



MEETING MINUTES

Finance Council Meeting for May 11, 2026 St. Sylvester Parish

PREPARED BY: Mark Burson

ATTENDEES: Mark Burson Jeff Arnett
Javier Ruiz Gilbert Edwards
Father John Kelly

Not Present Jim Kizer
Nic Bray

Agenda Based Minutes

- **Opening Prayer:** We opened the meeting with prayer.
- **Previous Minutes:** Minutes for April 13, 2026, approved.
- **Reports for January/February/March 2026:**
 - **Balance Sheet:**
 - No comments or questions.
 - **Profit & Loss Budget versus Actual:**
 - Offertory was up for all three months, \$64,512.83 above budgeted for the year-to-date.
 - Programs and activities income was \$2,007.71 over budgeted amount for the three months, bringing the year-to-date numbers even with budget with three months left to end the year.
 - Total net ordinary income for the three months was \$39,706.33 over budget. \$11,643.94 over budget year-to-date.
 - Program/Activity Expenses was above budget for all three months for a total of \$9,338.03 and a total of \$18,771.68 over the year-to-date budget. New books and materials were needed to support the Diocese's religious education requirements. Youth and elementary groups did not have the additional income from the International Fest this year. .
 - Repairs and Maintenance: Building maintenance was under budget for November (-\$3,983.95), but above budget in December (\$3,256.78) due to landscaping maintenance; the result was \$727.17 under budget for those 2 months.
 - Payroll update: the payroll for January 2026 pay period was collected early in December, causing the numbers of Salaries-Lay, Salaries-Clergy, FICA Tax, Medicare Tax and Pension Expenses to be above expected by \$23,043.98 for the

month. The numbers balanced in January 2026 except for the salaries lay; \$9,806.21 was credited in January 2026 from the \$15, 642.50 deficit in December 2025; with additional expenses for February 2026, bringing the year-to-date deficit of \$10, 598.84.

- **CSA 2026:** A total of 407 pledges for a total of \$183,269.22 pledged.
- **COLUMBARIUM/MAUSOLEUM** The postcard mailed out for the 11,000 families in the CSA list was done, sales ad was launched to the community at Gulf Breze and Navarre, as well as the full page at the Catholic Compass, with an article about it. Posters for other churches in the area are being developed, possible presentation to the St Mary's community is pending as well, construction should start by the end of summer.
- **Meeting:** Next meeting is scheduled for June 29, 2026 @ 5 PM.
- **Closing Prayer:** We closed our meeting with a prayer.