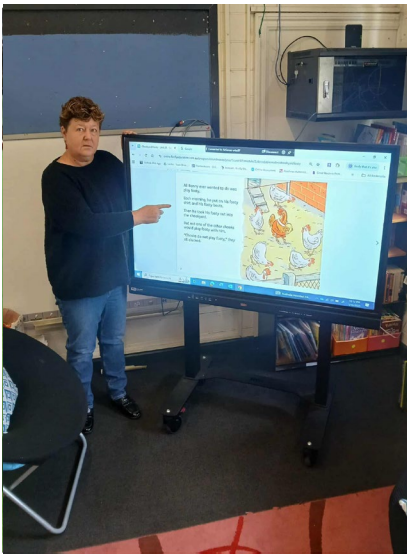




1. New HDI Boards for Great Western Primary 2. Sick bay upgrade at Concongella Primary School. 3. Water station install at Stawell Golf Club.

Community Development Grants Programme Guidelines

For more information please contact:

Daniel Jones

Chief Executive Officer

Stawell Harness Racing Club

(03) 5358 1237

daniel@stawellharnessracing.com.au

Stawell Harness Racing Club

Community Development Grants Programme

Introduction

The Stawell Harness Racing Club Community Grants Programme provides community groups within the Northern Grampians Shire Council the opportunity to make your locality a better place to live. Stawell Harness Racing Club provides grants to community organisations and groups that address community needs and provide opportunities that enhance the ongoing success of that particular group.

Aims & Objectives of Grants

To provide support to locally based group/organisations to develop opportunities to enrich the social fabric of the Northern Grampians Community and:

That address the community needs and provides opportunities that enhance the well-being and quality of life of Northern Grampians Shire residents.

Eligibility Criteria

All applications must:

- Be managed through a legal entity such as an incorporated association.
- Be from a not-for-profit organisation.
- Provide direct benefit to residents of the Northern Grampians Shire.
- Be able to demonstrate financial viability and competence.
- Be able to demonstrate a contribution to the project on a \$ for \$ basis.

(Your organisation must be able to match the grant amount either in cash and/or through in-kind labour and materials)

- Be based within the Northern Grampians Shire.
- Not already received substantial support from any Council.

If your application does not fit the eligibility criteria but you think it is worthy of consideration for funding, please contact Daniel Jones on 5358 1237 to discuss the merits of your project.

Ineligible Applicants

Applications will be ineligible if:

- Organisations are based outside the Northern Grampians Shire, unless the project can be proven to still have benefit to residents of the Northern Grampians Shire
- You are an individual applying for funds.
- Projects duplicate other locally available services or resources.
- The project has commenced prior to the date on which the funds are released.
- Applications are for ongoing or recurrent funding.
- Committee and Staff of the Stawell Harness Racing Club.

Assessment Criteria

Applications will be assessed according to the following criteria:

- The project fits within at least one of the funding categories.
- The project effectively meets identified community need within the Northern Grampians Shire boundaries.
- The project has clear and achievable objective and outcomes.
- The project can demonstrate community involvement in the project planning and implementation.
- The project has been accurately costed.
- The organisation has the capacity to implement the project.
- The organisation has a Responsible Drug & Alcohol Policy. (if applicable)

Conditions of the Grant

If your organisation is successful in obtaining a community grant you will be required to enter into a written agreement with the Stawell Harness Racing Club, stating that your organisation will adhere to the following conditions while undertaking the funded project:

- Grants are allocated specifically for the project and cannot be used for any other purpose without prior formal written agreement from the Stawell Harness Racing Club panel.
- Funds are required to be expended within 12 months of the letter of offer. Funds not expended by this date are to be returned to the Stawell Harness Racing Club unless a written extension is obtained from the Stawell Harness Racing Club.
- Any change to the original submission must be approved by the Stawell Harness Racing Club in writing.
- All works to be undertaken must obtain relevant permits and approvals prior to commencement.
- Organisations are required to sign a funding agreement with the Stawell Harness Racing Club and attend a cheque presentation.
- Any Programmes or activities undertaken with grants or funding under this Programme must acknowledge the support and sponsorship of the Stawell Harness Racing Club.
- Organisations are required to meet relevant government legislation requirements (e.g. Occupational Health & Safety Issues, Risk Management Equal Opportunity, Workcover, Privacy etc.).
- Organisations are required to ensure volunteers are registered with the organisation and adequately covered by insurance.
- An acquittal report must be submitted to Stawell Harness Racing Club one month after completion of the project. The acquittal is to include details of the success of the project, photos of the completed project and an income and expenditure statement detailing the Grant from Stawell Harness Racing Club and how this was expended. Organisations will be ineligible for further grants if the evaluation process is incomplete.

Funding:

- Stawell Harness Racing Club will not fully fund projects. Applicants are required to demonstrate their own contribution on a \$ for \$ basis to the project through funds, fundraising, and sponsorship or in-kind support.
- Stawell Harness Racing Club is offering grants up to \$2,000. Successful applications may not receive the full amount applied for.
- Only one application per organisation is allowed annually.
- Grant funds allocated to the organisation are GST exclusive.

Timeframes:

This application **OPENS** Monday 6th October 2025.

This application **CLOSES** Friday 5th December 2025.

The applications will be **ASSESSED** by Friday 12th December 2025.

The applicants will be **ADVISED** Monday 15th December 2025.

Extensions:

Under some circumstances an extension of time may be given if you require an extension please contact Daniel Jones on 53581237 to discuss your circumstance.

Application Process:

Applicants must contact Daniel Jones to discuss their project and grant availability prior to submitting an application.

Applications are to be assessed in accordance with the criteria relevant to the specific grant programme.

Due to the large volume of applications, only successful applicants will be notified in writing by 15th December of Stawell Harness Racing Club approval.

Submitting the Application:

Applications may be submitted via email to: daniel@stawellharnessracing.com.au

By post: PO Box 105, Stawell VIC 3380

In person: 78 Patrick Street, Stawell VIC 3380