



BOARD OF DIRECTORS' MEETING MINUTES

August 13, 2026, at 4:00 pm
at Sooke Arts Council Gallery

Present: Linda Anderson Deb Schenk Lynda Slater
 Megan Evans Carolyn Hahn

1. Call Meeting to Order

Linda Anderson called the August 13, 2026, Board of Director's Meeting to order at 4:02 pm.

2. Territorial Acknowledgement

Linda did the acknowledgement.

3. Introduction of Guests

Beth Couglar Blom (Social Media/Website Support) and Susan Percival (Sunday Sessions, Bus Shelter/Seaparc Art) attended.

4. Confirm Quorum

With five board members present, quorum was confirmed.

5. Approve Agenda

MOTION: Linda moved to approve the agenda, seconded by Carolyn, with all in favour the Agenda was approved.

6. Approve July 9, 2026 Meeting Minutes

MOTION: Linda moved to approve the July 9, 2026, Meeting Minutes, seconded by Deb with all in favour the Minutes were approved.

7. Treasurer's Report

The Treasurer's Report was sent out to group for review.

MOTION: Deb moved to approve the treasurer's report, seconded by Lynda with all in favour the Treasurer's Report was approved.

8. Committee Reports

- **Sunday Sessions – Susan**
 - runs from Sept to June, already booked with experienced teachers, now \$35 per person.
 - Megan can check with Sherry about the countdown on the forms work for the Sunday Sessions as there's a maximum per class.
 - Linda Anderson will cover for Rebecca's class in case she's away.

- **Bus Shelters/Seaparc Art – Susan**



Sooke Arts Council

- 21 images every four months \$31 a piece.
- **Social Media/Website Support – Beth**
 - Continues to manage social media on Facebook and Instagram.
 - Let Beth know of any events or activities so she can promote it.
- **Gift Shop – Linda**
 - Rebecca is no longer managing, it now falls on the volunteers to give them a more active role in the gift shop.
- **Newsletter – Linda**
 - Will send out the newsletter after the board meetings.
- **Featured Artists – Megan**
 - Upcoming Featured Artists: Emily Lutze (August), Wesley Jobe (September), Jennie Levesque (October), Small Works (November-December).
- **Website - Megan**
 - Will do a general update of the website.
- **Memberships/Volunteers – Lynda**
 - A reminder will go to members to renew their membership in the next newsletter.
- **Fundraising – Carolyn**
 - Working on grant application.
- **Events - Lynda**
 - SAC Garage sale on September 26 (\$20 a table).

9. New Business

- Peter's use of the gallery for an honorarium (Linda).
- October 16 - musician from Scotland will use the gallery, SAC will need copy of details.
- Proposal to purchase easels for the gift shop - small 4.5 easels, pack of 40 about \$25, plus tax and large 8.5 easels, pack of 8 \$25, plus tax (Megan).
- Megan will order the small easels to try them first. SAC will charge \$2 an easel.

10. Confirm Date for Next Meeting: Thursday, September 10 at 5:00 at SAC Gallery.

11. Linda Anderson adjourned the board meeting at 5:19pm.