group Guide
 - Targeted timeframe – EOY May 2026
 - More to follow at next meeting in October.
- New Member Events
 - Calls to new Members
 - October blessing by Father

- i. October 18-19 during mass for all parishioners who have joined St Gabriels since July 2024.
 - ii. Bulletin announcement next 2 weeks
 - iii. Email request to Fr. Tim to do a blessing that includes Building Bigger Tables
 - iv. Ask for Nikki to add to social media campaigns and send an email to all new members inviting them to the Welcome Blessing weekend.
- Ministry Fair
 - Discussion on working towards kicking off next year with the Ministry Fair and Ministry Guide.
 - i. August 29-30 to host Ministry Fair
 - ii. Ask for All Commission meeting on September 15th that would be a way for new volunteers to feel welcomed sooner.
- Open Floor
 - History of the three parishes
 - Facility Guide
- Closing Prayer – Cathy Rusk