



MEETING MINUTES

Finance Council Meeting for April 13, 2026 St. Sylvester Parish

PREPARED BY: Mark Burson

ATTENDEES: Mark Burson Jeff Arnett
 Javier Ruiz Nic Bray
 Gilbert Edwards Father John Kelly

Not Present Jim Kiser
 Karen Pfister

Agenda Based Minutes

- **Opening Prayer:** We opened the meeting with prayer.
- **Previous Minutes:** Minutes for December 27, 2025, approved.
- **Reports for November/December 2025:**
 - **Balance Sheet:**
 - No comments or questions.
 - **Profit & Loss Budget versus Actual:**
 - Offertory was November and December combined was \$6,767.63 above budgeted. \$12,436.68 above budgeted for the year-to-date.
 - Programs and activities income was \$1,102.52 under budgeted amount for the month.
 - Total net ordinary income for the month of November was \$1,147.30 under budget but \$8523.90 over for December.
 - Printing and copying for the year was \$1,662.29 above budget mainly due to printing of Pope Leo's pictures.
 - Repairs and Maintenance: Building maintenance was under budget for November (-\$3,983.95), but above budget in December (\$3,256.78) due to landscaping maintenance; the result was \$727.17 under budget for those 2 months.
 - Payroll for January 2026 pay period was collected early in December, causing the numbers of Salaries-Lay, Salaries-Clergy, FICA Tax, Medicare Tax and Pension Expenses to be above expected by \$23,043.98 for the month. The year-to-date shows a deficit of \$28,062.39, but the real number should be -\$5,048.41 taking out the numbers for the early payroll.

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- **CSA 2025:** \$212,015.01 pledged with 394 pledges. There was a refund of \$14,746 for November/December. We ended the year with an incredible collection rate of 97.7%.
 - **CSA 2026:** A total of 407 pledges for a total of \$183,269.22 pledged.
 - **COLUMBARIUM/MAUSOLEUM** Pre-construction sales totaled \$1,019,000, with 67 crypts and 164 niches sold. Additional \$9,000 was donated to buy crucifix. A sales ad will go out soon to the community at Gulf Breeze and Navarre, and a full page at the Catholic Compass, with an article about it, in the May/June issue. A possible presentation to the St Mary's community is pending as well as a postcard mailed out for the 11,000 families in the CSA list. Construction should start by the end of summer.
 - **Meeting:** Next meeting is scheduled for May 18, 2026 @ 5 PM.
 - **Closing Prayer:** We closed our meeting with a prayer.