



MEETING MINUTES

Finance Council Meeting for October 27, 2025 St. Sylvester Parish

PREPARED BY: Mark Burson

ATTENDEES: Mark Burson Jeff Arnett
Jim Kizer Javier Ruiz
Gilbert Edwards Nic Bray
Father John Kelly

Not Present Tom Pitts
Karen Pfister

Agenda Based Minutes

- **Opening Prayer:** We opened the meeting with prayer.
- **Previous Minutes:** Minutes for September 22, 2025, approved.
- **Reports for /September 22, 2025:**
 - **Balance Sheet:**
 - Checking and Savings shows a negative balance of \$5,128.73. This was due to the time of the week the data was collected, there is a positive balance now.
 - **Profit & Loss Budget versus Actual:**
 - Other income was \$975.81 under budgeted amount for the month due to the Diocese collecting the amount that was overpaid on Fr. Alvaro salary.
 - Offertory was \$2,195 under budgeted amount for the month. Still \$15,441 for the year-to-date.
 - Total net ordinary income for the month was \$404.59 over the budget.
 - Garbage collection was \$505 over budget due to payment of two months of service during this period.
 - Religious supplies over budget for the month by \$10,551.33, it was due to the one-time purchase of the Breaking Bread books, still within the budget for the year.
 - Repairs and Maintenance: Building and Grounds was over budget for the month by \$11,893.57 due to the need to replace an AC compressor and yard work.
 - Diocesan Assessment was over budget for the month by \$1,523.50, the amount was adjusted for this year, Mark is working on this issue in our budget.
 - At the end of September, we ended with \$129,304.59 total income and total expenses of 152,139.88 for a deficit of (\$22,835.39).

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- **CSA 2025:** We are at \$204,260.61 pledged with 391 pledges. There was a refund of \$8,013.78 for September.
 - **COLUMBARIUM/MAUSOLEUM:** The project is moving forward, meetings with Fl. Dept. of Environmental Protection (wetlands assessment), and CFO (Money management and perpetual care) are scheduled. Purchase agreement is on final review as well as renderings and handouts to proceed with informational meeting for the parish.
 - **Next Meeting:** Next meeting is scheduled for November 17, 2025 @ 5 PM.
 - **Closing Prayer:** We closed our meeting with a prayer.