



BOARD OF DIRECTORS' MEETING MINUTES

February 12, 2026, at 5:00 pm
at Sooke Arts Council Gallery

Present: Sherry Robb Carolyn Hahn Deb Schenk
Lynda Slater Linda Anderson Gord Wallace
Absent: Megan Evans

1. Call Meeting to Order

Sherry Robb called the February 12, 2026 Board of Director's Meeting to order at 5:01 pm.

2. Confirm Quorum

With six board members present, quorum was confirmed.

3. Approve Agenda

MOTION: Deb Schenk moved to approve the agenda, seconded by Lynda Slater, with all in favour the Agenda was approved.

4. Approve January 8, 2026 Meeting Minutes

MOTION: Deb Schenk moved to approve the January 8, 2026 Meeting Minutes, seconded by Linda Anderson, with all in favour the Minutes were approved.

5. Confirm Board Members

The Board of Directors has received a written notification from Jennie Levesque regarding her intention to resign from the board, and her resignation has been duly accepted. The seven board members are: Sherry Robb, Carolyn Hahn, Deb Schenk, Lynda Slater, Linda Anderson, Gord Wallace, and Megan Evans.

6. Treasurer's Report

The Treasurer's Report was reviewed by the board, with Carolyn providing clarification on several inquiries. The main topic of discussion was the SRCHN funding received, which supports the TAPS program through the end of June. As SAC does not derive any financial benefit from this arrangement, the board will reassess the funding model in June to determine whether the TAPS program should proceed independently, managed directly by the individual facilitator rather than through SAC.

There is currently a balance of \$6,055.38 in a designated account established to manage funds generated from the sales of a special SAC book. These funds were intended for future printing and sales related to this project. Since the project will not proceed further, Carolyn recommends closing the account and transferring the funds to the General Operating account.

MOTION: Carolyn Hahn moved to transfer the funds from the Book account to the General Operating Account, seconded by Gord Wallace, with all in favour Carolyn will contact the bank to have the funds transferred and the book account closed.

Jennie Levesque previously served as a signatory on our bank account along with Sherry Robb and Carolyn Hahn. Following her resignation from the board, a replacement is necessary. Deb Schenk has consented to serve as a third signatory on the SAC account. **MOTION:** Lynda Slater moved to remove Jennie Levesque and add Deb Schenk as a signatory on our bank account, seconded by Linda Anderson, with all in favour Carolyn will make the necessary arrangements with the bank to have this done.

7. Committee Reports

• Gift Shop – Sherry

Jennie previously served as the Gift Shop Coordinator, but following her resignation, a replacement is required for this role. Gail Blais, a volunteer, is presently receiving training to assume these responsibilities. Ongoing instruction will be necessary to ensure a smooth transition.

• Workshops – Sherry

Sunday Sessions

All Sunday Sessions are fully booked through the end of April. The current rate is \$30 per class, and the board will review the pricing at the conclusion of this fiscal year.

TAPS

Sherry conducted nine classes in January and eight in February. The bird house pieces crafted by participants will be showcased in a featured artist exhibition at the Gallery. Additionally, Sherry will offer items for sale in the gift shop to fund the purchase of further supplies.

• Events – Gord

Sookarama – April 28

Since no board member has volunteered to oversee SAC's involvement, SAC will not be participating this year.

Amber Academy Children's Festival - June

SAC will not be participating this year.

Sooke Secret Garden Tour - June 6 and 7

Sherry has successfully arranged for the necessary number of artists to paint in the gardens. Lynda will contact the Sooke Jazz Band regarding their performance at the Gallery.

Sooke Philharmonic Fling - July 5

While opportunities for exposure and collaboration with the Sooke Philharmonic may exist, no definitive arrangements have been made at this time.

Sooke Fine Art Show - July 25 to August 3

The board considered offering studio tours during the Fine Arts Show; however, such an initiative may present challenges, as participating studios would need to commit to being open throughout the show's duration. Gord will follow up with the event organizer to assess feasibility and identify potential solutions.

Sooke Fine Arts Show Family Artz Day – July 29

Gord will reach out to the organizer for more information on how SAC can contribute to this.

Sooke Music & Arts Festival – Aug 1 and 7-8

Gord will reach out to the organizer for more information on how SAC can contribute to this.

Beach Art - September

Beach Art is a labor-intensive event that has seen a decreased level of participation over the years. Due to district-imposed restrictions including the use of materials found at the beach, organizing this event has become increasingly challenging. Consequently, SAC will not host Beach Art this year; however, the possibility of offering it in future years will be considered.

• Featured Artists – Megan

Leina Wann - Jan 21 to Feb 22

TAPS Show - Feb 25 to Mar 29

Gary O'Connor - Apr 1 to 26

• Bus Shelter and Seaparc Art

Susan Percival (volunteer) submitted a detailed written report on the project to the board, which contained a request for funding.

MOTION: Deb Schenk moved that SAC approve the funding of \$2,000 for this project, seconded by Lynda Slater, with all in favour the motion was approved.

• Fundraising – Sherry/Gord

Tabled

• Social Media – Sherry

The community has conducted discussions concerning the exclusion of AI-generated images from SAC's marketing and social media campaigns. Sherry formulated a policy addressing this issue and presented it to the board for review, requesting its integration into official documentation.

MOTION: Linda Anderson moved to adopt the AI policy into our formal documents, seconded by Lynda Slater, with all in favour this policy will be adopted.

• Volunteers – Lynda/Linda

We have some new volunteers taking on gift shop shifts which is welcomed. Lynda and Linda will support each other bringing the new volunteers up to speed.

• Community Art Shows – Linda/Sherry

Tabled

8. New Business

• Review of January 19 Presentation by SAC to the District of Sooke

Sherry produced a video, while Gord delivered the presentation. A report was prepared and submitted in advance of the presentation. Notably, our group was the only one that did not receive any questions.

Following the presentation, Gord met with two district counselors to discuss opportunities for securing a better space for SAC with greater exposure in the downtown area. Further meetings are scheduled with other stakeholders. There is potential to establish cooperatives and collaborate with various partners to strengthen support for the arts.

Gord will reach out to these two counselors to arrange for a follow-up meeting and further discussion which may include establishing a cooperative organization aimed at developing a gallery and artist workshop facility on Heritage Row.

- Energy Exchange Program

Susan Percival (volunteer) presented the concept of an Energy Exchange Program to the board for instructors leading the Sunday Series Events. The board discussed several possible options. Sherry will draft a policy to be reviewed by Susan and the board for further consideration.

- Postal Box Mail Pick-Up

Lynda Slater has the key and will continue to pick up our mail.

- Closing Wednesdays until May Long Weekend

With the addition of new gift shop volunteers, the gallery and gift shop can remain open on Wednesdays.

9. Confirm Date for Next Meeting: Thursday March 12 at 5:00 pm at SAC.

10. Sherry Robb adjourned the board meeting at 6:13 pm.