\*\*\*Meeting Minutes are in Draft Form until Approved by the Board\*\*\*

KIRBY SPECIAL SELECTBOARD MEETING

August 20, 2025 5:30 pm

The Selectboard met at the Kirby Town Hall on August 20th, 2025. The meeting was called to order by Chairperson Keith Isham at 5:31 p.m.

Those present were: Selectpersons:

Keith Isham, Michael Bickford and Jeffrey Hayes

John Ohina – Road Foreman

Erin Patoine – Town Clerk

Nate Sicard – Ruggles Engineering

Matt Young – Ascent Consulting

Town Clerk reported that no bids were received for the Navistar dump truck. Keith Isham made the motion that it be put out for bid one more time. Seconded by Jeff Hayes.

Matt Young presented contractor bids for installation of the culvert at the top of Brook Road. Results are attached. Keith Isham made the motion to go into executive session to discuss the bids. Jeff Hayes seconded. Nate Sicard and Matt Young were invited to join the session.

When the meeting was called back to order, Keith Isham made the motion to accept the bid from J A McDonald at $242,610. Mike Bickford seconded. So voted. Nate Sicard stated that J A Mcdonald knows the timeline they are working with to get the project completed this fall.

Matt Young stated next steps:

Issue bid results to all bidders

Town issues notice to proceed

Matt Young handles contract

The Selectboard discussed repayment options for the bond bank with the Town Clerk. It was decided that a new checking account should be opened to keep the reimbursement funds from FEMA separate, and no repayment should be made at this time.

The next regular Selectboard meeting will be held Monday, September 8th, at 6 pm.

A Motion to adjourn was made by Keith Isham, seconded by Jeffrey Hayes. So voted.

Meeting was adjourned at 6:30 pm.

Respectfully submitted, Town Clerk