



Cleveland Bay Horse Society

Registered Charity No. 293872

PO Box 298
Crook
County Durham
DL14 4GT

Telephone: 07895 535147
Email: info@clevelandbays.co.uk
Website: www.clevelandbay.com

**Cleveland Bay Horse Society
Annual General Meeting to be Held at The Bridge Hotel
Walshford, Wetherby, West Yorkshire LS22 5HS
On Saturday the 18th of October, 2025 at 1330 GMT**

Dear Member,

You are invited to attend the Annual General Meeting of the Cleveland Bay Horse Society, to be held at the Bridge Hotel and Conference Centre, Walshford, Wetherby, West Yorkshire LS22 5HS at 1:30 p.m. on Saturday the 18th of October 2025.

Enclosed please find the agenda and all relevant reports, documents and forms for this year's AGM. This year members are welcome to arrive from 11:00 a.m. for tea and biscuits, and a carvery luncheon will be available from 12 noon, the registration form for this is enclosed and payment will be due by October the 8th.

Members will be asked at the meeting to vote on and consider the following resolution[s].

1. *BY ORDINARY RESOLUTION THAT the annual accounts and report be adopted.*
2. *BY ORDINARY RESOLUTION THAT the draft minutes from the 2024 AGM be approved.*

Resolutions submitted for consideration by the membership will be taken up and voted on at the AGM.

Please see the notes below and attached for further information about how to appoint a proxy and other matters.

I look forward to seeing you at the AGM on the 18th of October.

Matthew Stonehouse

Matthew Stonehouse
Chair CBHS

PLEASE TAKE NOTE:

1. Please note that members are entitled to appoint a proxy to attend, speak and vote at the meeting. Proxy forms must be returned to the Office at the above address or to cbhschair@gmail.com by **11 a.m. Thursday, 16th of October**.
 2. Meal menu choices and reservations including payment must be returned to clevelandbayoffice@gmail.com by the **8th of October**. Please see the order form for further details.
 3. Your AGM materials should contain this cover letter and notes, resolution and proxy form, a meal reservation form, a ballot, voting instructions for return, questions form a President-elect nomination form, and reports from the Chair and the Breed, Shows and P&P Committees. Also included is an outline of the DEFRA mandated changes to the Grading Register system operated by the society – please this read In detail before submitting questions.
 4. The Council unanimously agreed to move to email delivery of the AGM materials due to cost and logistical issues associated with mail deliveries. If you would like to receive a copy by mail, please contact the office at clevelandbayoffice@gmail.com or by phone on 07769815365.
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Conduct of AGM

The CBHS is dependent upon the goodwill of Members, the time spent in supporting the Cleveland Bay Breed and the voluntary efforts of all in managing the Society's affairs, including your participation in the AGM.

We ask that consideration and respect be given by all participating to the range of opinions held and expressed by any Member or Council Member by adhering to the following principles:

- Treat fellow Members and Council with courtesy and politeness
- Do not harass, use hateful or threatening behaviour to any person
- Do not defame any individual
- Do not discriminate against any person in any way
- Ensure you are aware of any legislation or law that is in place

We want to ensure that everyone has a chance to participate in the meeting. Speakers deemed to be consuming an inordinate amount of time will be given a 30 second warning to conclude their question or comment. After all who wish to speak have had their turn, we will accommodate additional questions or comments to the extent time allows.

Please note that members are entitled to appoint a proxy to attend, speak and vote at the meeting. Please see the attached proxy form for more detail.

For those unable to attend the AGM in person, we will record the meeting and post the video to the website as soon as possible after the meeting concludes.