



MEETING MINUTES

Finance Council Meeting for September 22, 2025 St. Sylvester Parish

PREPARED BY: Mark Burson

ATTENDEES: Mark Burson Tom Pitts
Jim Kizer Jeff Arnett
Gilbert Edwards Nic Bray
Father John Kelly

Not Present Javier Ruiz
Karen Pfister

Agenda Based Minutes

- **Opening Prayer:** We opened the meeting with prayer.
- **Previous Minutes:** Minutes for August 04, 2025, approved.
- **Reports for /July/August 2025:**
 - **Balance Sheet:**
 - August 31 2025 Balance Sheet. No comments.
 - **Profit & Loss Budget versus Actual:**
 - Offertory (43101): Offertory was \$3,697 over budgeted amount for the month of July 2025 and \$13,939 over budgeted amount for August 2025.
 - At the end of August we are \$15,011 over budgeted income overall.
 - Program/activity expenses are \$10,303 over budgeted amount due to a combination of the new Faith Formation Program costing more overall and also under budgeting due to the fact that we usually have books left over from previous years that we can use. However, this year it was a completely new program and we had to buy all new books. This should have been caught by Mark when he was doing the budget. We will adjust the budget.
 - Other expenses are in line. The bottom line is we are \$8,470 over budgeted expenses (1.68%) and \$15,011 over budgeted income (6.18%). We had a net income of \$2,500 while budgeting a net loss of \$4,041 for the first 2 months of the fiscal year.
- **CSA 2025:** We are at \$200,775.86 pledged with 387 pledges. We have received a rebate of \$20,287.59. This is the first time we have had over \$200,000 pledged.
- **EOY REPORT:**
 - The end of the year report to the Bishop was completed and had been emailed out to the committee. It was reviewed at the meeting and approved and signed by all members.

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- The end of the year report to the Parish was completed and had been emailed out to the committee. It was reviewed at the meeting and approved. Jim Kizer will present it to the parish on Oct 4/5 at all Masses. It will also be in the bulletin and on the website.
 - **MAUSOLEUM:** Mausoleum project was approved by the Diocese and we will begin the construction. We will also develop a program to start presentations and sales to the public.
 - **Next Meeting:** Next meeting is scheduled for October 20, 2025 @ 5 PM.
 - **Closing Prayer:** We closed our meeting with a prayer.