

MINUTES OF MEETING

**GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 1
REGULAR MEETING MINUTES**

4:30 PM

October 25, 2023

8875 FM 2011 EAST

LONGVIEW, TEXAS 75603

ELDERVILLE-LAKEPORT VFD

The subjects to be discussed or considered upon which any formal action may be taken, are as follows:

OPEN SESSION

- a. Public comment. No one appeared for public comment.
- b. Call meeting to order.
- c. Declaration of a quorum. All board members present.
- d. Consider approving the minutes of the September 2023 Board of Emergency Services Commissioners regular meeting (Attachment 1). Motion by Lee, seconded by Davis. Motion passed unanimously.
- e. Consider approving the Financial Reports for September 2023. Motion by Davis, seconded by Surles. Motion passed unanimously.
- f. Consider approving and certifying the bills for September 2023.

1.	Elderville-Lakeport Volunteer Fire Department	\$ 78,249.91
2.	Harris & Harris	\$ 3,511.00
3.	Karen Jacks & Associates	\$ 295.00
4.	Touchstone District Services	\$ 2,350.00
5.	Clicktunity, LLC	\$ 196.61
6.	Linebarger Goggan Blair & Sampson, LLP	\$ 1,374.86
7.	Gregg County Tax Assessor	\$ 6,363.00
8.	Rusk County Tax Assessor	\$ 11,050.00
9.	Rusk County Elections	\$ 7,058.43

Motion by Surles, seconded by Davis. Motion passed unanimously.

- g. See Supplemental Agenda attached and incorporated by reference pertaining to Sales and Use Tax Election. (Attachment 2). Toon discussed community engagement since the last meeting. Brochures and handouts were passed out at National Night Out events.

- h. Consider engagement letter from Heard, McElroy & Vestal, LLC for required annual audit of the ESD. Motion to sign engagement letter by Lee, seconded by Toon. Motion passed unanimously.
- i. Consider waiver of penalties and interest under sec. 33.011 of the Texas Property Tax Code due to error by tax office for tax account #29047. Motion by Lee to agree to proposed waiver of penalties and interest, seconded by Toon. Motion passed unanimously.
- j. Report on Elderville-Lakeport Volunteer Fire Department (“ELVFD”) activities by Chief Pat Owens or a representative of ELVFD to be discussed and expenses authorized as necessary:
 - 1. General update on activities
 - 2. Update on equipment and equipment needs

The Board did not go into executive session.

Being no further business, the meeting was adjourned.

ATTEST:

Richard Lee, Secretary