



## CLEVELAND BAY HORSE SOCIETY - COUNCIL NOMINATION FORM

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**PERSONAL INFORMATION ON THIS PAGE WILL NOT BE PUBLISHED TO**

**MEMBERS CANDIDATE - MUST be a fully paid up CBHS Member**

Full Name:	
Address:	
Telephone:	Mobile:
Email:	

**PROPOSER & SECONDER - Both MUST be fully paid up CBHS Members; Council members may only propose one and second one nominee**

PROPOSER	SECONDER
Name:	Name:
Address:	Address:
Signature:	Signature:

**PLEASE SUPPLY A 100 WORD SUMMARY TO APPEAR ON THE POSTAL VOTING BALLOT PAPER**

### AVAILABILITY

Are you available to attend both regular and short notice meetings in their entirety?	YES / NO
Are you available to conduct meetings via Zoom?	YES / NO
Are you able to sustain regular email communication?	YES / NO

### CANDIDATE DECLARATION

I hereby undertake to abide by the Rules of the Society, to serve conscientiously on any Committee and to promote the Cleveland Bay Horse Society and the Cleveland Bay horse to the best of my ability. I have completed the Candidate Declaration Form and I confirm that I am a fit and proper person to serve as a Charity Trustee, as defined by the Charity Commission.	
Signed:	Date:

This form must be received by post to the Office address above or via email at [cbhspandp@gmail.com](mailto:cbhspandp@gmail.com)

**Closing Date: 1700 GMT on Friday, 5 September 2025**

CBHS Council Nomination 2025

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## **CBHS Nomination Form Part 2 Candidate Declaration**

**Not for publication to members**

Answering yes to any of these questions prohibits you from being nominated

<b>Part 1 Personal</b> Answering yes to any of these questions prohibits you from being nominated.	YES	NO
Are you subject to an Individual Voluntary Arrangement for debts or declared bankrupt?		
Are you prohibited by law from being a Company Director?		
Have you at any time, had a Guilty Plea entered against you or by your own admission for a charge of cruelty to animals?		
Are you involved in any contracts of service or supply to the CBHS?		
Have you, at any time, been removed from the CBHS Council for reasons under 18j of the Articles of Association?		

<b>Part 2 Mandatory Requirements</b> Answering no to these questions prohibits you from being nominated	YES	NO
Are you willing to sign the Code of Conduct for Council Members?		
Do you agree to being a Company Director of the CBHS Company?		

<b>Part 3</b> Key information you must be aware of prior to nomination.	YES	NO
Have you read the Charity Commission Guidance on being a Trustee? <a href="https://www.gov.uk/government/publications/the-essential-trustee-what-you-need-to-know-cc3">https://www.gov.uk/government/publications/the-essential-trustee-what-you-need-to-know-cc3</a>		
Have you read the CBHS Articles of Association? Found at <a href="http://www.cbhs.com">www.cbhs.com</a> Useful downloads		
Have you read the CBHS Data Protection Policy? Found at <a href="http://www.cbhs.com">www.cbhs.com</a> Useful downloads		

Signed \_\_\_\_\_

Name in capitals

Date

**ALL INFORMATION ON THIS PAGE WILL BE PUBLISHED TO MEMBERS**

Candidate Name: \_\_\_\_\_

Proposed By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Please delete YES/NO below as appropriate for you

*A Pure Bred Breeder is defined as any member who has ever bred and registered a pure bred foal with CBHS.*

<b>Are you a Pure Bred Breeder?</b> YES / NO	<b>Are you a Part Bred Breeder?</b> YES / NO	<b>Have you served on Council before?</b> YES* / NO (*please complete below)
<p>*(If YES above) I confirm I attended _____ number of meetings out of _____ held during my last term, not including Breed Cttee meetings. Please briefly list below your principal contributions to Council in your last term of office.</p> <p>*(If YES above) I confirm that I completed my Council term and did not resign before my term was completed.</p> <p>YES / NO</p>		

Which specific skills would you bring to Council:

How would you contribute to Council workload:

**ALL INFORMATION ON THIS PAGE *WILL* BE PUBLISHED TO MEMBERS**

**Candidate**

**Name:**

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Please give a short biography of your personal achievements:
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## COUNCIL ELECTIONS 2025 – REQUEST FOR NOMINATIONS

The CBHS is both a registered charity and a Company Limited by Guarantee. The Council is the Society's governing body and the Council members are Trustees of the charity and some also hold positions as company directors. The Articles of Association are published on the CBHS website – Downloads area.

The Role of a trustee in any charity is a vital one and carries with it specified legal obligations as defined by the Charity Commission of England and Wales:

“Charity Trustees are the people who form the governing body of a charity. Depending on the wording used in the charity's governing document they may be known as trustees, directors, board members.

They are responsible for controlling the management and administration of a charity. The great majority of trustees serve as volunteers and receive no payment. They should work together as a team and have ultimate responsibility for directing the affairs of the charity, ensuring that it is solvent, well-run and delivering charitable outcomes for the benefit of the public for which it has been set up.”

To find out more about the legal responsibilities attached to the role of a trustee, visit [www.charitycommission.gov.uk](http://www.charitycommission.gov.uk)

### The Council

The CBHS Council meets a minimum of six times a year. Attendance can be either in person at an agreed location or via Zoom. Council also works via email between meetings. Members elected to the Council serve up to three years before retiring by rotation. A retiring Council Member may stand for re-election.

### The Election Process

1. Only paid-up members of the CBHS are eligible for election. In accepting nomination, each candidate declares that they are not disqualified by law from acting as a charity trustee or company director.
2. Nominations may be made only by paid-up members of the CBHS and must be seconded, also by a paid-up member.
3. Nomination forms are available on the CBHS website, or via the Office.
4. Nominations must be made on the correct form and the closing date for receipt is **1700 GMT on Friday, 5 September 2025.**
5. Council will appoint a sub-committee of three Council Members to be responsible for the election and to resolve any questions that may arise. The three Council Members will not be candidates in the election. The sub-committee will appoint the Scrutineer and ensure that he/she understands the process and their instructions.
6. The 2025 election will be held by postal vote. Only correctly completed voting papers shall be valid and no other form of vote will be valid. Details of how to vote will accompany the voting paper distributed to all paid-up members. The appointed scrutineer shall determine the validity of any voting paper.
7. Voting papers and candidates' information will be circulated with the AGM paperwork.
8. The Election result will be announced at the AGM and on the website.

