

St. Brendan Catholic Elementary School

Student Hardware Policy

2026 – 2027 School Year

1. Hardware Summary

All students enrolled in 5th through 8th Grade are issued a school-managed Apple iPad as part of the St. Brendan 1:1 device program. The device remains the property of St. Brendan Catholic Elementary School at all times during enrollment.

Each student's hardware bundle includes:

- (1) Apple iPad — current model as determined annually by the Technology Department
- (1) School-approved protective case

The device is issued for educational use only. By accepting the device, the student and parent/guardian acknowledge they have read and agree to this Hardware Policy and the school's Acceptable Use Policy. **The iPad must be returned to the Technology Department upon withdrawal, at the end of any program year if requested, or at any time upon direction of school Administration.**

2. Student Responsibilities

Students are responsible for the proper care, security, and appropriate use of their school-issued iPad at all times — both on and off campus.

Charging: The iPad must arrive at school fully charged every day. Students must charge their device at home each evening. The school office will not accept delivery of a forgotten or uncharged iPad after the school day begins.

Protective Case: The iPad must remain in the school-issued protective case at all times. The case may not be swapped, modified, or removed without written permission from the Technology Department.

Campus Transport: When moving between classrooms or locations on campus, the iPad must be stored in the student's book bag. Loosely carrying the iPad between classes is not permitted.

No Lending: Students may not lend their school-issued iPad to any other student, and may not use another student's iPad.

Food & Beverages: Food and beverages must not be consumed near the iPad.

No Markings: No writing, stickers, or markings of any kind are permitted on the iPad or its case. The school asset label must not be removed or altered.

Security: The iPad must remain in the student's possession or be stored in a secured location at all times. Unattended iPads will be collected by school personnel and held in the Technology Office.

Settings: Students may not alter device management configurations, create administrative passcodes, or change any MDM-managed settings.

Data Backup: Students are responsible for saving their own work using school-approved platforms (Schoology, Google Drive). The school is not responsible for lost or deleted data.

3. Mobile Device Management (MDM)

All school-issued iPads are enrolled in the school’s Mobile Device Management (MDM) system. This enables the Technology Department to:

- Remotely push, update, or remove applications
- Enforce content filtering on all web browsing, including off-campus use
- Monitor device usage and network activity
- Remotely lock or wipe a device in the event of loss, theft, or serious misuse

Students may not install applications independently. All app installations are managed by the Technology Department through MDM. Students may not use VPN applications, proxy tools, or any other method to bypass the school’s content filters or MDM controls. Jailbreaking or attempting to remove MDM enrollment is a serious disciplinary violation and may result in the permanent revocation of device privileges.

Content filtering applies to the device at all times, including at home. Parents who wish to request additional content restrictions should contact the Technology Department.

4. Loss, Damage & Repair

Reporting Requirements

If a school-issued iPad is lost, stolen, or damaged, the student or parent/guardian must notify the **Technology Department immediately** — no later than the next school day. Delayed reporting may increase the student’s financial liability.

Damaged iPads must be brought to the Technology Office only. Do not take school-issued iPads to the Apple Store or any outside repair service.

Repair & Replacement Fee Schedule

Parents and guardians are financially responsible for repair or replacement costs resulting from accidental damage, negligence, misuse, loss, or theft. The following fees apply:

Device / Component	Replacement Fee	Repair Fee	Notes
iPad (school-issued model)	\$400–\$500 *	Per assessment	See note below
School-Approved Protective Case	\$40	N/A	Replacement only
iPad Charger / Cable	\$30	N/A	Replacement only

** Replacement cost for the iPad is based on current market pricing and will be confirmed at time of assessment. Pricing is subject to change without notice. Not all physical damage is repairable; if a device cannot be repaired, the full replacement fee applies. A loaner device may be issued at the Technology Department’s discretion while the device is being assessed or repaired. Students remain responsible for all academic work during this period.*

Payment

All repair and replacement fees are billed through FACTS Management and added to the student's account. **Cash will not be accepted.** Outstanding balances must be resolved before a replacement device is issued, and may affect report card and transcript release. All fees are subject to change without written notice.

5. Device Return Upon Withdrawal

If a student withdraws from St. Brendan Catholic Elementary School, the iPad and all school-issued accessories must be returned to the Technology Department in working condition **within five (5) school days of the withdrawal date.**

Return must include:

- The school-issued protective case
- The charger and cable
- Asset label intact and unaltered

Condition: Devices must be returned in good working condition. Normal wear is expected. Damage beyond normal wear, missing components, or failure to return the device will result in fees per the schedule in Section 4.

Non-Return: Failure to return the device within the required window will result in the full replacement fee being charged to the student's account. Outstanding balances will prevent the release of transcripts and school records.

6. Prohibited Uses

The following are strictly prohibited on school-issued iPads at all times, including outside of school hours:

- Installing or accessing social media applications (Instagram, TikTok, Snapchat, BeReal, Discord, etc.)
- Using AirDrop or proximity-based sharing features without explicit teacher authorization
- Associating a personal Apple ID, iCloud account, or iTunes account with the device
- Using generative AI tools (ChatGPT, Gemini, Microsoft Copilot, etc.) without prior teacher authorization
- Recording audio, video, or photographs without explicit teacher authorization for a specific class activity
- Jailbreaking or attempting to remove MDM enrollment from the device
- Installing unauthorized apps or bypassing MDM-managed app distribution
- Using VPN applications or proxy tools to circumvent content filters
- Accessing or sharing content that is inappropriate, illegal, or inconsistent with Catholic values
- Accessing another student's device, files, or accounts
- Using the device for any commercial, political, or non-educational personal activity

This list is not exhaustive. The Acceptable Use Policy (AUP), signed separately, governs all student technology use in full detail. The AUP and this Hardware Policy must be read together.

7. Consequences for Violations

Violations of this policy or the Acceptable Use Policy are disciplinary matters subject to the full range of consequences in the Student-Parent Handbook, including:

- Verbal or written warning
- Conduct referral or detention
- Confiscation of the device
- Remote locking, content removal, or full wipe of the device
- Restriction of device use to on-campus only
- Suspension of iPad privileges for a defined period
- Permanent revocation of iPad privileges
- Financial liability for damage, repair, or reimaging fees
- Suspension or administrative withdrawal from school
- Notification of and cooperation with law enforcement where criminal activity is involved

The Principal and/or Pastor reserve the right to determine the appropriate consequence for any violation. Consequences are applied at the Administration's discretion, consistent with the mission and values of St. Brendan Catholic Elementary School.

8. General Policy Notes

Policy Updates: All fees, device models, and program details are subject to change without written notice. Current information is available from the Technology Department and on the school website.

Acknowledgment: By signing the annual Parent-Student Handbook Acknowledgment Form, parents and students confirm they have read and agree to this Hardware Policy and the Acceptable Use Policy.

Questions: For questions about this policy or the iPad program, contact the Technology Department or visit www.stbrendanmiami.org.

Student Hardware Policy

Parent / Student Acknowledgment Form

2026 – 2027 School Year

By signing below, the student and parent/guardian confirm that they have received, read, and understood the St. Brendan Catholic Elementary School Student Hardware Policy and Acceptable Use Policy, and agree to comply with all terms and conditions, including financial responsibility for the school-issued device as described in this policy.

Student Name (Print)

Grade / Homeroom

Student Signature

Parent / Guardian Name (Print)

Date

Parent / Guardian Signature

Second Parent / Guardian Name (Print)

Date

Second Parent / Guardian Signature (if applicable)

Please return the signed form to your child's homeroom teacher by the date specified at the start of the school year.

Students will not receive a device until a signed form is on file.