



**Meeting Minutes**  
**Stewardship Committee**  
**November 3, 2025 – 6:30 pm**

**Attendees:**

Cathy Rusk

Jeanna Swiatkowski

Connie Helm

- Opening Prayer
- Review of minutes September 29th meeting done online previously
- PC Liaison Report - email sent by Beth Kangas.
  - Fellowship Sunday hosted by Commissions, Stewardship needs to pick a date
    1. Would need to combine with another commission. Marketing is an opportunity. Suggestion of January 2026 since it falls on the weekend before Catholic Schools week open house. It could give exposure to the Open House.
  - Pastoral Council met October 14, 2025 via Zoom. Highlights include:
    - Discussion about an in-person all-commission meeting. Human Concerns and Prayer and Worship also desire an in-person all-commission meeting. Dates were discussed, Thursday, May 21 had been planned but the room is not available. It was suggested to hold the all-commission meeting on a Sunday between masses. The date of Sunday, January 11 was discussed. Carolyn Weyker will check with Jill Sheehan to make sure the room is available.
      1. Additional date for consideration would be September 15<sup>th</sup> still under consideration.

- School commission shared progress on the March of the Hawks fundraiser
- Prayer and worship highlighted upcoming activities including Jacob's Ladder, Mass of Remembrance, communal reconciliation on December 2, and ongoing efforts to formalize the activities of the Environment team
- New Member Journey
  - Tracking contacts of new members – update
    - i. Cathy checked on if there was a Stewardship gmail address. It hadn't been created due to sensitivity of Stewardship items. Connie to check with Leadership on the possibility of being able to house all Stewardship items in one area.
      - 1. Was able to mock up a potential tracking sheet.
      - 2. Tracking to be able to make sure the new parishioner has been contacted, any questions/comments, when/how contacted.
      - 3. GiveButter has a CRM component – concern is the ability restrict user permissions based on need of use. There is a CRM manage permission that could be a possibility. Data reports, exports, transactional history, etc. Could potentially have an account with this to track activities into GiveButter.
        - a. Connie can get an account set up for the Stewardship Commission with a shared log in.
- New Member Packet
  - End of year giving – stuffer in bulletin 12/6-12/7 weekend of the Financial worksheet one page and then have the full Financial packet for parishioners online or available in the parish office.
    - i. Messaging will start this weekend or the weekend of November 15-16.
    - ii. Small changes each weekend to make sure that the content isn't lost.
- Ministry Guide
  - Connie shared with each staff person the content on their area to make sure that all content is up to date. Wants several layers of information shown in different ways.

- Consideration for guide to organize content under the pillars of Proclaim, Form, Live. Commission likes the idea, it helps members understand what opportunities are under each pillar.
- Organization chart to help delineate what commissions are covered and who they report into.
- New Member Events
  - October blessing by Father – results discussion
    - i. Blessing went well and was well received.
  - Blessing proposed again in April 18-19 weekend.
- Ministry Fair
  - More planning to start in the new year. Still targeting for September 15<sup>th</sup> for the fair.
- Open Floor
  - How do we handle Volunteer Appreciation in the Parish and School?
    - i. There is no formal appreciation matrix. Ideas:
      1. Evening or afternoon for Volunteer potluck after mass?
      2. Do we add in a Volunteer Blessing?
      3. Rotation of blessing for different commissions at weekend mass?
      4. Other ideas? Does that factor into a parishioners desire to continue to volunteer or reach out to others to volunteer?
      5. Bring forward all ideas.
      6. Could we work with Marketing on a monthly volunteer appreciation?
- Closing Prayer