

TEFAP Food Pantry Eligibility Flow Chart

To Determine Agency Partners Approval to Distribute TEFAP

Is the Client a Connecticut Resident? (No proof is required. Citizenship status not applicable.)

YES



NO



This client is NOT eligible for TEFAP.
Distribute donated or purchased product ONLY.

Is the Client willing and able to self-attest to financial eligibility based on TEFAP guidelines? (No proof is required.)

YES



NO



This client is NOT eligible for TEFAP.
Distribute donated or purchased product ONLY.

Does intake procedure consist of ONLY using the TEFAP Verbal Attestation Process?

YES



NO



Our program utilizes additional Client information as required by funders, or uses it to qualify households for other programs we offer.

We use a separate intake procedure to satisfy those funders and/or to qualify them for those services.

This additional information is NOT required for Clients to have access to TEFAP products.

Proceed to distribution, including TEFAP products.

YES

NO



Program is not eligible to distribute TEFAP products.

To receive TEFAP food from your Program a client needs to:

- be a Connecticut resident
- verbally attest to eligibility based on TEFAP income guidelines
- provide an address and the number of persons in the household

Individuals cannot be asked to:

- show ID
- prove CT residency or US citizenship
- prove income or report income amounts
- prove whether they receive other benefits or report amount of benefits received
- prove residency in a certain town/city, provide mail showing their residence
- prove residency in a certain zip code or neighborhood, provide mail showing their residence
- prove number of persons in a household, provide birth dates or show birth certificates
- provide social security number for themselves or anyone in their family

For Multi Service Programs

If your program provides additional services (e.g., SNAP, WIC, Energy Assistance, Rental, Summer Camp tuition, etc.) that require individuals to prove residency, income, and/or number of persons in household:

- 1) **Complete verbal attestation for TEFAP food first** so individual clearly understands that is all they need to do to receive TEFAP food.
- 2) If an individual does not wish to apply for additional services, they are still eligible to receive at least TEFAP food.
- 3) If your program has to report additional race/ethnicity or gender information to funders, individual needs to understand that your program isn't collecting data for TEFAP.

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