

**Photo ID of Parent, Legal Guardian or Patient (if over 18) is required to release Medical Records**

**Prepayment is required before chart is copied**

Please allow two weeks to copy records

Fax completed form to 630-717-9638 or email to pha@pedhealth.net

**PEDIATRIC HEALTH ASSOCIATES, LTD.**  
**AUTHORIZATION FOR RELEASE OF MEDICAL INFORMATION**

I authorize release of records to: (Name of Physician or Practice): \_\_\_\_\_

Fax or email where records are to be sent: \_\_\_\_\_

**I HEREBY AUTHORIZE THE RELEASE OF MEDICAL INFORMATION FOR THE FOLLOWING**  
**PATIENT(S):**

Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Name: \_\_\_\_\_ DOB: \_\_\_\_\_

**Parent, Legal Guardian or Patient Signature\* Required at the time that records are released.**

Signature: \_\_\_\_\_ Relationship to Patient: \_\_\_\_\_ Date: \_\_\_\_\_

**\*If over 18, patient signature required.**

**PLEASE CHECK INFORMATION TO BE RELEASED:**

- Last physical and immunizations Only
- All other medical records via electronic
- All other medical records via mail will apply the following fees 735 ILCS 5/8-2006  
(\$0.55 per page for pages 1-25) + (\$0.37 per page for pages 26-50) + (\$0.18 per page for pages 51 & up)  
Phone number where you can be reached for total charges \_\_\_\_\_  
Address where records are to be mailed \_\_\_\_\_

**Check the specific medical records that you want included in this request, otherwise these records will not be released.**

- ADHD  Mental Health issues  Drug/Alcohol Abuse  AIDS  HIV

**PLEASE CHECK APPROPRIATE SPACE:**

- I am remaining a patient but am seeking care from a specialist physician.
- I am moving out of this area.
- I have a new insurance and must transfer care.
- Other (please specify): \_\_\_\_\_

\*\*\*\*\*  
**THIS AUTHORIZATION IS VALID FOR 60 DAYS FROM THE DATE SIGNED ABOVE. I UNDERSTAND THAT I MAY REVOKE THIS AUTHORIZATION IN WRITING AT ANY TIME**

Date of Revocation: \_\_\_\_\_ Revoked by (Name): \_\_\_\_\_

THE FACILITY, ITS EMPLOYEES, OFFICERS, AND PHYSICIANS ARE HEREBY RELEASED FROM ANY LEGAL RESPONSIBILITY OR LIABILITY FOR DISCLOSURE OF THE ABOVE INFORMATION TO THE EXTENT INDICATED AND AUTHORIZED HEREIN.

**\*\*\*\*\*Office Use Only Below This Line\*\*\*\*\***

- Amount Paid: \_\_\_\_\_ Date Paid: \_\_\_\_\_ Paid by:  CK  CH  CA
- Records **Mailed** to: (name) \_\_\_\_\_ Date: \_\_\_\_\_  
(address) \_\_\_\_\_ Initials: \_\_\_\_\_
- Records **Released** to: (signature) \_\_\_\_\_ Date: \_\_\_\_\_  
Photo ID copied: \_\_\_\_\_ Initials: \_\_\_\_\_
- Records sent **Electronic** to: \_\_\_\_\_ Date: \_\_\_\_\_
- Fax # or email: \_\_\_\_\_ Initials: \_\_\_\_\_