



Milldene Primary School  
Headteacher: Mrs Susan Locke

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30<sup>th</sup> June 2022

Dear Parents / Carers,

We are approaching the end of the academic year and the Summer Term has been extremely busy as ever. It has been wonderful to be able to welcome parents and visitors back to the school site after two years of disruption.

As you will be aware, alongside the usual Summer Term events, the school received an Ofsted visit last month. We are now in a position to share the outcome with you and we are delighted with the content of this very positive report. The report is attached and I am sure you will join me in recognising the positive contribution that staff, governors, parents and children have made to our school. We look forward to celebrating our successes and planning further improvements.

Secondly, I wanted to update you with regards to senior staffing arrangements for September. Mrs Locke has been approached to act as interim Executive Headteacher at Baynards Primary School, on a part-time basis, for the Autumn term. The Headteacher at Baynards has been appointed to a position in a larger school in the county and is leaving, but they have not yet been able to recruit a new head. (For those of you who don't know, Baynards is a small school in Tiptree, about 1 mile from Milldene Primary School).

The proposal, which our governors have agreed to in principle, is that Mrs Locke will work two and a half days at Milldene and two and a half days at Baynards, but only until Christmas. Mrs Locke will remain as having oversight across both settings. This will be a supportive role during this period, as the governors of Baynards look to recruit a permanent, full-time replacement as soon as possible. Our current Deputy Headteacher, Miss Almond, will step up as Acting Head in Mrs Locke's absence and we thank you in advance for supporting her in this role. As the schools are so close geographically, both Governing Boards are confident that there will not be a problem, should an issue arise at either school. Both Mrs Locke and Miss Almond are looking forward to their respective new roles.

May I take this opportunity to wish you all a restful and healthy summer break and the Governors look forward to welcoming you all back in September.

Yours sincerely,

Ms. S Threadgold  
Chair of Governors

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*Living and Learning Together*  
*Collaboration – Investigation – Motivation – Knowledge – Resilience - Initiative*

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