CORNSAY PARISH COUNCIL

At a Meeting of Cornsay Parish Council held on Wednesday, 28th October, 2026, at 7.00pm, in Hamsteels Community Centre, Esh Winning.

Present: Councillor D Robb (in the Chair)
and Councillors L McKendrick, R Makepeace, H Pegum and A Scott

57. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor D Bottoms and County Councillor A Neil.

58. DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATIONS

There were no declarations of interest or requests for dispensations.

59. CO-OPTION OF MEMBER

Item deferred.

60. REPORTS FROM COUNTY COUNCILLORS

There were no reports from County Councillors.

61. MINUTES

The minutes of the meeting of the Council held on 30th September, 2026, were confirmed as a correct record and signed by the Chairman.

62. MATTERS ARISING

Minute 51 - The Clerk reported that Mazars invoice had been received and, as it had been due for immediate payment, arrangements had been made for the invoice to be paid.

Minute 52 - The Clerk had received no further response in relation to the request for financial assistance.

63. FINANCIAL REPORT

(a) Agreement was given for the payment of:

(i) £345.46 in respect of Clerk's wages for the month of October
(ii) £88.63 to HMRC in respect of PAYE for the month of October
(iii) £859.20 (including VAT of £143.20) Makepeace Landscapes in respect of grounds maintenance and planting of winter bedding
(iv) £252.00 (including VAT of £142) to Forvis Mazars in respect of external audit fees

(b) Receipts & Payments

Details of receipts and payments for the financial year to-date together with account balances had been circulated.

64. CORRESPONDENCE

There was no correspondence for the Council's attention.

65. PLANNING APPLICATIONS

DM/26/02624/FPA – 34 Commercial Street, Cornsay Colliery
Installation of EV charging point with Kerbo Charge EV channel from the property to the roadside

Resolved: *That the Council has no objection to this application.*

66. COUNCILLOR - OFFICER PROTOCOL

The Council had in place a Member-Officer Protocol which had been adopted a number of years ago. The purpose of the Protocol was to guide councillors and officers in their relationships with one another and maintain good relationships between councillors and officers.

The original document had been based upon the NALC model, with NALC having updated their model more recently.

The Clerk had made the necessary changes to the NALC model to ensure it suited the needs of the Council and its governance arrangements. Copies of the now named Councillor-Officer Protocol had been circulated.

Resolved: *That the Councillor – Officer Protocol be approved and adopted.*

67. CORNSAY COLLIERY PARKING

Various issues regarding parking at Cornsay Colliery had previously been raised and discussed with some options to attempt to improve parking provision in the village having been identified. None of these had, however, come to anything to date.

TRACC had been carrying out work within the village to gauge residents' views and opinions and to identify options for potential improvements.

While an invitation had been made to TRACC to attend the Council meeting and present their consultation and findings, unfortunately on this occasion, no officers were able to attend.

Resolved: *That the matter be considered further when representatives of TRACC were able to attend a Council meeting.*

68. CORNSA Y COLLIERY PARK

(a) Dog fouling

Recently the issue of dog fouling in the park had been raised on the village Facebook page.

Councillor Pegum had been visiting the park regularly to check on the situation.

It was noted that there had been signage in place stating that dogs were not allowed in the play area however it was felt that this could be updated to be clearer and more obvious.

It was also noted that the Council regularly obtained supplies of dog poo bags and it was suggested that a supply could be provided to TRACC for the use of residents in the village to supplement those currently available near the park/yellow brick road.

Resolved: *That the Clerk obtain additional signage and that a supply of dog poo bags be made available to TRACC for use by residents of the village.*

(b) Bench

Once of the benches in the park was showing signs of damage/decay in the timber.

The Clerk had sought a quote from Makepeace Landscapes to replace the damaged bench. The option of a temporary repair was also considered.

Resolved: *That the bench be repaired temporarily for the time being with a view to seeking funding for its replacement in the future.*

69. HAMSTEELS COMMUNITY CENTRE – UPDATE REPORT

The PCP which had supported the setting up of the men's group, Deerness4Males, had recently done an article and video which had showed the Community Centre in a very positive light.

Upcoming events included the Halloween Disco on 30th October, and Breakfast with Mrs Claus, Christmas Panto, Carol Service and a comedy night in December.

Resolved: *That the report be noted.*

The Meeting closed at 7.45pm

Signed as a correct record:

Chairperson …….. Date …….

Clerk …….. Date …….