

Housing Authority Of the City of Wisconsin Rapids

2521 – 10th St S, Wisconsin Rapids, WI 54494

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DATE: January 16, 2026

RE: Temporary Changes to Office Window Hours

Effective **January 26, 2026**, the Housing Authority service window will be **closed on Thursdays**. This change will remain in place **through the end of April 2026**.

The Thursday closures are necessary to allow for staff training due to a reduction in support personnel. While the service window will not be open, **administrative staff will still be working** in the office on these days.

If you require in-person assistance on a Thursday, please **contact the office to schedule an appointment**.

We appreciate your cooperation and understanding as we work to train our administrative staff while continuing to provide quality service to all tenants.

<u>Open Office Window Hours:</u>	<u>Office Hours by Appointment Only:</u>
Monday: 7:30 am – 4:00 pm	Thursday: 7:30 am – 4:00 pm
Tuesday: 7:30 am – 4:00 pm	Friday: 7:30 am – 1:00 pm
Wednesday: 7:30 am – 4:00 pm	