



DUTY MANAGER PERMANENT FULL-TIME

You're a strong leader, with proven leadership skills and experience. You're a 'people person' and you understand what real hospitality is about. You're committed to looking after your members and guests by delivering excellent service, and ensuring a safe, comfortable and enjoyable environment.

This is an awesome opportunity to move your career forward in a vibrant and exciting industry, by joining a professional Club team that is passionate about what we do; focused on supporting and developing our team; and, constantly working to maintain our position as the heart of the Bathurst Community.

Our Duty Managers are responsible for the effective day to day operational management of the Club whilst they are on shift. Accordingly, we're seeking the following skills and experience:

Essential:

- Current RSA & RCG
- Provide a current National Police Check
- Previous experience working in a leadership/ management role, ideally in a Registered Club or Licensed premises, or related/ relevant industry
- Strong positive leadership skills to motivate and manage a diverse team of individuals
- Excellent customer service focus
- Good planning and organisational skills with a confident approach to problem solving
- Good skills and experience with handling cash and banking procedures
- Excellent verbal and written communication skills
- Working knowledge of digital POS systems, Microsoft offices applications
- Professional presentation and grooming
- Reliable, punctual, with an ability to multi-task and work well under pressure
- Willing and available to work a rotating roster including evenings, weekends and public holidays

Desirable:

- Diploma or Cert IV qualifications in Leadership & Management or Hospitality
- Advanced RCG, or willingness to undertake the required training

- Gaming, TAB, Keno experience would be highly regarded

If this sounds like you, please direct your application including your cover letter, current resume and employment application to:

Rebecca Lavelle
HR Manager
Bathurst RSL Club
114 Rankin Street
Bathurst NSW 2795
rebecca.lavelle@bathurstsl.com.au

For further enquiries, please contact Rebecca on: 02 6333 2999