

Overdue Materials

PLEASE RETURN LIBRARY MATERIALS ON TIME SO OTHERS CAN ENJOY THEM!

A collection agency is used to assist the library in retrieving seriously overdue materials.



We are getting back your

Books
 CDs
 DVDs
 Audio Books

So all residents can have access to these valuable resources.

Keep Track of Due Dates

- ❖ Keep your receipt from checkout
- ❖ Ask in-person at the library
- ❖ By telephone: 270-769-6337 (not via voicemail)
- ❖ Online @ hcpl.info:
 - click on "Library Catalog" then "Catalog"
 - Log in to your account (box at top right) with your library card barcode and 4-digit pin

Renew Materials

- ❖ In person or via telephone; NOT via voicemail or email
- ❖ Log on to your online account @ hcpl.info by clicking on "Library Catalog"
- ❖ Cannot renew DVDs or magazines

Overdue Fines

- ❖ Books, Audios, CDs, Magazines.....\$0.10/day
- ❖ Reserve (7 day loan) Books.....\$0.25/day
- ❖ DVDs.....\$0.50/day

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Help us to serve all of our patrons by
returning library materials!

What Happens If Your Items Are...

14 day; overdue:

*The library contacts you by telephone or email

21 day; overdue:

*The library contacts you with a final telephone call or email

60 day; overdue:

*Overdue item(s) declared "lost"

*Borrowing privileges are suspended

*Your account is referred to Unique National Collections (UNC)

*\$10.00 collections agency fee charged to account

*UNC will attempt to collect debt & materials.

120 day; overdue:

*UNC reports your overdue account to a credit bureau.

Attention:

*All unresolved accounts over \$25 will be turned over to UNC.

**Hardin County
Public Library**

100 Jim Owen Drive
Elizabethtown, KY 42701
270-769-6337 * hcpl.info



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