

PELLMAN'S

AUTOMOTIVE

APPLICATION FOR EMPLOYMENT

PLEASE COMPLETE ALL PAGES

DATE _____

GENERAL INFORMATION

Name _____

Address _____

Email address _____

Telephone (____) _____ If under 18, please list age _____

POSITION AND AVAILABILITY

Position applying for: _____

Salary desired (be specific): _____

Employment desired: ☐ FULL-TIME ONLY ☐ PART-TIME ONLY ☐ FULL- OR PART-TIME

How many hours can you work weekly? _____

Days/hours available to work (if part-time):

No Pref _____ Wed _____

Mon _____ Thur _____

Tue _____ Fri _____

When are you available to start work? _____

SCHOOLING AND CERTIFICATIONS

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (City, State)	GRADUATED?	MAJOR & DEGREE
High School/GED			Y N	
College			Y N	
Technical / Professional			Y N	
Automotive Certifications (ASE and Other)				

DO YOU HAVE A DRIVER'S LICENSE? ☐ Yes ☐ No

WORK EXPERIENCE		
Please list your work experience for the past five years beginning with your most recent job held. If you were self-employed, give firm name. Attach additional sheets if necessary.		
Name of employer _____ City, State _____ Phone number _____	Name of last supervisor Job title	Dates of employment
Reason for leaving (be specific)		
List the duties performed and skills used or learned while you worked at this company.		
Name of employer _____ City, State _____ Phone number _____	Name of last supervisor Job title	Dates of employment
Reason for leaving (be specific)		
List the duties performed and skills used or learned while you worked at this company.		
Name of employer _____ City, State _____ Phone number _____	Name of last supervisor Job title	Dates of employment
Reason for leaving (be specific)		
List the duties performed and skills used or learned while you worked at this company.		
Name of employer _____ City, State _____ Phone number _____	Name of last supervisor Job title	Dates of employment
Reason for leaving (be specific)		
List the duties performed and skills used or learned while you worked at this company.		

MILITARY

Complete only if you served in the military

Branch of Service _____ Number of Years of Service _____

Are you a member of the national guard? ☐ Yes ☐ No

Describe any military skills, training, or experience you believe are relevant to the job you applied for:

PROFESSIONAL REFERENCES

Please list two individuals unrelated to you with whom you have worked who know your qualifications for this position.

Name _____	Name _____
Position _____	Position _____
Company _____	Company _____
Telephone _____	Telephone _____
Relationship _____	Relationship _____

ADDITIONAL INFORMATION

An application form sometimes makes it difficult for an individual to adequately summarize a complete background. Use the space below to summarize any additional information necessary to describe your full qualifications for the specific position for which you are applying.

Have you ever been discharged or asked to resign from employment? ☐ Yes ☐ No

If yes, explain:

Did you receive any discipline in your last 12 months of active employment? ☐ Yes ☐ No

If yes, explain:

May we contact your present employer? ☐ Yes ☐ No

Did you complete this application yourself? ☐ Yes ☐ No

If not, who did?

PLEASE READ CAREFULLY

APPLICANT'S ACKNOWLEDGMENT

I certify that the answers given herein and during the entire application process (including but not limited to information provided in resumes, attachments to this application, interviews or otherwise (if applicable)) are true and complete to the best of my knowledge.

I understand that any misrepresentations, omissions of facts or incomplete answers during the application process may disqualify me from further consideration for employment. I further understand that, if employed, any misrepresentations or omissions of facts during the application process may be cause for my dismissal at any time without prior notice.

I consent to and authorize Pellman's Automotive Service, Inc. to contact my former employers, references, and any and all other persons and organizations for information bearing upon my qualifications for employment. I further authorize the listed employers, schools and personal references to give Pellman's Automotive Service, Inc. (without further notice to me) any and all information about my previous employment and education, along with any other pertinent information they may have and hereby waive any actions which I may have against either party(ies) for providing a good faith reference.

I EXPRESSLY AGREE AND UNDERSTAND THAT, IF EMPLOYED, MY EMPLOYMENT IS NOT FOR A SPECIFIC TERM, IS BASED ON MUTUAL CONSENT AND MAY BE TERMINATED BY ME OR PELLMAN'S AUTOMOTIVE SERVICE, INC. WITH OR WITHOUT NOTICE OR CAUSE AT ANY TIME. I FURTHER UNDERSTAND THAT NO ORAL PROMISE, EMPLOYER POLICY, CUSTOM, BUSINESS PRACTICE OR OTHER PROCEDURE (INCLUDING THE BASIC EMPLOYMENT POLICIES, PERSONNEL HANDBOOK OR ANY PERSONNEL MANUALS) CONSTITUTES AN EMPLOYMENT CONTRACT OR MODIFICATION OF THE AT-WILL EMPLOYMENT RELATIONSHIP BETWEEN ME AND PELLMAN'S AUTOMOTIVE SERVICE, INC.

Signature of applicant _____

Date: _____

This Company is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure you that your opportunity for employment with this Company depends solely on your qualifications.

Thank you for completing this application form and for your interest in our business.