

## **MINUTES OF MEETING**

### **GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 1 REGULAR MEETING MINUTES**

4:30 PM

June 25, 2025

8875 FM 2011 EAST

LONGVIEW, TEXAS 75603

ELDERVILLE-LAKEPORT VFD

The subjects to be discussed or considered upon which any formal action may be taken, are as follows:

#### **OPEN SESSION**

- a. Public comment. Procedure for Public Comment: Each person who wishes to give a public comment must be present and sign in prior to the meeting start time shown on the Notice of Meeting. The person must also designate the topic on which they will speak next to their name on the sign in sheet. Each person shall have a total of two minutes to speak per meeting.
- b. Call meeting to order. All members present.
- c. Declaration of a quorum.
- d. Consider approving the minutes of the May 2025 Board of Emergency Services Commissioners regular meeting (Attachment 1). Motion by Lee, seconded by Wilson. Motion carried unanimously.
- e. Consider approving the Financial Reports for May 2025. Motion by Wilson, seconded by Lee. Motion passed unanimously.
- f. Consider approving and certifying the bills for May 2025.

1.	Elderville-Lakeport Volunteer Fire Department	\$ 98,555.97
2.	Harris & Harris	\$ 3,302.00
3.	Karen Jacks & Associates	\$ 330.00
4.	Clicktunity, LLC	\$ 208.50
5.	Linebarger, Attorneys at Law	\$ 401.57
6.	Linebarger, Attorneys at Law	\$ 593.20
7.	Rusk County Appraisal District	\$ 2,607.75
8.	HDL Companies (contract renewal)	\$ 7,500.00

Motion by Toon, seconded by Surles. Motion carried unanimously.

- g. Discussion of Competitive Sealed Proposals for flooring project. Board reserves the right to make a decision during the meeting or to defer to a later board meeting or committee meeting. Chief ranked the contractors using the grading sheet. Kilgore Carpet was the number one ranked contractor.
  - a. Motion by Lee to move forward to negotiating with Kilgore Carpet, seconded by Toon. Motion carried unanimously.
- h. Update on Sales Tax proceeds. Discuss forecast of sales tax revenue for 25-26 fiscal year.
- i. Submit ELVFD budget for 25-26 fiscal year.
- j. Update on ESD financial accounts and CD's and discuss any necessary or advisable changes.
- k. Discuss legal process for selling real property. One option available by law is to hire a broker. Review appraisal for maintenance building and vacant land.
- l. Consider a quote from Siddons-Martin for Engine 2 replacement.
- m. Consider a quote for station 3 backup generator replacement. Motion by Lee to approve Chief Harding to go forward with replacing the station 3 backup generator for an amount not to exceed \$40,000.00. Seconded by Surles. Motion carried unanimously.
- n. Report on Elderville-Lakeport Volunteer Fire Department ("ELVFD") activities by Chief Harding or a representative of ELVFD to be discussed and expenses authorized as necessary:
  - 1. General update on activities
  - 2. Update on equipment and equipment needs

The Board did not go into executive session.

Being no further business, the meeting was adjourned.

ATTEST:

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Richard Lee, Secretary