

MINUTES OF REGULAR MEETING

GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 1
REGULAR MEETING MINUTES
4:30 PM
NOVEMBER 19, 2025
ELDERVILLE LAKEPORT VOLUNTEER FIRE DEPARTMENT
STATION #1
8875 FM 2011 E
LONGVIEW, TEXAS 75603

AGENDA

The subjects to be discussed or considered upon which any formal action may be taken, are as follows:

OPEN SESSION

- a. Public comment. Procedure for Public Comment: Each person who wishes to give a public comment must be present and sign in prior to the meeting start time shown on the Notice of Meeting. The person must also designate the topic on which they will speak next to their name on the sign in sheet. Each person shall have a total of two minutes to speak per meeting.
- b. Call meeting to order.
- c. Declaration of a quorum. All members present except Toon.
- d. Consider approving the minutes of the October 2025 Board of Emergency Services Commissioners regular meeting (Attachment 1). Motion by Wilson, seconded by Lee. Motion passed unanimously.
- e. Consider approving the Financial Reports for October 2025. Motion by Lee, seconded by Wilson. Motion passed unanimously.
- f. Consider approving and certifying the bills for October 2025.

1.	Elderville-Lakeport Volunteer Fire Department	\$167,344.74
2.	Harris & Harris	\$ 2,452.00
3.	Karen Jacks & Associates	\$ 300.00
4.	Clicktunity, LLC	\$ 211.93

Motion by Surles, seconded by Lee. Motion passed unanimously.

- g. Update on Sales Tax proceeds.

- h. Update on ESD financial accounts and CD's and discuss any necessary or advisable changes. Motion to renew two CD's maturing 11/25 for 7 more months. Motion by Lee, second by Wilson. Motion passed unanimously.
- i. Consider contract for online auction service to sell old equipment and vehicles. Motion by Surles, second by Wilson to allow board president to sign contract. Motion passed unanimously.
- j. Consider engagement letter to engage Heard, McElroy & Vestal, LLC to perform the required annual audit for ESD 1. Motion by Lee, seconded by Wilson. Motion passed unanimously.
- k. Report on Elderville-Lakeport Volunteer Fire Department ("ELVFD") activities by Chief Harding or a representative of ELVFD to be discussed and expenses authorized as necessary:
 1. General update on activities
 2. Update on equipment and equipment needs

ATTEST:

Richard Lee, Secretary