

Meeting Minutes are in Draft Form until Approved by the Board

KIRBY SELECTBOARD MEETING

April 6, 2026 6:00 pm

The Selectboard met at the Kirby Town Hall on April 6th, 2026. The meeting was called to order by Chairperson Keith Isham at 6:00 p.m.

Those present were: Selectpersons:

Keith Isham, Michael Bickford and Jeffrey Hayes

Erin Patoine – Town Clerk

Keith Wooster – Emergency Management

Marla Waring - Lister

Nate Sicard – Ruggles Engineering

Eric Wilson – Town Resident

Various contractors for bid opening

Additions – Road Report – Everything is good.

Visitor- Eric Wilson, checking to make sure the route for Ride for Mo will be the same, due to road construction. Selectboard stated construction won't start until at least June, so everything is good for the bike event.

Keith Isham made the motion to approve the minutes from the March 2nd and March 24th Selectboard meetings. Seconded by Jeff Hayes. So Voted.

The Selectboard opened and announced bids for the Town Hall/Ridge Road, Town Hall Rd, and Brook Rd summer projects. Bid analysis by Ruggles Engineering is attached. Nate Sicard suggested that the Selectboard accept the lowest bid on all projects, which was Alliance Consulting & Excavating LLC for all three projects. Keith Isham made the motion to accept all three Alliance bids, as written. Jeff Hayes seconded. So Voted.

Selectboard decided to keep same positions – no reorganization for 2026.

Marla Waring presented the Selectboard with a contract for updating the town parcel maps. Keith Isham made the motion to approve the contract with Cartographic Technologies, Inc as written. Seconded by Jeff Hayes. So voted. This contract states that town information will be brought up to date, and new electronic maps provided for \$3850. Approximate annual charges after initial cost would be \$860/year, depending on town activity.

Keith Wooster presented the updated LEMP form for 2026 to the Selectboard for signature. Signed and adopted.

The Selectboard signed VTRANS 2026 highway compliance and budget forms, non employee forms for workers comp, and overload permits.

The Selectboard discussed a requested delinquent tax payment plan for Bonnie Bassett. Her daughter Denise is trying to get her caught up. She suggested an \$800 down payment, followed by monthly payments of \$250. The Selectboard accepted the payment plan, and asked that they be contacted to clean up the yard so the health officer doesn't have to visit them.

The Selectboard appointed Dana Caspersen and Malcolm Doak as the NEKCV representatives for 2026.

The Selectboard signed orders for bills.

The next regular Selectboard meeting will be held Monday, May 4th at 6 pm.

Keith Isham made the motion to adjourn. Seconded by Jeff Hayes. Meeting adjourned at 7:53 pm.

Respectfully submitted, Town Clerk

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RUGGLES ENGINEERING SERVICES INC.

**FEMA Recovery Project, Town Hall Road/ Ridge Road
Town of Kirby, VT**

PROJECT		Engineers Estimate	Harolds Concrete	Mathews Excavating	Simpson Dirtworks	KML Excavating	K Fenoff Excavating	JA McDonald	Alliance Excavating
4/7/2026									
Bid Date 4/6/2026									
Town Hall Road		\$430,491.00	\$526,485.00	\$283,081.00	\$358,411.00	\$462,000.00	\$295,349.00	\$274,000.00	\$244,700.00
Ridge Road		\$454,957.00	\$411,522.00	\$329,716.00	\$359,450.00	\$476,000.00	\$278,931.00	\$288,500.00	\$231,085.00
Total		\$885,448.00	\$938,007.00	\$612,797.00	\$717,861.00	\$938,000.00	\$574,280.00	\$562,500.00	\$475,785.00
	Median Bid	\$612,797.00							
	Average	\$688,461.43							
	Rank								
	1 - Alliance	\$475,785.00	Variance from Low	\$0.00					
	2 - JA McDonald	\$562,500.00	0.0%	\$86,715.00					
	3 - K Fenoff	\$574,280.00	18.2%	\$98,495.00					
	4 - Mathews	\$612,797.00	20.7%	\$137,012.00					
	5 - Simpson	\$717,861.00	28.8%	\$242,076.00					
	6-KML	\$938,000.00	50.9%	\$462,215.00					
	7 - Harolds Concrete	\$938,007.00	97.1%	\$462,222.00					

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RUGGLES ENGINEERING SERVICES INC.

FEMA Recovery Project, Brook Road
 Town of Kirby, VT

PROJECT		Engineers Estimate	Mathews Excavating	KML Excavating	Simpson Dirtworks	K Fenoff Excavating	JA McDonald	Alliance Excavating
Bid Date 4/6/2026		\$480,641.00	\$318,878.00	\$365,460.00	\$387,140.00	\$385,756.00	\$526,000.00	\$305,400.00
Median Bid		\$375,608.00	Variance from Low					
Average		\$381,439.00	23%					
Rank			25%					
1 - Alliance		\$305,400.00	0.0%	\$0.00				
2 - Mathews		\$318,878.00	4.4%	\$13,478.00				
3 - KML Excavating		\$365,460.00	19.7%	\$60,060.00				
4 - K Fenoff		\$385,756.00	26.3%	\$80,356.00				
5 - Simpson		\$387,140.00	26.8%	\$81,740.00				
6 - JA McDonald		\$526,000.00	72.2%	\$220,600.00				

4/7/2026

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RUGGLES ENGINEERING SERVICES INC.

FEMA Recovery Project, N. Kirby Road
 Town of Kirby, VT

		4/7/2026							
PROJECT	Engineers Estimate	Harolds Concrete	Shawn Austin	Mathews Excavating	KML Excavating	Simpson Dirtworks	JA McDonald	K Fenoff Excavating	Alliance Excavating
Bid Date 4/6/2026	\$261,561.00	\$347,455.00	\$222,000.00	\$169,475.00	\$195,039.00	\$234,955.00	\$286,750.00	\$212,025.00	\$163,754.00
Median Bid	\$222,000.00	Variance from Low							
Average	\$238,242.71	36%							
Rank		45%							
		Variance from Low							
1 - Alliance	\$163,754.00	0.0%							
2 - Mathews	\$169,475.00	3.5%							
3 - KML Excavating	\$195,039.00	19.1%							
4 - K Fenoff	\$212,025.00	29.5%							
5 - Shawn Austin	\$222,000.00	35.6%							
6-Simpson	\$234,955.00	43.5%							
7 - JA McDonald	\$286,750.00	75.1%							
7 - Harolds Concrete	\$347,455.00	112.2%							