



## *Proclaim...Form...Live*

**Finance Council Meeting Minutes**  
November 19, 2025 @ 6:30 pm via Zoom

**Attendees:** Fr. Tim, Mike, Laura, George, Rob, Kevin, Bill

**Excused:** John

### **Agenda**

1. **Opening Prayer – Fr. Tim**
2. **Financials (October YTD) – Laura**
3. **Disaster relief assistance fund (DRAF) – Mike**
4. **St. Hubert property update – Mike**
5. **Maintenance**
6. **Personnel**
7. **Closing prayer**

### **Meeting notes:**

- Net operating income is \$25K.
- Revenues:
  - Formation Income is under budget by \$6000 this year, and this number will likely stay the same through fiscal year end. Our numbers are down.
  - School has some lumpy budgeting/actual numbers, this will improve as the fiscal year goes.
  - School Fundraising is ahead due to a correction we made to the Scrip Fundraiser +\$20K (FY25). We have corrected our data entries and processes.
- Expenses:
  - Salaries define most of these over/under budget items.
  - Formation, falling short of budget, we replaced salary employee with an hourly employee.
  - School, early payouts of outgoing teacher salaries in prior fiscal year; coupled with new teachers starting contracts at the end of August. We forecast that this under budget by

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# Saint Gabriel

## CATHOLIC PARISH

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\$25,000 will gradually erode over the rest of the school year as our salaries stabilize and benefit costs increase (health insurance - Jan 1).

- It is important to note that our DRAF is not included in this statement, neither the income nor the out-go.

Draf - \$36k paid, \$80k balance in fund

St. Hubert's – still interest, 3 showings, big question – what will Richfield support. Phase 2 report – no contaminants

Personnel – 2 open positions: Secretary, Dev. Director

Maintenance – lighting, bulbs replaced, sump pump drain redo, softner hot water issues

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