



FOR YOUTH DEVELOPMENT  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

# Team Sideline Walkthrough Manual

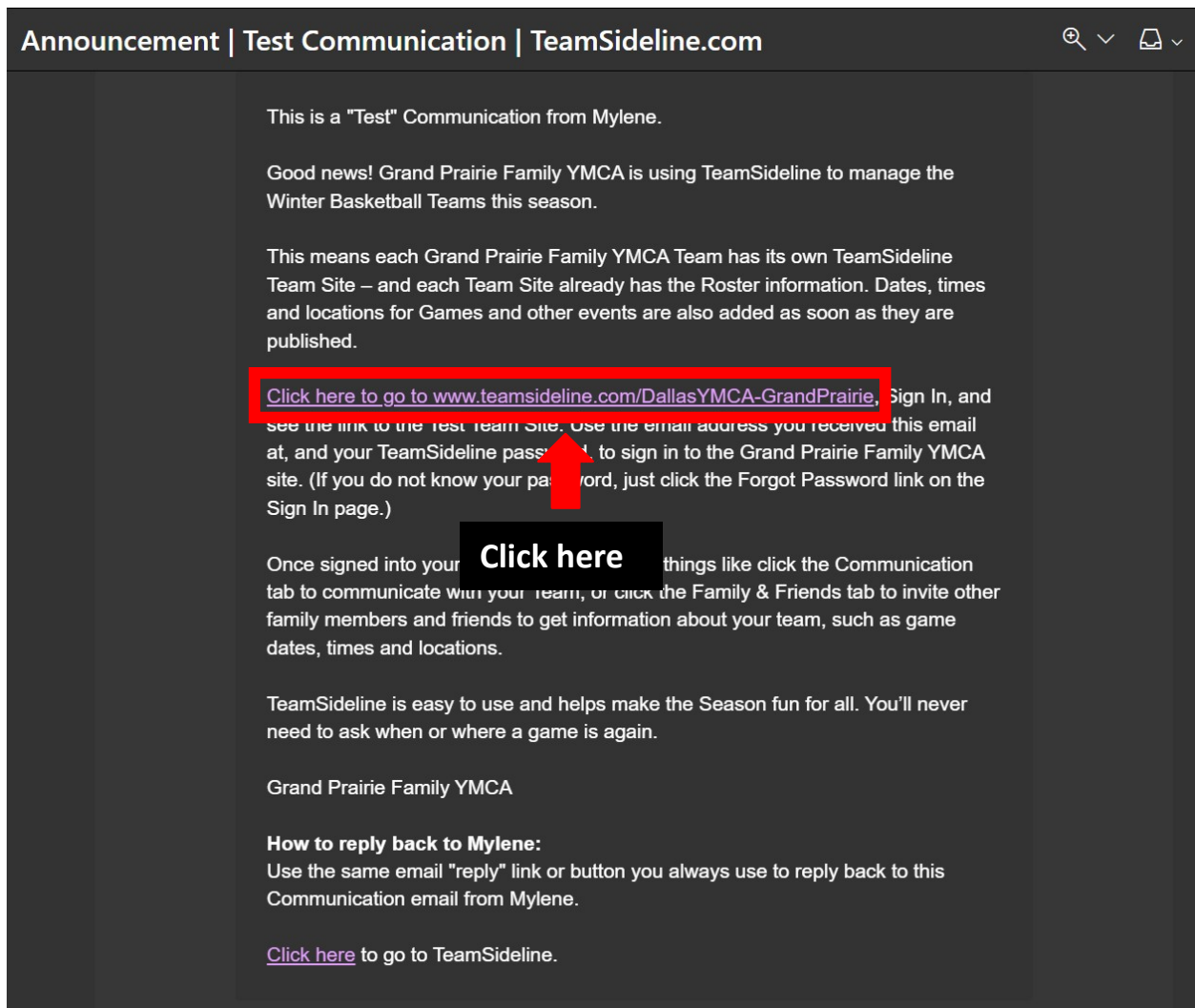


**TeamSideline is the main source of communication for all sports at the YMCA. Game schedules, rosters, contact, etc. will be done through TeamSideline.**

**The Sports Director will send all communications by email to all coaches and parents that are registered.**

**This manual will show step-by-step instructions on how to navigate the site.**

**When the team site goes live, all coaches and parents will receive this email:**



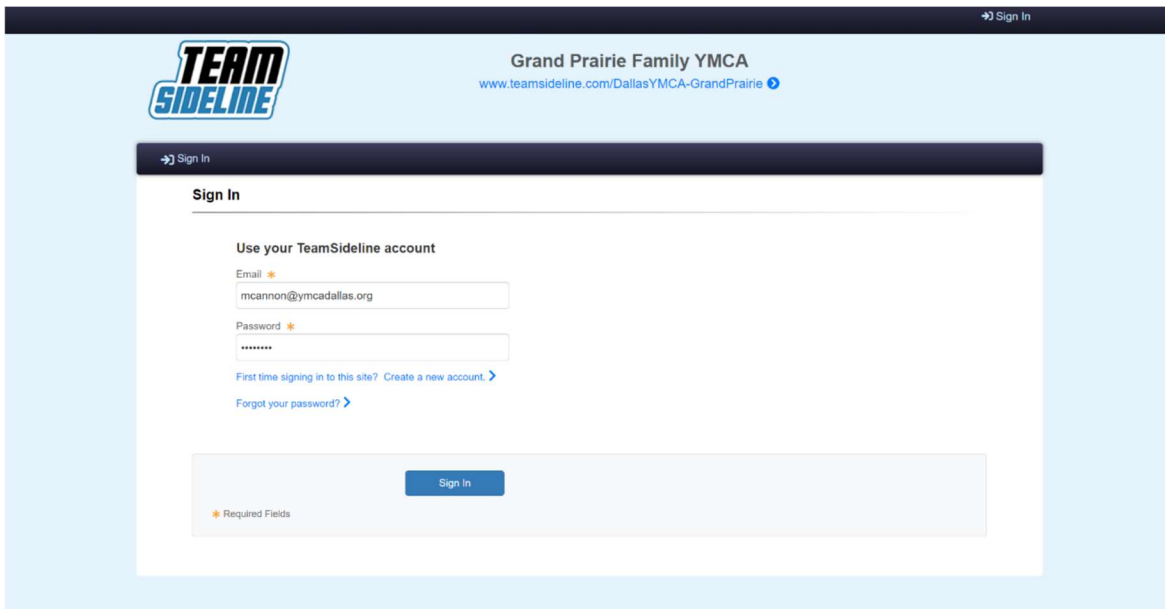
**When this email is received, click where it says "Click here to go to..." to sign in or sign up.**

**For future reference, you may directly go to the following link:**  
**<https://www.teamsideline.com/sites/DallasYMCA-GrandPrairie/home>**

The link will direct you to this page:



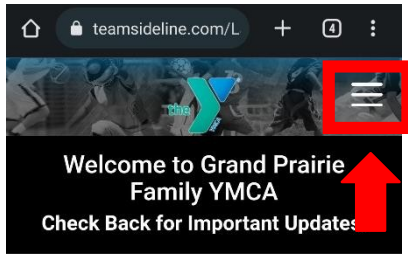
At the **top left corner**, click “Sign In” to sign in or sign up. You will be directed to this page.



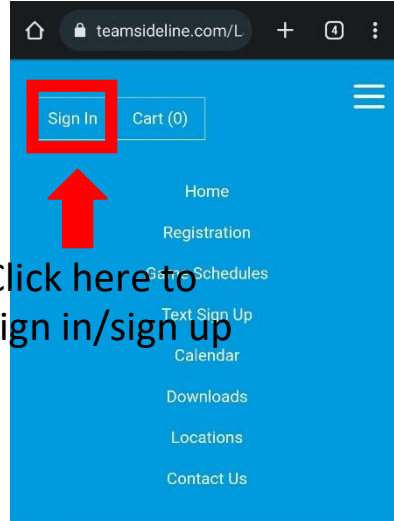
If you already have an account, sign in. If you don't have an account, click “create a new account” You must use the same email address that was provided at registration (which is the same email you received the TeamSideline communication)

**When signing up, if it says, “There is already an account associated with this email”, simply reset your password, then sign in.**

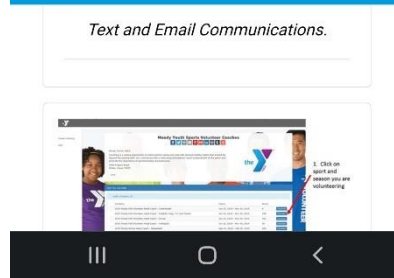
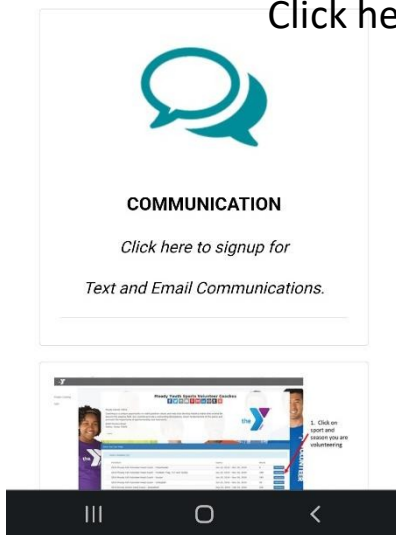
**If you are on a mobile device, click the three lines at the top right corner, then click sign in at the top left.**



Click here








Click here to sign in/sign up

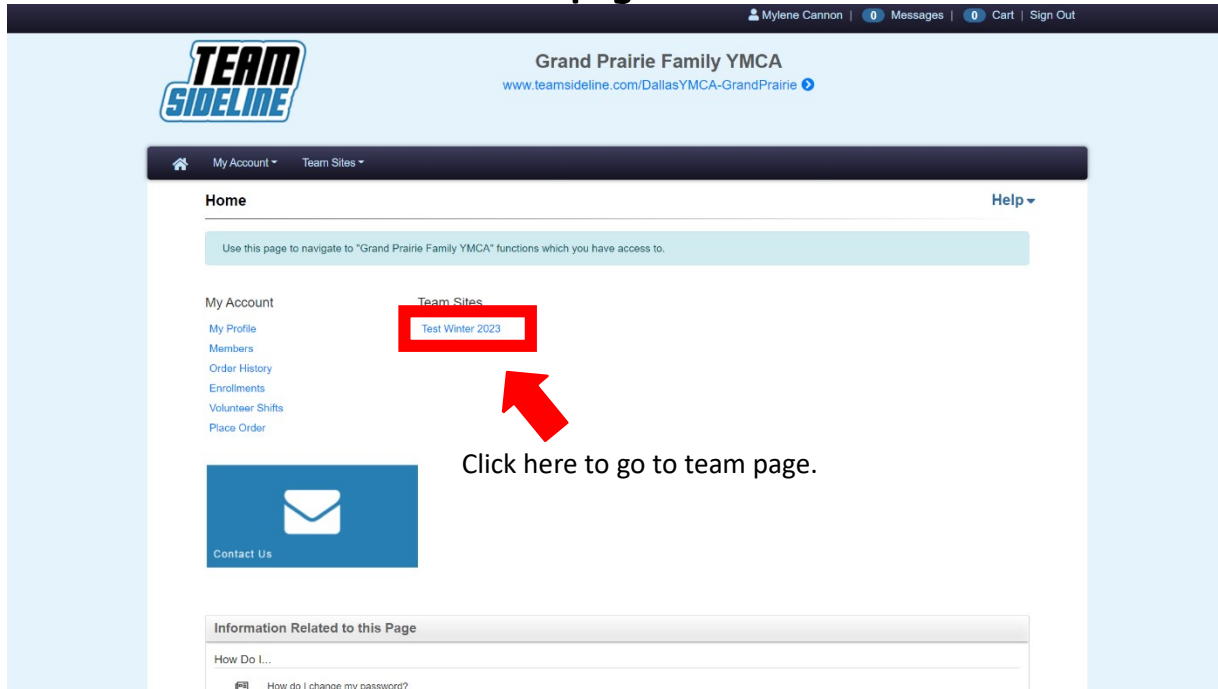


**If you are already signed in when clicking the link, click the name at the top left corner of the page, then click "My Account."**

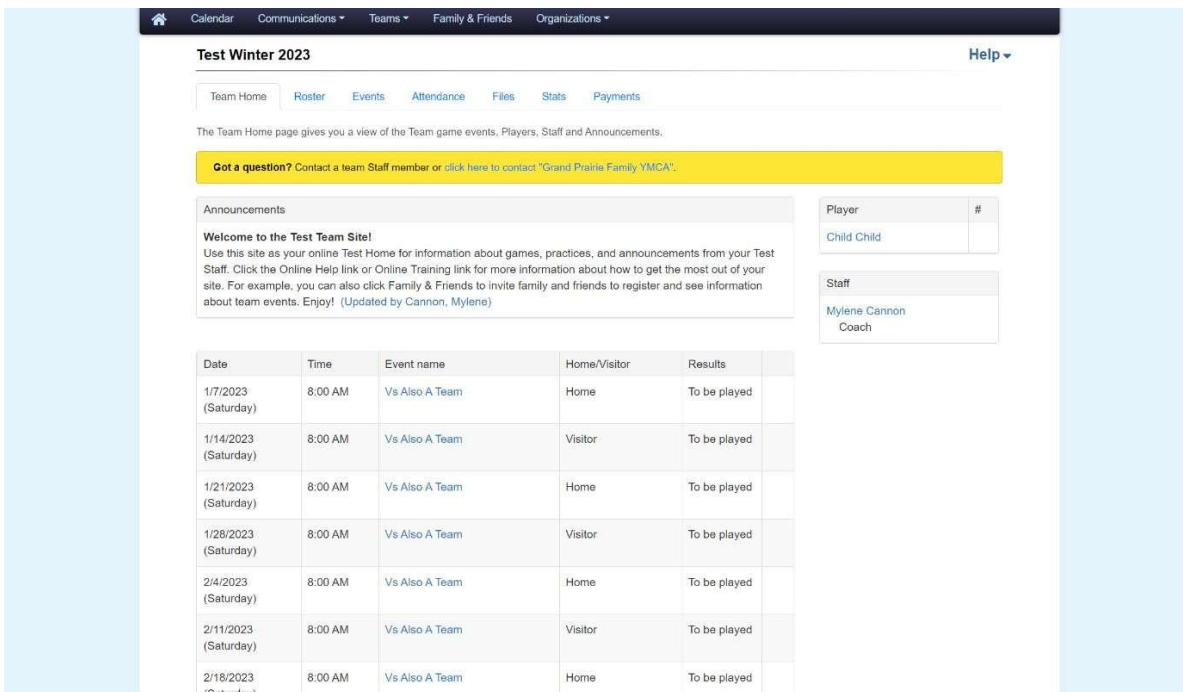


 <p><b>REGISTER for Youth League Sports</b></p> <p><a href="#">2023 Fall Soccer Click Here</a> <a href="#">2023 Fall Flag Football Click Here</a> <a href="#">2023 Fall Volleyball Click Here</a> <a href="#">2023 Winter Basketball Click Here</a> <a href="#">2024 Summer T/Baseball Click Here</a></p> <p><i>Any questions? Contact us.</i></p>	 <p><b>GAME SCHEDULES</b></p> <p><i>Click Here for</i> <a href="#">Game Schedules</a></p>	 <p><b>COMMUNICATION</b></p> <p><i>Click here to signup for</i> <a href="#">Text and Email Communications</a></p>	 <p><b>CRIMINAL BACKGROUND CHECK (CBC)</b></p> <p>All volunteer coach, head and assistants must register for a Criminal Background Check (CBC) every season, every sport.</p> <p>New volunteers must register for a new account and complete their CBC and Athlete Protection (AP) training.</p> <p>Returning volunteers must re-login and update their profile. Verify Background Check and Athlete Protection (AP) training are not expired.</p>
			

**Once you sign in, or have clicked my account, you will see this page. Under Team Sites, you will see your team's name. If you coach or have players on more than one team, both teams will show. Click on the team's name to see the team page.**



**Once clicking the team page, you will see the following page. On the team's home page, you will see the full game schedule, the players on the team, and the coach's name. You will also be able to navigate through the page to see practice times, roster, and contact information.**



Click "Roster" to see the full roster. The contact information for the parents and coaches will be shown.

- The name with the black arrow next to it is the parent. The name directly above the parent's name is the child of the parent.

The screenshot shows a web interface for a team named "Test Winter 2023". The navigation bar includes "Calendar", "Communications", "Teams", "Family & Friends", and "Organizations". The "Roster" tab is selected. A message states: "As a Staff member, you can click 'Add To Roster' to add Staff or Players to your team. After a member has been added to your team, you can click the Edit or Delete icons to make changes to your Roster. You can also click a member name to view all member information." A green notification bar says "Member updated." Below are two tables: "Staff" and "Players".

Name	Role(s)	Email Address	Phone
Mylene Cannon	Coach		(972) 362-9632

Name	# / Position	Email Address	Phone
Child Child			
Mylene Cannon		mcannon@ymcadallas.org	(972) 362-9632

Information Related to this Page

Related Topics

- What does the red flag mean next to an email address?
- What does the yellow lock mean on the Team Site's Roster?
- Team Site Texting

How Do I...

- Edit my answer to the Team Site poll?

If you are on a mobile device, tap the person's name to view their contact information.

teamsideline.com/T

### Test Winter 2023

Help ▾

Team Home **Roster** Events

Attendance Files Stats Payments

This page contains the Roster of Staff members, Players and Parents for this Team. Contact Staff members to edit or add team information.

#### Staff

Name	
Mylene Cannon	

#### Players

Name	
Child Child	
Mylene Cannon	

#### Information Related to this Page

Related Topics

What does the red flag mean next to an email address?

Use this page to view TeamSideline information for members of your team.

#### Mylene Cannon



Role(s):  
Coach

Phone(s):  
(972) 362-9632

EmailAddress:

Bio/Background:



## Click "Events" to view the practice times and games.

Test Winter 2023 Help ▾

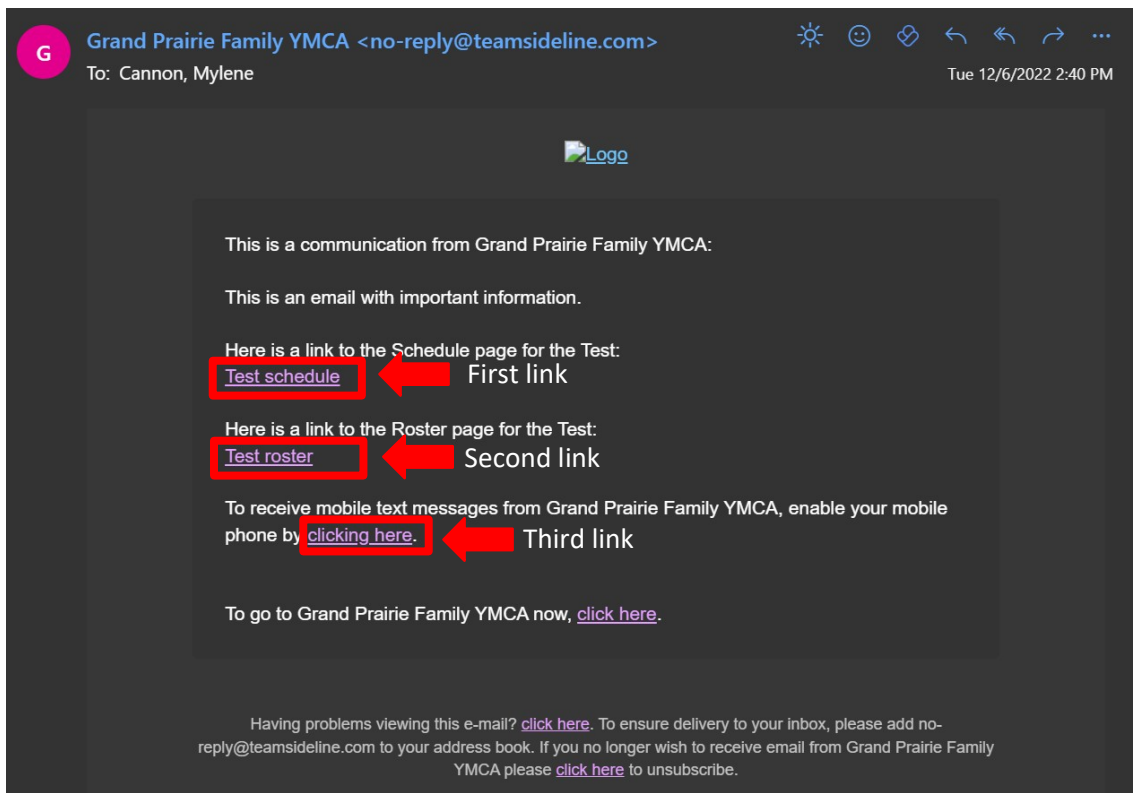
[Team Home](#) [Roster](#) [Events](#) [Attendance](#) [Files](#) [Stats](#) [Payments](#)

Use this page to see the list of team events. Click the Event Name link for event details. Contact Staff members to edit or add events.

Date	Time	Event Name	Event Type	Location
12/26/2022 (Monday)	8:00 AM	<a href="#">Practice</a>	Practice	<a href="#">Grand Prairie YMCA Court 1</a>
1/2/2023 (Monday)	8:00 AM	<a href="#">Practice</a>	Practice	<a href="#">Grand Prairie YMCA Court 1</a>
1/7/2023 (Saturday)	8:00 AM	<a href="#">Vs Also A Team</a>	Game	<a href="#">Grand Prairie Court 1</a>
1/9/2023 (Monday)	8:00 AM	<a href="#">Practice</a>	Practice	<a href="#">Grand Prairie YMCA Court 1</a>
1/14/2023 (Saturday)	8:00 AM	<a href="#">Vs Also A Team</a>	Game	<a href="#">Grand Prairie Court 1</a>
1/16/2023 (Monday)	8:00 AM	<a href="#">Practice</a>	Practice	<a href="#">Grand Prairie YMCA Court 1</a>
1/21/2023 (Saturday)	8:00 AM	<a href="#">Vs Also A Team</a>	Game	<a href="#">Grand Prairie Court 1</a>
1/23/2023 (Monday)	8:00 AM	<a href="#">Practice</a>	Practice	<a href="#">Grand Prairie YMCA Court 1</a>
1/28/2023 (Saturday)	8:00 AM	<a href="#">Vs Also A Team</a>	Game	<a href="#">Grand Prairie Court 1</a>
1/30/2023 (Monday)	8:00 AM	<a href="#">Practice</a>	Practice	<a href="#">Grand Prairie YMCA Court 1</a>

Page size: 10 ▾ 15 items in 2 pages

## When communications are sent from TeamSideline, the emails will appear like this:



There will be three links at the bottom of all emails. Each link will direct to a different page.

The first link, "Team Schedule", will direct you to the page to see all the games, times, location, and score for all the teams in your teams' division.

Test

All Teams ▾

View Options Print View Subscribe

**Standings** see tie breaker list

Place	Team	W	L	T	GB	GP	PCT	Streak	Coach
	Also A Team	0	0	0	--	0	--	--	Coach
	Test	0	0	0	--	0	--	--	Cannon


GB = Games Back, GP = Games Played, PCT = Winning Percentage.

**Schedule**

Date	Time	Home	Away	Location
<b>Week 1</b>				
Sat 1/7	8:00 AM	Test	Also A Team	<a href="#">CT 1</a>
<b>Week 2</b>				
Sat 1/14	8:00 AM	Also A Team	Test	<a href="#">CT 1</a>
<b>Week 3</b>				
Sat 1/21	8:00 AM	Test	Also A Team	<a href="#">CT 1</a>
<b>Week 4</b>				
Sat 1/28	8:00 AM	Also A Team	Test	<a href="#">CT 1</a>
<b>Week 5</b>				
Sat 2/4	8:00 AM	Test	Also A Team	<a href="#">CT 1</a>
<b>Week 6</b>				

The second link, "Team Roster" will direct you to your teams' roster. Click "Team Sites" at the top to go to your teams' page. If you have more than one team, both teams will appear.

Mylene Cannon | 0 Messages | 0 Cart | Sign Out



**Grand Prairie Family YMCA**  
[www.teamsideline.com/DallasYMCA-GrandPrairie](http://www.teamsideline.com/DallasYMCA-GrandPrairie)

My Account ▾ Team Sites ▾

**Test Roster** [Help ▾](#)

Also A Team Winter 2023  
Test Winter 2023

First Name	Last Name	Role
Mylene	Cannon	Coach
Child	Child	Player

**The third link will allow you to sign up for text notifications. When you sign up for text notifications, you will receive communications directly to your phone.**



### Grand Prairie Family YMCA Text Alert Setup

Let's say you are on the way to the game and there is a last minute schedule change. The answer?

**Sign up for Text Alerts** so Grand Prairie Family YMCA can text you a last minute cancellation.

**Step 1:** Input your Mobile Number then click the Send a code to my phone button. This will send an activation code to the mobile number you have provided.

Mobile Number \*

[Send a code to my phone](#)

\* Required Fields

TeamSideline will not use your number for marketing. This number will only be used to send you a text message from Grand Prairie Family YMCA. **Carrier charges may apply.**

**You may also download the TeamSideline app to view the same information and receive push notifications.**

[Click here to download from the Apple App Store \(iPhone\)](#) [Click here to download from the Google Play Store \(Android\)](#)

**Scan here to download from the Apple App Store (iPhone)**



**Scan here to download from the Google Play Store (Android)**

