

## 2026 STAFF EVENT/TRAINING CALENDAR

EVENT DATE/TIME	EVENT DESCRIPTION	EVENT CONTACT PERSON	EVENT LOCATION
EMPLOYEE SERVICE AWARDS: 2/12/26 6:00-8:00 PM	Invitation Only event celebrating employees at work anniversary intervals of 5,10,15,20,25,30,35 years.	Micka Ashley: HR Director 803-818-6710	Liberty Church 410 Blessed Hope Rd., York, SC
EMPLOYEE ADVISORY COMMITTEE MEETING: 2/16/26 12:00 N-1:00 PM	Select Committee to review employee incentives/activities/satisfaction and to provide feedback to Executive Staff	Michelle Shaffer: CEO 803-818-6752	MaxAbilities Offices- 7900 Park Place Rd York, SC Conference Room
MANAGER TRAINING: Topic: Evaluations w/ HR 3/10/26 10:30 N- 1:00 PM	House Manager Training on varied topics- replaces Operations Meeting for March	LeEtta Hart: Director of Residential Service 803-818-6746	Adnah Church Family Center 2 Adnah Church Rd, Rock Hill, SC
STAFF LUNCH & LEARN: Topic: PEBA- retirement benefits 3/18/26 11:00 AM-2:00 PM	Training for any interested MaxAbilities staff member of topics that apply to personal life as well as job. Lunch and Learn session (Snacks provided). Session MaxAbilities Executive Team will assist in setting up PEBA account and tour site	Micka Ashley: HR Director 803-818-6710	MaxAbilities Offices- 7900 Park Place Rd York, SC Training Room
MANAGER TEAM BUILDING/ PLANNING RETREAT 4/14/26 9:00 AM-2:00 PM	For all agency program managers/Coordinators. Topics: Team Building/ Planning. This session will replace regularly scheduled April Operations meeting. Lunch Provided	Tonya English: Office Manager 803-818-6752	TBD
MANAGER TRAINING: Topic: Topic TBA 5/12/26 12:00 N- 1:00 PM	House Manager Training on varied topics- immediately following Operations Meeting	LeEtta Hart: Director of Residential Service 803-818-6746	Adnah Church Family Center 2 Adnah Church Rd, Rock Hill, SC
COORDINATOR TRAINING: Navigating SSA 5/14/2026 10:00 AM-12:00 N	For all agency Coordinators	Sharon McKnight: VP-Operations 803-818-6754	MaxAbilities Offices- 7900 Park Place Rd York, SC Conference Room
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MAXABILITIES 1 <sup>st</sup> PROGRAM COOKOFF: 5/23/26 4:00 PM- 6:00 PM	Fun event for staff to display their cooking talents. Each program can enter 1 dish- either main dish, side or dessert. Judges will award 1 prize per category. More information to come. All staff welcome to sample the dishes	Tonya English: Office Manager 803-818-6752	MaxAbilities 7900 Park Place Rd York, SC YWAC
STAFF LUNCH & LEARN: Topic: EXPLORING OPTIONAL BENEFITS 6/25/26 12:00 N-1:00 PM	Training for any interested MaxAbilities staff member of topics that apply to personal life as well as job. Lunch and Learn session (snacks provided). Session provided by Various Insurance Vendors	Micka Ashley: HR Director 803-818-6710	MaxAbilities Offices- 7900 Park Place Rd York, SC Training Room
COORDINATOR TRAINING: Monthly Review of Service/ Monitoring 7/8/2026 3:00 PM-5:00 PM	For all agency Coordinators	Sharon McKnight: VP-Operations 803-818-6754	MaxAbilities Offices- 7900 Park Place Rd York, SC Conference Room
MANAGER TRAINING: Topic: Topic TBA 7/14/26 12:00 N- 1:00 PM	House Manager Training on varied topics- immediately following Operations Meeting	LeEtta Hart: Director of Residential Service 803-818-6746	Adnah Church Family Center 2 Adnah Church Rd, Rock Hill, SC
EMPLOYEE ADVISORY COMMITTEE MEETING: 8/17/26 12:00 N-1:00 PM	Select Committee to review employee incentives/activities/satisfaction and to provide feedback to Executive Staff	Michelle Shaffer: CEO 803-818-6752	MaxAbilities Offices- 7900 Park Place Rd York, SC Conference Room
STAFF APPRECIATION WEEK ACTIVITIES: 9/7-12/26	Events will be announced via MaxAbilities email to all employees	Questions: Contact your Department Director closer to the event	In Program Activities: TBA
STAFF LUNCH & LEARN: Topic: PERSONAL BUDGETING 10/15/25 12:00 N-1:00 PM	Training for any interested MaxAbilities staff member of topics that apply to personal life as well as job. Lunch and Learn session (Snacks provided). Session provided by First Sun EAP	Micka Ashley: HR Director 803-818-6710	MaxAbilities Offices- 7900 Park Place Rd York, SC Training Room
COORDINATOR RETREAT Topics: TBA 10/29/26 10:00 AM-1:00 N	For all agency Coordinators	Sharon McKnight: VP-Operations 803-818-6754	TBA

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EMPLOYEE ADVISORY COMMITTEE MEETING: 11/16/26 12:00 N-1:00 PM	Select Committee to review employee incentives/activities/satisfaction and to provide feedback to Executive Staff	Michelle Shaffer: CEO 803-818-6752	MaxAbilities Offices- 7900 Park Place Rd York, SC Conference Room