

Artesia Christian Home, Inc.
Board of Directors' Meeting – Agenda
Tuesday, June 23, 2026
4:00 PM

Via In Person & Teams

- I. Opening Prayer & Devotions- Robin Brouwer
- II. Roll Call –Steve Ornee
- III. Minutes of May 26th, 2026
- IV. Committee Reports
 - A. Finance Report- Pat Henry
 - B. Promotions Report- Robin Brouwer
- V. Executive Director Report
- VI. Old Business
- VII. New Business
 - A. Next MEETINGS
 - 1. July 8th, 2026 Promotions Committee- Noon via Teams
 - 2. July 23rd, 2026, Finance-3pm & Board-4 pm
- VIII. Closing Prayer – Robin Brouwer

Artesia Christian Home, Inc.
Minutes from the Board of Directors' Meeting
4:00 PM, May 26th, 2026 - ACH Conference Room, Artesia, California



I. Call to Order - by K. Solomon at 4:00 PM. S. Van Lant opened with a devotion and prayer.

II. Roll Call - 12 Board Members: 10 present (7 needed for quorum)

Staff

✓ Robin Brouwer ('26)	✓ Steven Ornee ('27-2) - Sect.	✓ Terry Van Dyk ('28-2) - VP	✓ M. Robison
✓ T. Slegers ('27) - Treasurer	✓ Ken Solomon ('27-2) - Pres.	✓ S. Van Lant ('27-2) - Vice All	P. Henry
✓ Bob Hultgrien ('26)	① Sharon Stephens ('28)	① Rob Verhoeven ('26)	C. Levi
✓ Rosie Verhoef ('26)	✓ Bob Struiksma ('27)	✓ Barbara Zondervan ('26)	✓ A. Walsh

① = Informed absence * = Voting residential rep.

✓ = Present (##-2) = last year of term/2nd consecutive term

Non-Voting Res. Rep.

Tom Tuning ('28) ✓

III. Minutes Approval - Motion to approve the April 28, 2026, meeting minutes, with corrections.

Motion Passed

IV. Promotion Committee minutes from May 13, 2026 meeting submitted.

V. Executive Reports - oral summaries given, written reports submitted

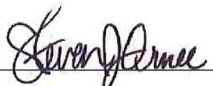
- A. Financial Operations - M. Robison
- B. Executive Director- M. Robison
- C. Skilled Nursing
- D. Residential Services - A. Walsh
- E. Community Relations & Facilities - M. Robison

VI. Calendar

Promotions	Wednesday, Jun 10 th	Noon via Zoom
Finance / Board	Tuesday, Jun 23 rd	3 PM / 4 PM

VII. At 4:57 PM a motion to adjourn passed and S. Van Lant closed with prayer.

Motion Passed


 Steven Ornee, Secretary of the Board

May 26, 2026
 Date of Approval

Artesia Christian Home, Inc.
Finance Committee Meeting Minutes
Tuesday, April 28, 2026

- I. Tim Slegers opened the meeting in prayer at 3:00 PM
- II. **Board Members present:** Tim Slegers, Ken Solomon, Terry Van Dyk, Rob Verhoeven
Staff present: Executive Director – Michelle Robison, Controller – Patricia Henry
Absent: None
- III. The Minutes of March 24, 2026, Finance Committee meeting, were reviewed and approved.
- IV. NEW BUSINESS
 - A. Jim Ripley from RAI, our financial advisor, will join our May 26th meeting.
- V. MONTHLY REPORTS for **February 2026** were distributed for review:
 - A. **Payroll Review:** Payroll reports for 2/11/2026 (4.63% OT & 4.63% Holiday OT) and for 2/27/2026 (5.01% OT & 5.01% Holiday OT).
 - B. **Reviewed report on Extraordinary Expenses for the months of February 2026.**
 - C. **Reviewed Census Days report for February 2026.**
 - D. **Operations Reports for February 2026 month-end were reviewed. Year to date totals are:**
 - 1. **Skilled Nursing February 2026 loss:** \$187,676; **FY 2026 loss:** \$904,518.
 - 2. **Assisted Living February 2026 income:** \$31,310; **FY 2026 gain:** \$269,504.
 - 3. **Independent Living February 2026 income:** \$40,050; **FY 2026 income:** \$137,038.
 - 4. **Memory Care February 2026 income:** \$36,756; **FY 2026 loss:** \$41,272.
 - 5. **ACH Operations total: February 2026 loss:** \$34,854; **FY 2026 loss of:** \$315,678.
 - 6. **ACH Non-operating Summary:** For **February 2026** the total **Facility Non-Operating Gain** (including interest, dividend income, donations, grant income and depreciation) was \$2,847; **FY 2026 Non-Operating Gain of:** \$224,503.
 - 7. **ACH total: February 2026 reported loss of** \$32,008; **FY 2026 Loss of:** \$91,175.
 - E. **Balance Sheet for 2-28-2026** total assets (and liabilities and equity) of \$15,932,002.
 - F. **Accounts Receivable** – Balance due as of **2-28-2026** was \$432,377
 - G. **Accounts Receivable Aging Report** reviewed accounts over 30 days past due for February 2026.
 - H. **Summary of Cash & Investments** as of 2-28-2026 was \$6,103,326.

I. Investment Summary showed a return of 10.70% through 12-31-2025.

VI. Adjournment – The meeting was adjourned. Next Meeting May 26, 2026 @3:00 PM.

Respectfully submitted by Ken Solomon

Artesia Christian Home, Inc.
Finance Committee Meeting Minutes
Tuesday, May 26, 2026

- I. Tim Slegers opened the meeting in prayer at 3:12 PM
- II. **Board Members present:** Tim Slegers, Ken Solomon, Terry Van Dyk
Staff present: Executive Director – Michelle Robison, Controller – Patricia Henry
Absent: Rob Verhoeven with notice
- III. NEW BUSINESS
 - A. The initial 2027 Budget Discussion was led by Patricia Henrt. Finalized figures will be at the next Finance Committee meeting on June 23, 2026.
- IV. MONTHLY REPORTS for **March 2026** were distributed for review:
 - A. **Payroll Review:** Payroll reports for 3/13/2026 (4.63% OT & 4.63% Holiday OT) and for 3/27/2026 (5.01% OT & 5.01% Holiday OT).
 - B. **Reviewed report on Extraordinary Expenses for the months of March 2026.**
 - C. **Reviewed Census Days report for March 2026.**
 - D. **Operations Reports for March 2026 month-end were reviewed. Year to date totals are:**
 - 1. **Skilled Nursing March 2026 loss:** \$180,616; **FY 2026 loss:** \$1,085,133.
 - 2. **Assisted Living March 2026 income:** \$59,15; **FY 2026 gain:** \$329,419.
 - 3. **Independent Living March 2026 income:** \$27,091; **FY 2026 income:** \$164,169.
 - 4. **Memory Care March 2026 loss:** \$26,160; **FY 2026 loss:** \$67,432.
 - 5. **ACH Operations total: March 2026 loss:** \$75,063; **FY 2026 loss of:** \$290,741.
 - 6. **ACH Non-operating Summary:** For **March 2026** the total **Facility Non-Operating Gain** (including interest, dividend income, donations, grant income and depreciation) was \$5,178; **FY 2026 Non-Operating Gain of:** \$229,681.
 - 7. **ACH total: March 2026 reported loss** of \$69,886; **FY 2026 Loss of:** \$161,060.
 - E. **Balance Sheet for 3-31-2026** total assets (and liabilities and equity) of \$16,055,493.
 - F. **Accounts Receivable** – Balance due as of **3-31-2026** was \$405,254.
 - G. **Accounts Receivable Aging Report** reviewed accounts over 30 days past due for March 2026.
 - H. **Summary of Cash & Investments** as of **3-31-2026** was \$5,779,160.
 - I. **Investment Summary** showed a return of -1.06% through 3-31-2026.
- V. **Adjournment** – The meeting was adjourned at 3:58 PM. Next Meeting June 23, 2026 @3:00 PM.

Respectfully submitted by Ken Solomon

Artesia Christian Home, Inc.
Actual vs Budget Statement of Operations - Summary
April 30, 2026

	Current Actual	Current Budget	Variance	YTD Actual	YTD Budget	Variance
Operating Revenue						
Medicare A	91,856.06	126,905.08	(35,049.02)	508,611.47	888,335.56	(379,724.09)
Medicare B	889.64	0.00	889.64	14,044.47	0.00	14,044.47
MediCal	276,689.34	364,021.50	(87,332.16)	2,300,777.78	2,548,150.50	(247,372.72)
Commercial Insurance	88,517.46	83,845.33	4,672.13	415,188.38	586,917.31	(171,728.93)
Private	829,872.50	830,120.83	(248.33)	5,504,057.18	5,810,845.81	(306,788.63)
Other Ancillary Revenue	12,008.69	2,103.67	9,905.02	63,716.86	14,725.69	48,991.17
Total Operating Revenue	\$ 1,299,833.69	\$ 1,406,996.41	\$ (107,162.72)	\$ 8,806,396.14	\$ 9,848,974.87	\$ (1,042,578.73)
Operating Expense						
Nursing & Residential Services	586,860.66	647,963.63	61,102.97	4,116,544.70	4,535,745.41	419,200.71
Facilities	94,916.11	100,967.68	6,051.57	691,755.23	706,773.76	15,018.53
Housekeeping Services	43,809.06	44,913.09	1,104.03	306,474.94	314,391.63	7,916.69
Laundry Services	18,563.86	22,010.49	3,446.63	145,460.46	154,073.43	8,612.97
Dining Services	195,644.21	198,558.39	2,914.18	1,365,873.20	1,389,908.73	24,035.53
Social Services & Life Enrichment	79,844.81	81,664.08	1,819.27	557,306.50	571,648.56	14,342.06
Staff Development	11,029.44	11,921.11	891.67	76,858.25	83,447.77	6,589.52
General & Administrative	218,845.72	234,730.87	15,885.15	1,550,254.86	1,643,116.09	92,861.23
Property Expenses	10,234.75	9,608.94	(625.81)	69,060.17	67,262.58	(1,797.59)
Other Expenses	0.00	155.96	155.96	0.00	1,091.72	1,091.72
Ancillary Expenses	59,404.49	54,439.46	(4,965.03)	336,868.46	381,076.22	44,207.76
Total Operating Expense	\$ 1,319,153.11	\$ 1,406,933.70	\$ 87,780.59	\$ 9,216,456.77	\$ 9,848,535.90	\$ 632,079.13
Net Operating	\$ (19,319.42)	\$ 62.71	\$ (19,382.13)	\$ (410,060.63)	\$ 438.97	\$ (410,499.60)
Non-Operating						
Extraordinary Items	13,964.51	0.00	13,964.51	(66,913.11)	0.00	(66,913.11)
Interest & Dividends	3,376.56	0.00	3,376.56	133,679.05	0.00	133,679.05
Donations	14,291.50	0.00	14,291.50	462,783.44	0.00	462,783.44
Depreciation Expense	(44,706.00)	0.00	(44,706.00)	(312,942.00)	0.00	(312,942.00)
Total Non-Operating	\$ (13,073.43)	\$ 0.00	\$ (13,073.43)	\$ 216,607.38	\$ 0.00	\$ 216,607.38
Net Income (Loss)	\$ (32,392.85)	\$ 62.71	\$ (32,455.56)	\$ (193,453.25)	\$ 438.97	\$ (193,892.22)

Artesia Christian Home, Inc.
Balance Sheet
April 30, 2026

Assets

Current Assets

Cash	3,019,407.99
Accounts Receivable	378,028.36
Prepaid Expenses	223,215.69
Total Current Assets	\$ 3,620,652.04

Fixed Assets

Land	1,216,888.94
Building & Improvements	14,844,156.14
Furniture Fixtures & Equipment	2,984,280.91
Accumulated Depreciation	(9,448,180.00)
Total Fixed Assets	\$ 9,597,145.99

Other Assets

Investments	2,837,439.12
Total Other Assets	\$ 2,837,439.12
Total Assets	\$ 16,055,237.15

Liabilities and Equity

Current Liabilities

Accounts Payable	92,928.15
Accrued Salaries & Benefits	483,786.55
Total Current Liabilities	\$ 576,714.70
Total Liabilities	\$ 576,714.70

Equity

Equity	15,671,975.70
Net Income (Loss)	\$ (193,453.25)
Total Equity	\$ 15,478,522.45
Total Liabilities and Equity	\$ 16,055,237.15

**Artesia Christian Home, Inc.
Investment Account Balance**

<u>Date</u>	<u>Market Value</u>	<u>Quarter to Quarter Change</u>	<u>Cumulati ve Change from 1/1</u>	<u>Cummul ative Return*</u>
1/31/2026	2,867,923			
3/31/2026	2,837,439	(30,484)	(30,484)	-1.06%
6/30/2026				
9/30/2026				
12/31/2026				

*Data from Schwab/RAI Quarterly Statements

**Artesia Christian Home, Inc.
Cash & Investments Summary**

Financial Institution	Account	As of	As of
		03/31/2026	04/30/2026
Schwab	CCRC Liquid Reserve Requirement by Dept of Social Services as of 1/31/2026	\$ 706,725	\$ 706,725
Schwab	Unemployment Fund Reserve	150,000	150,000
Schwab	Operating / Building Repairs / Emergencies Funds	1,980,714	1,980,714
	Investments Total	2,837,439	2,837,439

		As of	As of
		03/31/2026	04/30/2026
Citizens Business Bank	General Account	466,388	537,598
Citizens Business Bank	Money Market Account- Reserves for Payroll & Operations	2,347,512	2,350,888
Citizens Business Bank	Business Savings - Reserve Required for Line of Credit	111,048	111,048
Bank of America	Pegboard Account	16,774	16,774
	Cash Total	2,941,721	3,016,308
Total		\$ 5,779,160	\$ 5,853,747

Donation Information		YTD FYE	YTD FYE
		2026 @	2026 @
		03/31/2026	04/30/2026
	C.A.R.E. Fund	\$ 352,243	\$ 365,500
	General Fund	37,392	38,427
	Special Fund	58,857	58,857
	Total Donations	\$ 448,492	\$ 462,783

Executive Director Report

June 23, 2026

3:00 pm

Board Room/Teams

Upcoming Events

- July 8th, 2026 Promotions Committee- Noon via Teams
- July 28th, 2026, Finance-3pm & Board-4 pm

Executive Director

- Completed recertification application for California Tele connect Fund. Received notice that we are now considered ineligible.
- Completed Retirement home TV contracts. Next steps in process.

HR, COMPLIANCE, RISK & TECHNOLOGY OPERATIONS

- Controller position interviews and hired for position. Next steps in process.
- Currently researching procedures to begin digitalizing personnel records in process

Compliance & Ethics Highlights:

- Resident in-service on fraud/scams and risks to be provided by Right at Home, Home Health Company occurred on 6/5/26 in Assisted Living with over 30 residents, family or community participating.

FINANCIAL OPERATIONS

- Finalize Budget FYE2027 for approval
- Coordinate rate letters to go out to residents
- Prepare and send out billing for Rowntree Emergency Evacuations
- Apply for Medi-Cal Opt-In for 2027
- Audit underway for COVID-19 Public Health Emergency Funds
- Payroll Coordinator to start classes for certification

2026 October '25- April '26 YTD Occupancy

Occupancy Goal/October '25-April '26 - 89%/84.27%

SNF: 92%/74.83%

ALF: 83%/89.83 %

MCC: 93%/82.01 %

Cottages: 95%/100.25 %

2026 October '25- April '26 Overtime/DT: 5.57% (Holiday OT 6.66%)
April Payroll: 5.74 % & 6.86%
March Payroll: 4.72 %, 6.23%
February Payroll: 4.63 %, 5.01%
January Payroll: 5.46% (10.97%), 6.08% (11.25%), 4.16%
December Payroll: 4.58%, (10.19%) & 5.29%
November Payroll: 6.23%, revised guy'- 5.20%
October Payroll: 5.58%, 7.80%

2026 Charity Care YTD October '25-April '26
\$708,671

2026 C.A.R.E. Fund YTD Total October '25- April '26
\$365,499.62

2026 YTD Donations (including CARE FUND) October '25-April '26
\$462,783.44

SNF:
• Evacuees transferred to ACH from Rowntree Gardens on Friday, May 22nd returned home on May 29th. • Started new contract with Rehab Alliance on June 1, 2026 and we are fully staffed in the rehab department. • Team continues to work heavily on referrals and new admissions. • Staffing Efforts: ○ Census at 54: ▪ Need 7 CNA's total between all shifts

Covid Updates: No current cases.

Quality Assurance Performance Improvement/ (QAPI) Highlights:

- Retirement TV onsite assessment completed and awaiting new equipment.

RESIDENTIAL:
• Evacuees transferred to ACH from Rowntree Gardens on Friday, May 22nd returned home on Wednesday May, 27th. • Discussion and brainstorming with Morrison Living to review the Biennial survey results pertaining to dining services.

- Completed and sent in part one of ALW application, started process to apply for MasterCare for one AL resident
- Working primarily on staffing; MCC AA is retiring at beginning of August, started interviews for this. Replacing Full Time overnight Care Partner I position in MCC. Adding on 2 Care Assists, as MCC is now full so need to go back to full staffing.
- MCC Full Time Employee on overnight shift, Esther P, passed away in Memory Care's parking lot after leaving her shift early on 6/7/26. All reporting to DSS and Athens completed. Critical Incident Group Counselor met with impacted MCC staff on 6/9 and 6/11/26 and staff memorial service on 6/18/26.
- **Covid Updates:** No current cases.

COMMUNITY RELATIONS:

- Hosted Cerritos Chamber Jeans and Java on 5/29 – 30 attendees - Hosting again on 6/26 with Snow Funeral Services as sponsor – Please join us if you are able.
- CareMore Health Fair 5/21 – Great event about 40-50 CareMore patrons attended. Provided members with information about their care options and how CareMore partners with ACH.
- 6/5/26 Right at Home SCAM prevention had a couple from the community join.
- Upcoming event: June 24 – Hydration seminar by SCAN
- Upcoming event: July 9 - Estate Planning Seminar (RSVP on line)
- New Life Senior group postponed until Sept.
- 75th anniversary – photo project completed. | slides/VHS/8mm being converted to digital in progress
- Oct. 29 – Fall Festival 10:00-12:00
- Oct. 29 – 75th Anniversary open house 1:00-3:00 – Please plan to be in attendance
- Nov. 5th – 75th Anniversary Annual Society Meeting & Dinner

Rented or Occupied Rooms: As of 6/12/26

SNF: 54 beds / 66 beds; Budgeted: 61

ALF: 52 rooms / 62 rooms; Budgeted: 52 (1 committed)

MCC: 26 beds / 28 beds; Budgeted: 26 (2 committed)

Cottages: 21 cottages / 21 cottages; Budgeted: 20

Admissions/Discharges: May 2026

SNF: 22 Admissions- (5 Emergency), 10 Discharges, 7 Passed

ALF: 3 Admissions- (3-Emergency), 7 Discharges, 0 Passed,

MCC: 4 Admissions, 0 Discharges, 0 Passed

Cottages: 0 Admissions, 0 Discharge, 0 Passed;

Total: 29 Admissions, 17 Discharges, 7 Passed

FACILITIES:

- Conversion of #109 & #110 in ALF has begun.
- Reupholstering of cornices in AL North completed. Reupholstering of lobby furniture and couch in AL North began.
- Windows and Screens on Main Campus cleaned May 6 & 7, 2026.

Satisfaction Surveys

- 2 Received. 2- 90% Satisfied.
- What do you like best about the experience at ACH? “ The caring staff and responsiveness to questions and concerns.”

Prayer requests

- Prayers for our prospective residents as they consider ACH as a new home
- Ongoing health of our residents, employees and families

Respectfully Submitted,
Michelle Robison, MSW, LCSW, RCFE, LNHA Executive Director