

MINUTES OF MEETING

**GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 1
REGULAR MEETING MINUTES**

4:30 PM

December 20, 2023

8875 FM 2011 EAST

LONGVIEW, TEXAS 75603

ELDERVILLE-LAKEPORT VFD

The subjects to be discussed or considered upon which any formal action may be taken, are as follows:

OPEN SESSION

- a. Public comment.
- b. Call meeting to order.
- c. Declaration of a quorum. All board members present.
- d. Consider approving the minutes of the November 2023 Board of Emergency Services Commissioners regular meeting (Attachment 1).
 - a. Motion by Lee, seconded by Toon. Motion passed unanimously.
- e. Consider approving the Financial Reports for November 2023.
 - a. Motion by Surles, seconded by Lee. Motion passed unanimously.
- f. Consider approving and certifying the bills for November 2023.

1.	Elderville-Lakeport Volunteer Fire Department	\$108,482.59
2.	Harris & Harris	\$ 2,802.00
3.	Karen Jacks & Associates	\$ 445.00
4.	Clicktunity, LLC	\$ 196.61
5.	Rusk County Appraisal District	\$ 2,422.25
6.	Gregg County Elections	\$ 7,289.23
7.	Rusk County Elections	\$ 928.48

Motion by Lee, seconded by Surles. Motion passed unanimously.

- g. Consider hiring HDL Companies to assist ESD 1 in setting up sales tax account with Texas Comptroller's office and for ongoing services in ensuring that sales tax is collected properly from the correct parties. Motion by Lee, seconded by Davis. Motion passed unanimously.

- h. Consider proposed resolution approving Gregg County Appraisal District's resolution to build a parking lot for the Gregg County Appraisal District's office. Motion by Surles, seconded by Toon. Motion passed unanimously. Separate Resolution will be sent to Gregg County Appraisal District.

- i. Report on Elderville-Lakeport Volunteer Fire Department ("ELVFD") activities by Chief Pat Owens or a representative of ELVFD to be discussed and expenses authorized as necessary:
 - 1. General update on activities – 46 total calls.
 - 2. Update on equipment and equipment needs. Still looking at wildland trucks. Radio antenna is getting closer to completion.
 - 3. Discuss purchasing fire hydrants. The department is running low on fire hydrants. Motion by Toon to price 5 fire hydrants, seconded by Lee. Motion passed unanimously.

The Board did not go into executive session.

Being no further business, the meeting was adjourned.

ATTEST:

Richard Lee, Secretary