

MAXABILITIES POLICY MANUAL

TABLE OF CONTENTS

Policy Title	Effective Date	Most Current Revision Date	Discontinuance Date
Abuse- Neglect- Exploitation	3/31/1988	9/28/2023	
Accountability (Supervision of Consumers)	2/1/1999	6/22/2023	
Admission & Discharge/ YCBDSN Program	10/28/10	3/28/2024	
Advance Directives	10/28/2010	6/28/2018	
Behavior Support (BSP)	2/1/99	6/28/2018	
By-Laws	12/8/1983	12/8/2022	
Care & Maintenance Fees (Non- ICF/MR)	8/25/2005		
Committees	1/24/2002	4/27/2023	
Compliance with SCDDSN Directives	1/26/2017	4/27/2023	
Consumer Elopement	10/1/1991	1/24/2019	
Critical Incident Reporting	3/29/1988	12/5/2024	
Death or Impending Death of Persons Receiving Services from SCDDSN	4/1/1989	12/8/2022	
Disaster Preparedness	2/1/2008	6/22/2023	
Electronic Billing	4/1/2022		
Electronic Record Keeping	8/27/2015	2/27/2025	
Eligibility, Intake and Referral	1/24/2002	7/28/2011	Formerly LOC Determination Policy
Family Involvement	3/28/2002	7/28/2011	
Finance: Cash Disbursements	9/25/98	9/26/2024	Formerly Check Signer
Finance: Capital Assets	10/24/2024		
Finance: Consumer Funds	1/14/2002	8/22/2024	
Finance: 2025 Fee Schedule		12/5/2024	
Finance: Investment of Agency Funds	8/25/2023		
Finance: Procurement	8/23/2003	8/22/2024	
Fire Safety	2/1/99		1/26/12- combined with DP
Family Support/Respite Stipends	2/1/1999	2/22/2018	
Grievance/Appeal (Consumers)	2/1/1999	7/28/2011	
HIV/AIDS	3/28/2002	1/23/2025	
HIV/AIDS Monitoring	3/28/2002	1/23/2025	
Human Resources Policy (Employee Manual)	7/1/1998	2/27/2025	
101: Employee Conduct			
102: False Claims Act			
103: Employment Law			
104: Confidentiality			
105: Hiring, Retention, Qualifications			
106: Compensation			
107: Benefits			
108: Workers Compensation			
109: Property Usage			
110: Leave			
111: Concealed Weapons			
112: Staff Development			
113: Personnel Changes			
114: Termination			
115: Disciplinary Action			
116: Drug and Alcohol Use			
Human Rights Committee	10/8/1990	5/22/2025	
Individual Clothing and Personal Property	2/1/1999	3/22/2018	
Informed Consent	8/23/2001	7/28/2011	
Medical: Disposition of Medication	10/25/2012	8/22/2024	
Medical: Do Not Resuscitate Orders	4/3/2003	1/23/2025	
Medical: Guidelines for Screening for TB	10/7/1991	1/23/2025	
Medical: Medication Assistance Training	10/23/2003	6/28/18	

(Med. Tech)			
Medical: Medication Error/ Event Reporting	12/21/2007	2/22/2018	
Medical: Staff Testing and Vaccination	1/28/2021		
OSHA Compliance	4/23/2009	5/22/2025	
Outcomes: Evaluation	2/1/1999		
Payment: Relatives/ Families Serving as Paid Caregivers (Medicaid Waiver/Respite)	2/1/2005	7/28/2011	
Preventative Maintenance	2/1/2001	6/26/2025	
Quality Assurance/ Peer Review	1/1/2002	3/23/2023	
Residential Service Need Determination	12/8/2022		
Relationship of Board and Executive Director	7/1/1992	3/23/2023	
Risk Management Program	7/1/2001	4/27/2023	
Sexual Assault Prevention	8/28/2003		
Suicide: Prevention and Response	4/23/2009		
Title VI Compliance	3/28/2019	9/28/2023	
Transportation	4/29/10	4/25/2024	
Values & Mission	6/27/2019	3/23/2023	