Cleveland Bay Horse Society
Registered Charity No. 293872
Registered Company No. 00022866

Bents Farm
Braithwaite
Summerbridge
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HG3 4AN
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GUIDANCE NOTES FOR DUPLICATE PASSPORT APPLICATION

This is an application for a Duplicate Passport where the original passport was issued by the Cleveland Bay Horse Society. By law a Duplicate Passport will be stamped as a Duplicate and will be signed as Not For Human Consumption. The Cleveland Bay Horse Society (CBHS) will issue a Duplicate Passport if the horse can be identified (from microchip number or a properly completed outline diagram). Owners requiring a Duplicate or Replacement passport must complete an application form and a veterinary surgeon will need to confirm that all details describing the horse on the markings section are correct or confirm the microchip number of the horse.

Is the lost passport pre-2016 issue (bound, not punched)? If yes, then you will need to ask your Vet to complete the Identification Chart (pages 3,4 and 5 of this document) below in full as the CBHS will need to issue a new style passport for your horse. The CBHS will need to match the new chart to that which is held on our records for the horse at the original time of registration, so we recommend giving as much information as possible regarding whorls, white, and any other unique markings. If the horse is microchipped, this will need to be noted on the form, and will make confirmation easier. (Please note it is now mandatory for horses in the UK to be microchipped, and we encourage the use of microchips for Overseas horses for ease of identification).

Was the lost passport issued 2016 onwards (punched)? If yes, this is a new style passport, and the CBHS will require a declaration from the Owner (the form on the next page only) that the passport is lost/stolen, and also confirmation from a Vet of the microchip number. If the horse does not have a microchip inserted (non-UK/EU based horses), then an Identification Chart will need to be completed in order to match the animal to our current database.

In cases where there is no microchip inserted, and it is not possible to identify the horse by cross-checking the completed Identification Chart, for Pure Cleveland Bays and Part-Bred Cleveland Bays (with DNA on file) a DNA hair sample will be required to be tested. All costs will be borne by the applicant.

IDENTIFICATION CHART – (for old style bound passports or non-microchipped horses)
The identification chart must be printed on A4 (8.27” x 11.69”) paper and completed by a Veterinary Surgeon. It must be completed neatly, as it will be copied directly into the passport, and record at least 5 identifying features enabling the animal to be positively identified if a microchip scanner is not available. If you are unable to find three whorls (simple or linear) then UK law requires the chestnuts to be drawn. The diagram and text must match. If there is any white that will enable identification where there is no microchip, please enclose photographs that will assist.

Please ensure you return all completed documents and the correct fee to the CBHS who will contact you if any further information is required.

IF YOU HAVE A NEW STYLE PASSPORT, YOU AND YOUR VET NEED TO COMPLETE THE DECLARATION BELOW.

TO BE COMPLETED IF YOUR HORSE *IS* MICROCHIPPED & YOU REQUIRE A REPLACEMENT *NEW STYLE* PUNCHED PASSPORT (Part A & B)

Part A: To be completed by Owner

Name of Horse ____

Passport Number (UELN____

Stud Book No ______________________ **Gender** ___________ **DOB** ________________________

I, (name in full) **……………………………………………………………………………………………….**
being the owner of the above-named horse declare that the passport is lost/stolen.

Signature…………………………………………………..……………….   Date…..……………...

The correct fee **must** accompany this form – please visit the website for an up-to-date list of fees

- -

Part B: To be completed by Vet

I confirm that the above-named horse has the microchip number below inserted.

____

Signed:
____**Date:**______________________________________

Official Stamp:

IF YOU REQUIRE A REPLACEMENT PASSPORT FOR AN "OLD STYLE" BOUND PASSPORT, YOU WILL ALSO NEED TO ASK A VET TO COMPLETE ALL PAGES BELOW.

DUPLICATE PASSPORT APPLICATION - CLEVELAND BAY HORSE SOCIETY

Bents Farm, Braithwaite, Summerbridge, Harrogate, HG3 4AN
Telephone: 07895 535147 Email: clevelandbayoffice@gmail.com Web Site: www.clevelandbay.com

NAME OF ANIMAL **Current Passport (UELN) Number** **SEX*:** **Date of Birth:** (*If castrated, please give date of operation:) **Place of Birth:**	**STUD BOOK No.** (office use)
SIRE: (with Stud Book No.)	**DAM: (with Stud Book No.)**

OWNER(S) NAME(S) AND ADDRESS:

BREEDER NAME AND ADDRESS (if different):

OWNER'S NATIONALITY*:

(*This determines the nationality of the horse for FEI competition purposes.)

REGISTRATION FEES AND CONDITIONS

1. The correct fee **must** accompany this form – please visit the website for an up-to-date list of fees;
2. If white or other mismarking is indicated below, please enclose a colour photograph;
3. Please enclose the completed ID chart.

THIS SECTION TO BE COMPLETED AND SIGNED BY THE VET

1. Is the animal bay with black points? YES/NO

2. Is the animal free from any white or other mismarking*? YES/NO

(*The Breed Standard requires pure Cleveland Bays to be bay with black points with only a small white star on the head permitted.) If NO, please provide a written description below:

COMMENTS

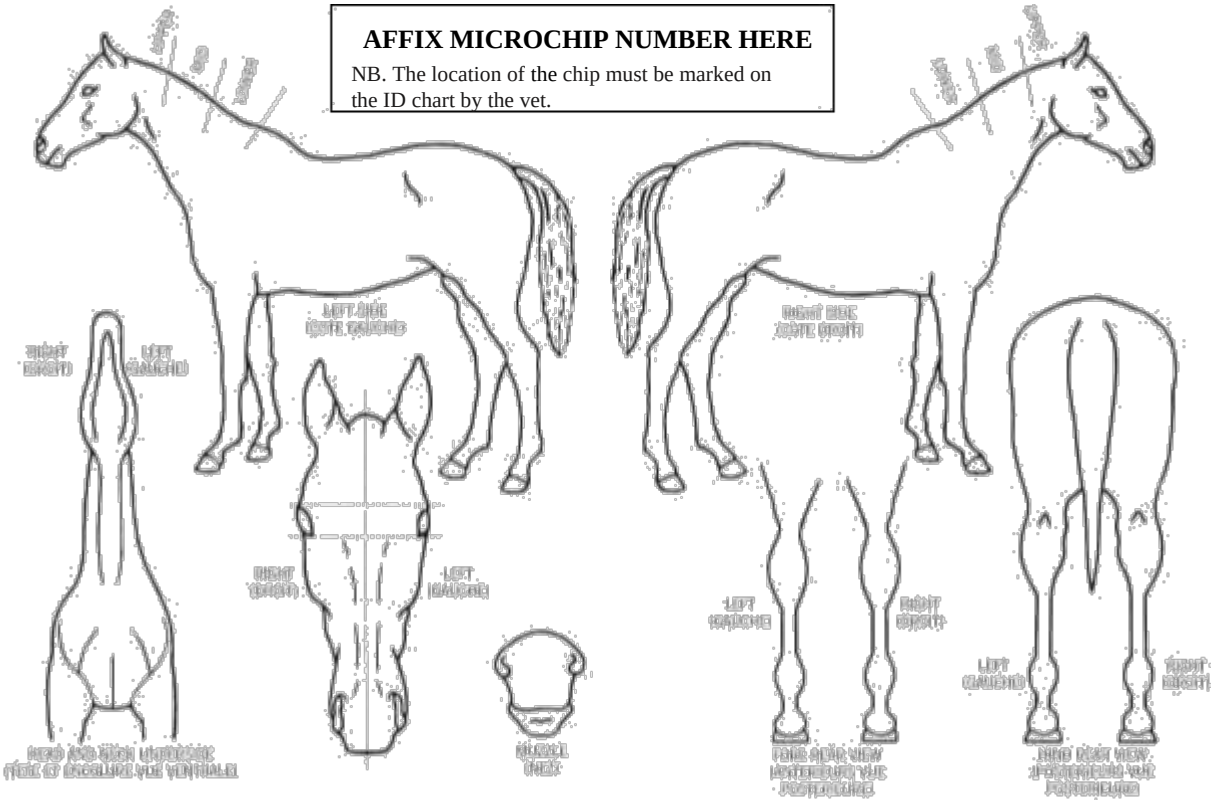
Vet's Signature ..... Date.....

OWNER'S DECLARATION

I declare that the passport for the equine named above has been lost/stolen. All information given on this form is correct and, if found to be incorrect, the Society reserves the right to withdraw the animal from the Stud Book. No progeny of any animal which has been rejected by the Society will be accepted for the Stud Book.

Signature of Breeder/Owner ……Date ……

Name in BLOCK CAPITALS:



PLACE AND DATE OF IDENTIFICATION *Circonscription et date*	SIGNATURE AND STAMP OF VETERINARY SURGEON OR COMPETANT AUTHORITY Signature et cachet du vétérinaire agréé (ou de l'autorité compétente)

DESCRIPTION TO BE TYPEWRITTEN OR COMPLETED IN BLACK INK – BLOCK CAPITALS

The recommended procedure for identification is described in the FEI booklet 'Identification of Horses'. The diagram and written description must agree and must be sufficiently detailed to ensure the positive identification of the animal in future. Feet should always be described. White markings to be shown in 'RED', whorls to be shown thus 'X'. *****If less than 3 whorls (simple or linear) then please include an outline of each chestnut on table overleaf. Mark the location of the chip with an 'm' in a circle on the ID chart.

†Information supplied by owner.

† Name of Animal *(Nom)*			Colour *(Robe)*	Sex *(Sexe)*	† Date of Birth	Height if Adult
Head *(Tète)*			Neck *(Encolure)*			
Fore Limbs	LF *(Ant G)*		Hind Limbs	LH *(Post G)*		
	RF *(Ant D)*			RH *(Post D)*		
Body *(Corps)*			Acquired Marks			

CERTIFICATE to be signed by the Veterinary Surgeon: I certify that this animal has been microchipped and that no evidence of a previous microchip has been detected.	NAME in capitals *(nom en lettres capitales)*
Address *(Adresse)*	
Signature *(Signature et cachet du vétérinaire agréé (ou de l'autorité compétente)*	Date

Chestnuts

The outline of each chestnut must be drawn in the appropriate square for all horses without markings and with less than three whorls.

Châtaignes

Pour tous les chevaux ne présentant aucune marque et ayant moins de trois épis, le contour de chaque châtaignes droit être dessiné dans le carre correspondant.

Foreleg Right /*Antérieur droit*	**Hindleg Right**/*Postérieur droit*
Foreleg Left /*Antérieur gauche*	**Hindleg Left**/*Postérieur gauche*

Name of Animal:

Signature of Vet completing registration form:

Date: