



**Meeting Minutes**  
**Stewardship Committee**  
**September 3, 2025 – 6:30 pm**

- Attendance
  - Cathy Rusk
  - Jeanna Swiatkowski
  - Beth Kangas
  - Connie Helm
- Opening Prayer – led by Cathy Rusk
- Review of minutes May 14<sup>th</sup> meeting
  - No comments or concerns from last meeting
- PC Liason Report
  - PC August meeting cancelled next meeting is September 9<sup>th</sup>
  - Nothing to report as of this time
  - Meeting minutes to Fr. Tim, Carolyn W., Nikki, and Jill
  - Review of procedure of sending meeting minutes.
- New Member Journey – any changes over the summer?
  - No changes over summer
- New Member Packet
  - Update/discussion of the giving form that was to be added
    - All three sheets discussed (attached for reference) and are a part of the New Member Welcome Packet
    - Committee talked about sharing this with current parishioner members as well as refresher information
      - Timeframe to send out the Supporting St. Gabriel Parish grid document still to be determined
        - Potentially to send out before end of year for end of year giving plans
  - Looking to make the New Member packet digital to send out to those that weren't able to join the Welcome Sunday via school or 3<sup>rd</sup> Sunday of the month

- Will send out digitally from the Parish office
    - Connie to talk to Nikki about the status of the digital package – or does a physical packet get sent to them
  - Cross brochure addition status
    - This only talks about the commissions, committee needs to decided how to use this before any further updates are made.
    - Still needs language updates
    - Also need to look at if this is viable document with a Ministry Guide
  - Looking at additional items to add to the packet
    - Physical plan of locations
    - Ways to stay connected guide
    - Historical/walking points through the church
    - Ministry Guide – a tool to understand what the different roles are
      - Last update was 10 years ago
- New Member Events
  - Calls to new members
  - Other new member ideas
    - In the past did a Social Media post on each Commission/Committee for a week which was a virtual
    - Could we have Fr. Tim make announcements/plea during announcement portion of Mass?
  - How can we get more fellowship together in order to get more volunteers who would like the in person interactions.
    - Beth to talk to Parish Council about more in-person events/all commission meeting
  - September blessing by Father
    - Will need to give him a few introductory lines
    - Also looking at another blessing between Easter and 1st Communion
    - Will invite new parishioners from July 2024 – September 2025 via email
  - Any other Fall/Winter event?
    - Ministry Fair
      - Could we re-use this campaign to start out as targeted approach?
      - We will put this on the next months agenda

- Stewardship Opportunities
  - Archdiocese meeting in July
    - Connie attended and it was a good event overall
      - Opening Speaker – Fr. Dennis from St. Dominic's
        - Clearly defined Mission, Vision, and Values and how do you back them up as a parish
      - Closing Speaker – Fr. Lococo
        - Offertory talk on how to get people to give
      - Archbishop Grob – spoke on audit of the Archdiocese at that they understand who they work for, the parishes
  - International Catholic Stewardship Council in Chicago Sept 21-24<sup>th</sup>
    - No one from the parish going
- Meeting schedule for 25/26 Committee year
  - Cathy shared the meeting schedule for the year and all
- Project Ideas for new year and Open Floor
  - Old documentation of the church history that could be updated
  - Updated Ministry guide – last updated 10 years ago
    - Would like both digital/online and physical copies
    - A description of what are the actual ministries within each commission so all parishioners are able to determine how they can best be part of
    - Connie will bring examples of Ministry Guides from other parishes to see what resonates best
      - Discussed how the Ministries can best be organized/categorized in order to drive participation from the parish
  - Ministry Fair
  - Items from last year ideas
    - Mentor family program
    - Christmas and Easter cards sent to homebound
      - Connie to check to see when the school children make holiday cards and send them to the homebound
    - Doing a consistent job on the new member journey
- Closing Prayer – Cathy Rusk