

# Carbon Reduction Plan

Supplier Name: LocaMed Limited

Publication Date: 17<sup>th</sup> January 2024

## Commitment to achieving Net Zero

LocaMed Limited is committed to achieving Net Zero emissions by 2050.

## Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

|  |   |
|--|---|
| <b>Baseline Year: 2022</b>   |   |
| <b>Additional Details relating to the Baseline Emissions calculations.</b>   |   |
| <p>LocaMed Limited have committed to reaching Net Zero by 2050.</p> <p>Emissions data had not been published in prior years therefore we selected 2022 as our base year. The methodology and calculations were completed on the Greenhouse gas reporting conversion factors published on Gov.UK.</p> <p>This the first time the company has measured and reported on its carbon emissions and therefore 2022 is our benchmark year. i.e. from January 2022 to December 2022. The benchmark data is available for the period January 2022 – December 2022.</p> <p>Figures reported below are based on Scope 1 and Scope 2 and certain requirements of Scope 3 as detailed below, LocaMed Limited are now in the process of gathering data to also provide additional Scope 3 measurements during 2024 for reporting at year end in line with Scope 1 and 2.</p> |   |
| <b>Baseline year emissions: 2022</b>   |   |
| <b>EMISSIONS</b>   | <b>TOTAL (tCO<sub>2</sub>e)</b>   |
| Scope 1  | 0.000 (tCO <sub>2</sub> e)  |
| Scope 2  | 1.382 (tCO <sub>2</sub> e)  |
| Scope 3<br>(Included Sources)  | <b>168.618 (tCO<sub>2</sub>e)</b><br><br><b>Sources</b><br>! Passenger Vehicles |



|                        |   |
|------------------------|---|
|                        | <ul style="list-style-type: none"><li>! Rail Travel</li><li>! Air Travel</li><li>! Hotels</li><li>! Upstream transportation and distribution have not been qualified at present</li><li>! Downstream transportation and distribution have not been qualified at present</li><li>! Waste General has not been qualified at present</li><li>! Remote Working has not been qualified at present</li><li>! Employee commuting has not been qualified at present</li><li>! Fuel and energy released activities has not been qualified at present</li></ul> |
| <b>Total Emissions</b> | <b>170.000 (tCO<sub>2</sub>e)</b>   |

## Current Emissions Reporting

| Reporting Year: 2023          |  |
|-------------------------------|--|
| EMISSIONS                     | TOTAL (tCO <sub>2</sub> e)   |
| Scope 1                       | 0.000 (tCO <sub>2</sub> e)   |
| Scope 2                       | 2.662 (tCO <sub>2</sub> e)   |
| Scope 3<br>(Included Sources) | <b>151.631 (tCO<sub>2</sub>e)</b><br><b>Sources</b> <ul style="list-style-type: none"><li>! Passenger Vehicles</li><li>! Rail Travel</li><li>! Air Travel</li><li>! Hotels</li><li>! Upstream transportation and distribution have not been qualified at present</li><li>! Downstream transportation and distribution have not been qualified at present</li></ul> |

|                        |   |
|------------------------|---|
|                        | <p>! Waste General has not been qualified at present</p> <p>! Remote Working has not been qualified at present</p> <p>! Employee commuting has not been qualified at present</p> <p>! Fuel and energy released activities has not been qualified at present</p> |
| <b>Total Emissions</b> | <b>154.294 (tCO<sub>2</sub>e)</b>   |

## Emissions reduction targets

Emissions data had not been published in prior years therefore we selected 2022 as our base year. The methodology and calculations were completed on the Greenhouse gas reporting conversion factors published on Gov.UK.

This the first time the company has measured and reported on its carbon emissions and there-fore 2022 is our benchmark year. i.e. from January 2022 to December 2022

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

We project that carbon emissions will decrease over the next five years to 85.000 tCO<sub>2</sub>e by 2030. This is a reduction of 50%

## Reduction Projects

### Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2022 baseline. The carbon emission reduction achieved by these schemes equate to 15.707 tCO<sub>2</sub>e, a 10.180%ge reduction against the 2022 baseline and the measures will be in effect when performing the contract

The following environmental management measures and projects have been completed or implemented since the 2020 baseline. The measures will be in effect when performing the contract. Carbon reduction projects have included:

- ! Move to agile working that has resulted in reduction of company business travel and commuting.
- ! Cycle to Work Scheme. The majority of personnel working at our head office for LocaMed Limited live within five miles of the office. All employees that are eligible for the "Cycle to Work" scheme have been enrolled and staff are encouraged to use this form of transport. The Environmental benefits of this scheme are: On average a person making a typical daily car commute of four miles each way would save 0.5 tonnes of CO<sub>2</sub>, or 6% of their annual carbon footprint, by switching to cycling
- ! Staff encouraged to use video conferencing where possible
- ! Installation of LED Lighting: LED Lights use less energy than a traditional light bulb and last much longer, having a positive impact on GHG emissions and



our environment. In May 2022 all lighting within our offices and warehousing was changed to new LED fixtures. The new LED light fittings are 34W each. The existing lights were 58W each

- ! All single use plastic items removed from office and warehousing facilities
- ! Interventions to reduce power consumption focussed on air conditioning, building fabric, insulation, space heating, and ventilation

### **In the future we hope to implement further measures such as:**

LocaMed Limited has used the data generated to identify the following aims for the next reporting year;

#### **Employee Engagement**

This initiative's goal is to inform employees through quarterly seminars, outlining what Net Zero challenges are and how employees can affect our carbon emissions. By receiving proper training, employees will be more aware of their decisions that could increase or decrease our carbon emissions.

#### **Solar Power**

Feasibility study for onsite renewable energy sources through solar panel installation.

#### **Sustainable Travel Policy**

In the upcoming year, LocaMed Limited will implement a sustainable travel policy. The policy seeks to motivate and inform employees to choose low-carbon modes of transportation like public transportation, biking, walking, or carpooling.

Measures to include a review and tightening of the travel policy, which is already in progress, and working to achieve the lowest emission options. This should result in switching domestic flights to rail, selecting lower emission flights, rail journeys and hotel stays.

Deliver further reductions in emissions resulting from commuting to work. Encouragement of staff to use low carbon transport methods such as walking, cycling and public transport as well as a scheme to promote use of low or zero emission cars, including provision of EV charging points

#### **Sustainable Procurement Policy**

Additionally, LocaMed Limited will implement and create a sustainable procurement policy within the company to make sustainability a top priority when acquiring essential goods and services.

In addition to assessing suppliers' prices and quality, LocaMed Limited would also try to understand their commitment to sustainability. This would include asking them for their carbon reduction plan and their targets for the term of the contract and requesting quarterly reporting data.

#### **Supply Chain Efficiencies**

Working in collaboration with customers and suppliers, changes to units of measure, consolidated orders, and the influence of buying patterns are being evolved to ensure more efficient and less frequent deliveries without any detriment to service levels.

#### **Packaging**

All product purchased by LocaMed Limited are biodegradable

Packaging is essential to protect all types of products during transport, storage and delivery. The weight and volume of the packaging is kept to the minimum needed, to protect finished product without over packing. Less void fill is used and there is no unnecessary weight, meaning transport costs and impacts are reduced.

We no longer bubble wrap product and now wrap inner boxes in brown packaging paper which is both environmentally friendly, bio degradable, and cuts down packaging sent to landfill

## **Office and Warehousing**

In the course of our operations, and within resource constraints, we will improve our environmental performance by:

### **Paper Use**

All photocopying paper is manufactured of recycled stock and is 100% recyclable

LocaMed Limited employees should attempt to conserve and recycle paper whenever possible through the adoption of simple practices.

Whenever possible, LocaMed Limited staff will:

- Maximise printing and copying options and enable default settings to double-sided printing
- Edit documents using word processing tools (as opposed to printing).
- Avoid using paper by distributing and storing documents electronically.
- Print and photocopy only what is needed and double side jobs when possible.
- Use the back side of old documents for faxes, scrap paper, or drafts.
- Make every effort to use the recycle bins

Reduce number of printed "Catalogues" and move to electronic PDF versions. By reducing the number of catalogues mailed and the tonnage of paper used: 30% less catalogues have been printed since 2018

## **Declaration and Sign Off**

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>1</sup> and uses the appropriate Government emission conversion factors for greenhouse gas company reporting<sup>2</sup>.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard<sup>3</sup>.

<sup>1</sup><https://ghgprotocol.org/corporate-standard>

<sup>2</sup><https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

<sup>3</sup><https://ghgprotocol.org/standards/scope-3-standard>

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

**Signed on behalf of LocaMed Limited**

Name: James Ford  
Designation: Managing Director

Signature:



Date: 1st July 2025