

HOME MAINTENANCE CHECKLIST

MONTHLY

- CHANGE AIR FILTERS
- CLEAN GARBAGE DISPOSAL
- CHECK SALT LEVEL IN WATER SOFTENER

QUARTERLY

- VACUUM VENTS
- CHECK SINKS & TOILETS FOR LEAKS
- REMOVE & CLEAN SHOWER HEADS

BI-ANNUALLY

- HVAC PROFESSIONAL CHECK UP
- CLEAN WINDOW SILLS & TRACKS
- CHECK GUTTERS & DRAINAGE
- CLEAN KITCHEN RANGE FILTER

ANNUALLY

- TEST SMOKE DETECTORS
- DRAIN WATER HEATER TANK
- VACUUM REFRIGERATOR COILS
- TEST GFI OUTLETS
- CHECK FIRE EXTINGUISHERS
- CLEAN OUT DRYER VENT HOSE
- INSPECT & REPAIR ROOF
- INSULATE IRRIGATION PIPES
- INSPECT & REPAIR WEATHER STRIPPING
- DECLUTTER & CLEAN GARAGE
- CLEAN CURTAINS & BLINDS
- CLEAN OUTDOOR LIGHT FIXTURES
- CLEAN INDOOR LIGHT FIXTURES
- RE-CAULK SHOWERS & COUNTERS



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