



Forbes Activity Camps

## Building Special Memories, and skills for life at Forbesy Camps!

### Parent/Carer Information pack

#### Forbesy Camps welcomes our Fox and Cub Campers!

Our rebrand and upgrade brings some new titles! Just to outline that we define our activities in to two groups - Cubs and Foxes. The changeover is approximately 8 years of age, but we absolutely have flexibility in regards to ability, siblings, and friendship groups.

Our hope is to always improve our customer experience and welcome any comment that you might have: [Kellie@Scottforbesfitness.com](mailto:Kellie@Scottforbesfitness.com).

#### FoxTail Courses for ages 12-14

Exciting news - we now run a FoxTail Course option for children aged 12 - 14. If your child would prefer something a little more challenging then this course allows them to assist our Den Captains, and develop leadership and organisational skills, whilst joining in all of the fun activities. During the day our FoxTail will have a half hour session with our Den General Manager who will teach them operational skills and help them to understand what it takes to present a camp for kids. Our foxTails will get to gain responsibility and really feel a part of the Forbesy Camp team. Each FoxTail will get a FREE FoxTail T-shirt, training document, a FoxTail accomplishment certificate. They even get a Walkie Talkie to use! This could even lead to a part time job when they get to 16!

#### Registration and drop off

Please ensure that when booking online, you fill in your child's Essential Information section. If you have any other information that you think we will need to be aware of, please be sure to let us know when booking in, or if it is of a sensitive nature then please email us on [info@scottforbesfitness.com](mailto:info@scottforbesfitness.com), or text us on 07717582184 with the name of your child, the dates they are booked in for camp and the further information that we need to be aware of.

Please be sure to adhere to the latest government regulations regarding Covid-19 when dropping off. As we are going through a period of change with covid-19 regulations, we will ensure that all camp bookings will receive an update email three days before their camp starts with the latest rulings.

To reduce queuing time, and help those who do not wish to get up so early, check in will now be within a 30 minute period, and with two Camp supervisors from 8.30am – 9.15am. Children will have their first name written on a sticky label and attached to their outer layer, to help with their social experience and for camp staff relations. If for any reason you would prefer us not to do this, please do let us know at registration. For parents who allow photography, please note that we will ensure that name labels are scrubbed out in photos.

**Address: Great Dunmow Primary School, Right next to Tesco off of the A120. CM6 1ZR**

### Pick Up & Security

- 'Classic Camp' Collection will be at 3.30pm, and Full Day Camp will be from 5pm-5.30pm. We will ensure that all the children are ready to be collected and waiting at their year group stations with their belongings.
- Parents will wait at their year group pick up point opposite the year group station where a camp supervisor will ensure safe and calm collection.
- If somebody else is collecting your child, please inform us via text message AND when dropping off. Please advise your elected pick up person will need photo ID when picking up.
- We will have a Den Captain at the gate as you leave to sign you out as well.
- Please note that all staff members have radios for operational purposes and security. Gates are padlocked at all times, and we carry out head counts before and after every session. All staff are DBS checked.

Where possible, please avoid dropping off after 9.15am – or picking up before 3.30pm, or 5pm if in full day camp, as staff and campers will be taking part in activity sessions. Should you need to arrange a pick up during session time, please do through text: 07717 582184.

### What to Bring

- A refillable water bottle.
- A packed lunch, plus snacks for morning and afternoon break. We do provide a special treat of a biscuit (allergy friendly) for the children from us in the afternoon, and also have fruit and crudité veg available.
- If your child wants to take part in the water activities, please also bring a change of clothing and towel.
- Sun cream and sun hats. Please ensure that children have applied sun screen in the mornings. We will remind them to reapply and help them

should they need it. Please do not worry if you forget, we will have a small supply and text you before applying.

- We recommend that children wear comfortable footwear and clothing, and not their best clothes.
- Do not bring valuables, money, mobile phones, devices etc

### **If you are swimming**

- Swimming kit, towel, goggles, swimming hat (compulsory for Great Dunmow Primary School). Please ensure swimming kit is in a separate bag inside, or, as well as their camp bag.
- We have two lifeguards, one in the water with the children, one outside and also a Camp Manger (Scott or Kellie Forbes).

### **Medication**

If your child needs medication at camp, please let the staff know and complete a medication form available at the check in desk.

### **Accidents**

Should your child have a minor accident, they will be cared for by our trained camp staff, and their incident reported in the accident book. We will inform you at pick up and also email you the report that evening. In the unlikely occurrence that it is a more serious injury, the camp manager will call you immediately.

### **Lost property**

Please clearly label items where possible to help us, help you find your items. If they are not labelled and are lost, we have an area at pick where you can check for your child's lost items.

### **Friends**

If your child wants to be grouped with a particular friend, or with their sibling, please let us know at registration.

### **Birthdays**

We offer a "Birthday Promise" for any child who comes on their birthday:

- A small gift from us—their own Forbesy branded name badge.
- A balloon with their name on in their 'Year Station'.
- Have 'Happy Birthday' sung during the morning greeting period.
- Den Captains will CONSTANTLY say 'happy birthday'!
- Get other den foxes and den cubs wish them happy birthday.
- At lunch break we can provide a small cake with candles and sing 'Happy Birthday' again. (you provide a bigger cake if you wish to).
- The birthday camper can bring a friend for 50% price.
- We give you a GUARANTEE that your child will feel special ALL day long.

## **Litter and School Property**

It is of course our job to ensure that our campers respect school property and make sure that they do not drop litter, and either put their lunch litter in the bin or take it home, but if you could remind them before camp we would be very grateful.

## **If Your Child Is Unable To Attend**

If your child is unable to attend please let us know before 9am. Please do not send your child in with any symptoms. We can then either carry the camp attendance onto another day for you, or would you prefer a refund we can administer that for you.

Please do not send your child in if you have been asked to self-isolate by the NHS or had a positive test in the last 10 days. For full information on our covid-19 measures please see on the website.

## **Our Wonderful Staff – The Den Captains!**

We have recently taken on some new wonderful members of staff with qualifications in music, drama, sports coaching, baking, languages and more. We plan to utilise these skills and introduce them into the camp. All staff are DBS checked, and all of our supervisors are qualified in paediatric first aid and safeguarding.

All of the fun swims are watched over by two of our fully qualified life guards.

Training is a very important and crucial part of our enhanced ethos, which is carried out before every half term camp, and bi-weekly during the summer holidays. All staff will be wearing camp uniform and name badges.

Your child's happiness and safety is at the heart of our ethos here at Forbesy Camps, and we only employ members who truly care about the welfare of your children.

## **Camp Feedback**

We love to hear from our customers – good or bad. We are always looking to improve our services, plus really enjoy receiving any kind comments!

Any other questions, please do not hesitate to email or give us a call.

Excited to see you all soon!